

**OPEN CURRICULUM / REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, DECEMBER 17, 2018**

MINUTES

An open curriculum meeting of the Board of Education was held this day in the Chatham High School Media Center located at 255 Lafayette Avenue, Chatham, NJ.

OPEN CURRICULUM COMMITTEE MEETING

The meeting opened at 6:33 PM.

Present: Dr. Michael LaSusa, Superintendent of Schools; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum & Instruction; Board Members including Sal Arnuk, Mary Chambers, Ann Ciccarella, Michelle Clark, Lata Kenney, Michael Ryan, Michael Valenti, Jill Weber and 2 members of the public.

Dr. LaSusa and Ms. Weber reported that two department supervisors will be presenting tonight.

Stacy Winters, Math Supervisor, presented the change in the math instruction in the district in the last five years.

Danielle Dagounis, Design and Technology Supervisor, presented the changes and enhancements in design and technology instruction in the district in the last five years.

Both Ms. Winters and Ms. Dagounis responded to questions from the board members.

The Open Curriculum Committee Meeting closed at 7:29 PM.

REGULAR BUSINESS MEETING

A regular meeting of the Board of Education was held this day in the Chatham High School Media Center located at 255 Lafayette Avenue, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:35 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Michelle Clark, Matthew Gilfillan, Lata Kenney, Michael Ryan, Michael Valenti, and Jill Critchley Weber

Absent: There were no absent board members.

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services, Ms. Beth Grant, Human Resources Manager; and approximately twenty-four (24) members of the public and press.

IV. **PLEDGE OF ALLEGIANCE:** Ms. Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT'S COMMENTS

- Ms. Weber noted that there was an Open Curriculum meeting prior to the board meeting this evening and went on to say that she hopes the public will watch the presentation online. She thanked Connor Henderson and the student video crew.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Dr. LaSusa noted that Chatham High School Vice Principal, Douglas Walker, will do the Annual Report on Graduates.
- Douglas Walker, Chatham High School Vice Principal, presented the Annual Report on the Graduates. In addition, a panel of three recent Chatham High School graduates will respond to questions from the Board.
- Recent graduates as listed below responded to questions from the Board: Mike Behr, Syracuse University; Peter Hoefler, University of the Arts; Bella Franz, Roanoke. Douglas Walker also responded to questions from the Board.

B. BUSINESS ADMINISTRATOR'S REPORT

- Mr. Daquila gave the following construction update:
Administration Building – The exterior doors were installed on December 15. Flooring in the entrance way was started today. Hopefully, a temporary certificate of occupancy will be issued by the end of the week. The next construction meeting is scheduled for tomorrow (December 18, 2018).
Chatham Middle School Auditorium – The project will go out to bid the beginning of January.

VII. COMMITTEE REPORTS

- Personnel** – Ms. Kenney reported that the committee met on December 12. Bill Librera reviewed the evaluation process for coaches.
- Curriculum** – Ms. Ciccarelli reported that there was an Open Curriculum meeting this evening prior to the board meeting; agenda topics were Math and STEM.
- Finance/Facilities** – Mr. Gilfillan had nothing to report.
- Policy and Planning** – Mr. Arnuk had nothing to report.

Liaisons

Chatham Borough – Ms. Weber had nothing to report.

Chatham Township – Ms. Clark had nothing to report.

Chatham Athletic Boosters – Ms. Ciccarelli had nothing to report.

Chatham Performing Arts Boosters – Mr. Arnuk gave the following report:

Current Happenings or Performances

- Concert season is almost over. Congratulations to Milton Ave School, Washington Avenue School, Lafayette Avenue School, CMS, CHS Choir, and CHS Orchestra on your amazing performances. This week, Southern Boulevard spreads some holiday cheer to finish off the month of December in addition to our rescheduled Honors Music Recital. Additionally, on Friday, some of our select ensembles will be visiting Lafayette and CMS to perform for students.
- Last week, the cast was selected for our Spring Musical, The Hunchback of Notre Dame. Congrats to all the students who worked tirelessly on their auditions.
- Congratulations to Julia Raskin (Flute), Serena DiDio (Clarinet), and Grace Lambrianakos (Clarinet) on their selection to North Jersey Area Band.

Other News

- A reminder to follow us on Facebook under “Chatham Performing Arts” and Twitter under @arts_chatham! We will be posting updates about the goings on in the department through these accounts and look forward to seeing you online!

Chatham Education Foundation – Ms. Kenney reported that Teacher Tributes raised over \$8,000.00. She noted that Chatham Education Foundation was given credit for many donations that have enhanced math and STEM and the entire district as noted in the presentations at the start of the meeting,

Chatham Recreation – Mr. Gilfillan had nothing to report.

PTO District Cabinet – Ms. Ciccarelli reported that the committee met on December 15; she had nothing to report.

VIII. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- December 3, 2018 – Public Session

The motion was seconded by Ms. Chambers and approved 9-0 on a roll call vote.

IX. PUBLIC COMMENTARY

- Jane Devlin thanked the Board and Dr. LaSusa for the Open Curriculum presentation and noted that Chatham High School prepares students very well for college and life beyond high school.
- Bonnie Press, a new member to Sepag (ChASE-AC), a group that advocates for special education students, feels that they need a meeting with Dr. LaSusa and Dr. D’Elia to hopefully, create an open communication and get the special education students the extra help they need.
- Sally Allen reported that Chatham Education Foundation presented a check in the amount of \$19,002.22 for furniture for multiple schools as listed in Item B.3 in the Finance section of this evening’s agenda.
- Matthew Markey, a Chatham High School senior, noted that the Board has eliminated the part-time nurse, Mrs. Fertakos, at Lafayette School. Mrs. Fertakos was very attentive to the musical arts.

- Taryn Ruffing, a Chatham High School senior, stated that Mrs. Fertakos was a positive supporter to the performing arts.
- Peter Hoefler, a former student, is a diabetic and said that Mrs. Fertakos was extremely attentive to his condition during the Chatham High School Disney trip and got him the medical attention he needed.
- Bill Heap noted that he was an alumni interviewer for 20 years and believes that seniors should apply to no more than 6-8 schools. He requests that the Film Festival start up again. He noted that the Jaycees sold all of their trees on Saturday, December 15. He thanked the entire community for their support and wished everyone a Merry Christmas.

X. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Kenney, seconded by Ms. Ciccarelli, the consent agenda item A.1 was approved by an 8-0-1 roll call vote (Mr. Arnuk abstained) Consent agenda items A.2 – A.17 (item A.6 amended and item A.17 added per addendum) were approved by a 9-0 roll call vote.

1. (225-18/19) Approval: Contracts - 2018/2019 School Year

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a contract for the following individual for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

| Name | Position | Location | FTE | Column/Step | Salary | Effective Date | Termination Date |
|----------------|--------------|---------------|------|-------------|-------------------------------------|----------------|------------------|
| Auer, Kimberly | School Nurse | District Wide | 1.00 | BA30/13 | \$75,257 Prorated \$33,865.65 | 02/19/2019 | 06/30/2019 |

2. (226-18/19) Amendment: Contracts - 2018/2019 School Year

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a contract for the following individual for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

| Name | Position | Location | FTE | Column/Step | Salary | Effective Date | Termination Date | Notes |
|------------------|-------------------|----------|------|-------------|--|----------------|------------------|---|
| Kupper, Patricia | Teacher of German | CMS | 1.00 | MA/10 | \$70,253.00 Prorated \$46,366.99 | 12/13/2018 | 06/30/2019 | Supersedes action on 10/15/2018 to amend effective date and salary. |

3. (227-18/19) Approval: Contracts - Leave Replacement Teachers

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a contract for the following Leave Replacement Teacher for the 2018/2019 school year:

| Name | Position | Location | Column/Step | Salary | Effective Date | Termination Date | Notes |
|-------------------|------------------------------|----------|-------------|--|----------------|------------------|---|
| Graham, Alexandra | Teacher of Special Education | WAS | BA/2 | \$56,353.00 Prorated \$31,275.92 | 01/14/2019 | 06/30/2019 | Includes up to 3 shadow days @ \$100/day. |
| Pasternak, Sarah | Teacher of English | CMS | BA/2 | \$56,353 Prorated \$33,811.80 | 01/02/2019 | 06/30/2019 | Includes up to 3 shadow days @ \$100/day. |

4. (228-18/19) Amendment: Contract - Custodial Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the contract of the following district custodian for the 2018/2019 school year, as per the agreement between the Board of Education and the Chatham Custodial Employees.:

| Name | Position | Location | Category/Step | Salary | Effective Date | Termination Date | Notes |
|--------------------|-----------|----------|---------------|--|----------------|------------------|--|
| Aurelien, Robinson | Custodian | CMS | IV/9 | \$43,856.00 Prorated \$23,755.33 | 12/17/2018 | 06/30/2019 | Supersedes action on 05/14/2018 to amend salary to include Night Lead pay. |

5. (229-18/19) Amendment: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leave of Absence*:

| Employee # | Leave Start Date | Accumulated Sick Days Applied | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) | Notes |
|------------|------------------|-------------------------------|---|--|--|---------------------------------|---|
| ID# 7383 | 02/22/2019 | 30 | 04/08/2019 | 04/08/2019 | 09/01/2019 | 12/03/2019 | Supersedes action on 11/19/2018 to extend leave and amend date of return. |
| ID# 8699 | 02/05/2019 | 10 | N/A | N/A | 02/20/2019 | 04/03/2019 | Supersedes action on 11/19/2018 to amend leave start date. |

6. (230-18/19) Amendment: Medical Leave of Absence – **AMENDED PER ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a medical leave of absence for the following staff member detailed as follows:

| Employee # | Leave Start Date | Sick Days Applied | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) | Notes |
|------------|------------------|-------------------|---|--|--|---------------------------------|---|
| ID# 8354 | 11/05/2018 | 15 | N/A | N/A | 12/01/2018 | 02/04/2019 | Supersedes action on 11/05/2018 to amend extended leave start date. |
| ID# 8262 | 06/20/2018 | 23 | 07/24/2018 | N/A | N/A | 08/31/2018 | Supersedes action on 12/03/2018 to amend date of return. |

7. (231-18/19) Approval: Unpaid Absences

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2018/2019 school year:

| Name | Position | Location | Number of Requested Unpaid Days | Start Date | End Date | Notes |
|----------------|------------------|----------|---------------------------------|---|----------|-------|
| Buckman, Karyn | Paraprofessional | WAS | 7 | 03/25/2019 - 03/29/2019 & 05/16/2019 - 05/17/2019 | N/A | |
| Worden, Ann | Teacher | LAF | 2 | 01/18/19 & 01/22/2019 | N/A | |

8. (232-18/19) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Use of Accumulated Family Illness Days*, as listed below:

| Employee # | Dates | Total Number of Days | Notes |
|------------|-------|----------------------|--|
| ID# 7258 | TBD | 5 | To be used as needed during the 2018/2019 school year. |

9. (233-18/19) Amendment: Contractual Extra Duty Stipends

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the following staff member's contractual stipends for the 2018/2019 school year:

| Staff Member | Activity | Location | Ratio | Compensation | Notes |
|----------------|---------------------------------|----------|--------|--------------|--|
| Cleaves, Ceara | Science Club Advisor (1st half) | CMS | 0.0375 | \$377.00 | Supersedes action on 08/27/18 to amend ratio and compensation. |

| | | | | | |
|-----------------|-----------------------------------|-----|-----|------------|--|
| Milone, Susan | Play Area/Bus Supervisor (shared) | WAS | 0.1 | \$1,005.37 | Supersedes action on 08/27/18 to amend ratio and compensation. |
| Hasegawa, Kenji | Play Area/Bus Supervisor (shared) | WAS | 0.1 | \$1,005.37 | Supersedes action on 08/27/18 to amend ratio and compensation. |

10. (234-18/19) Approval: Contractual Extra Duty Stipends

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following staff member’s contractual stipend for the 2018/2019 school year:

| Staff Member | Activity | Location | Ratio | Compensation |
|-----------------|---------------------------------|----------|--------|--------------|
| Orsini, Natalie | Science Club Advisor (2nd half) | CMS | 0.0375 | \$377.00 |

11. (235-18/19) Approval: In-house Translation Services

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves any eligible staff member to provide language translation services at a rate of \$50.00 hourly for the 2018/2019 school year.

12. (236-18/19) Amendment: Extra Class - Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends an Extra Class Leave Replacement Assignment for Certificated Staff for the 2018/2019 school year:

| Name / Position | Location | Effective Date | End Date | Salary | Notes |
|---------------------------------|----------|----------------|------------|----------|---|
| Montoya, Nelson, Teacher of ESL | CHS | 01/02/2019 | 01/18/2019 | \$216.00 | Supersedes action on 11/05/2018 to amend end date and salary. |

13. (237-18/19) Approval: Evaluation Services

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Mrs. Terry Wisolmerski to conduct educational evaluations for the district not to exceed \$7,000.00.

14. (238-18/19) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2018/2019 school year:

| Teacher | Para | Clerical | Nurse | Last Name | First Name |
|---------|------|----------|-------|-----------|------------|
| X | x | x | | Caplan | Ben |
| | | x | x | Schuck | Jennifer |
| X | x | x | | Conti | Grace |
| X | x | | | Bleah | Joel |
| X | x | x | | Grosso | Laura |
| X | | | | Phillips | Pamela |

15. (239-18/19) Approval: Supplemental Instruction for Special Education Students

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Michael Raguseo to provide supplemental instruction to special education students for the 2018/2019 school year as per the IEPs at a rate \$60.00 per hour not to exceed \$1,680.00.

16. (240-18/19) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

| Month | Day | Year | First | Last | Position | Vendor | Purpose | Location | Cost |
|------------|---------|------|--------|------------|--------------------|---------|-------------------|---------------|-------|
| Jan | 8 | 2019 | John | Abdelmalak | Tech Director | NJECC | Annual Conference | Montclair | \$110 |
| Jan | 25-27 | 2019 | Kristi | Froisland | Special Ed Teacher | EduCon | Annual Conference | Philadelphia | \$230 |
| Jan Feb | 31 1 | 2019 | John | Abdelmalak | Tech Director | Techspo | Annual Conference | Atlantic City | \$700 |
| Feb | 28 | 2019 | Alex | Mandala | SAC | ASAP | Annual Conference | Atlantic City | \$260 |

17. (241-18/19) Approval: Medical Leave of Absence – **ADDED PER ADDENDUM**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a medical leave of absence for the following staff member detailed as follows:

| Employee # | Leave Start Date | Sick Days Applied | FMLA Start Date <i>(unpaid with benefits)</i> | NJFLA Start Date <i>(unpaid with benefits)</i> | Extended Leave Start Date <i>(unpaid without benefits)</i> | Date of Return <i>(Anticipated)</i> | Notes |
|------------|------------------|-------------------|--|---|---|--|-------|
| ID# 8262 | 11/12/2018 | N/A | 11/12/2018 | N/A | N/A | 12/28/2018 | |

B. FINANCE/FACILITIES

On a motion by Mr. Gilfillan, seconded by Mr. Arnuk, the consent agenda items B.1 – B.7 were approved by a 9-0 roll call vote.

- Mr. Gilfillan thanked the Chatham Education Foundation and Laura Tyson Li for their donations as listed on the agenda for Board acceptance this evening.
- Ms. Weber inquired about the shared services agreement (Item B.2)
- Mr. Ryan asked if the agreement could be amended.
- Dr. LaSusa noted that the agreement can be amended and changed if necessary. The district can go back to the Borough and Township for funding.
- Board members commented on the shared services agreement.

1. (183-18/19) Approval: Payments - Bills List

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: *(Attachment B.1)*

| Description | Totals |
|--------------------------------|---------------------|
| Bills List - December 17, 2018 | \$757,941.45 |
| TOTAL: | \$757,941.45 |

2. (184-18/19) Approval: Shared Services Agreement with Chatham Township for SLEO III

WHEREAS: The Uniform Shared Services and Consolidations Act, N.J.S.A. 40A:65-1 authorizes local governmental entities to enter into an agreement, among other things, for the sharing of services; and

WHEREAS: The State of New Jersey has created a new class of special police officer, known as Special Law Enforcement Officer III (“SLEO III”), solely for the purpose of school security, as set forth in N.J.S.A. 40A:14-146.10 et seq.; and

WHEREAS: The Board of Education (“Board”) and Chatham Township (“Township”) wish to enter into an agreement under which the Township agrees to provide the Board one (1) SLEO III to be managed by the Township’s Police Department (“Police Department”);and

WHEREAS: The Board and the Township desire to set forth in this Agreement the specific terms and conditions of the services to be performed and provided by the SLEO III;

NOW, THEREFORE, BE IT AGREED: By and Between the Township and the Board that the Township, through the Police Department, shall hire, subject to the terms of this Agreement (“Agreement”), and make available one (1) SLEO III, to provide security services to the Board’s High School, with patrol responsibilities in the Lafayette Avenue School and Southern Boulevard School;

BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the terms and conditions as outlined in the Agreement (*On file in the Business Office*).

3. (185-18/19) Acceptance: CEF Donations

RESOLVED: Upon recommendation of the Superintendent, and as approved by the school principals, the Board of Education accepts donations from the Chatham Education Foundation totaling \$19,002.22 as outlined below:

| School | Project | Amount |
|---------------|---|-----------|
| MAS, WAS, SBS | Flexible Seating for Flexible Minds | \$2305.00 |
| CMS | Stools for Safety | 6,224.85 |
| MAS | Library Furniture | 6,372.80 |
| CHS | This Space is the Place | 1,963.52 |
| CMS | Flexible Seating for Success: A Reading and Writing Workspace | 2,136.05 |

4. (186-18/19) Acceptance: Donation of French Horn to LAF

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Lafayette School Principal, the Board of Education accepts a donation from Laura Tyson Li of a French Horn valued at \$600.00 to Lafayette School.

5. *(187-18/19) Approval: Assistive Technology Training and Consultation*

RESOLVED: Upon recommendation of the Superintendent the Board of Education approves Dr. Brian Friedlander of Assistive Tek, LLC to conduct assistive technology training and consultation for special education students as per the IEP not to exceed \$1,000.00.

6. *(188-18/19) Approval: Settlement Agreement*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parent of special education student #4648499304.

7. *(189-18/19) Approval: Settlement Agreement*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parent of special education student #1195219915.

C. CURRICULUM

On a motion by Ms. Ciccarelli, seconded by Mr. Ryan, the consent agenda items C.1 – C.3 were approved by a 9-0 roll call vote.

1. *(058-18/19) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from December 3, 2018 through December 14, 2018.*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of December 3, 2018 through December 14, 2018 pursuant to N.J.S.A. 18A:37-1 et seq.

2. *(059-18/19) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's December 3, 2018 Meeting, which encompasses all HIB findings between November 19, 2018 through November 30, 2018.

3. *(060-18/19) Approval: CHS Overnight Field Trip*

RESOLVED: Upon recommendation of the Superintendent the Board of Education approves the overnight field trip of the CHS Model UN Team.

D. POLICY - None

XI. BOARD BUSINESS

- Mr. Arnuk noted that Dr. LaSusa and other administrators sent a letter to the State of New Jersey requesting changes to the HIB law and processes that must be followed.
- Ms. Clark requested that the Board address the PARRC issues with the Department of Education.

XII. PUBLIC COMMENTARY

- Jane Devlin asked where the notice of the open meetings are posted so more people can be aware of the meetings.

XIII. EXECUTIVE SESSION

At 9:05 PM Ms. Weber moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a legal matter; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Arnuk and approved by unanimous voice vote.

XIV. PUBLIC SESSION – The board reconvened in Public Session at 9:26 PM

XV. ADJOURNMENT

On a motion by Ms. Weber, seconded by Mr. Arnuk, and as approved by unanimous voice vote, the meeting adjourned at 9:30 PM.

Minutes recorded by:

Peter Daquila _____ (E.S.)

Peter Daquila
Business Administrator/Board Secretary