

**OPEN FINANCE/REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, APRIL 16, 2018**

MINUTES

EXECUTIVE SESSION – 6:00 PM

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 6:05 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Matthew Gilfillan, Lata Kenney, Michael Ryan (arrived at 6:20 PM), Michael Valenti, and Jill Critchley Weber

Absent: Michelle Clark was absent.

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; and Ms. Beth Grant, Human Resources Manager.

IV. PLEDGE OF ALLEGIANCE: Ms. Weber led the assembly in the Pledge of Allegiance.

V. EXECUTIVE SESSION

At 6:10 PM Mr. Arnuk moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a legal matter; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Gilfillan and approved by unanimous voice vote.

VI. PUBLIC SESSION – The board reconvened in Public Session at 6:28 PM**OPEN FINANCE MEETING – 6:30 PM**

An open finance meeting of the Board of Education was held this day in the Chatham Township Municipal Building located at 58 Meyersville Road, Chatham, NJ.

The meeting opened at 6:30 PM.

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Matthew Gilfillan, Lata Kenney, Michael Ryan, Michael Valenti, and Jill Critchley Weber

Absent: Michelle Clark was absent.

Also Present: Dr. Michael LaSusa, Superintendent of Schools; Mr. Peter Daquila, Business Administrator/Board Secretary; and approximately thirty-two (32) members of the public.

Jill Weber stated that this is the second open finance meeting to discuss the 2018/2019 school budget.

Dr. LaSusa reviewed the budget presentation.

Dr. LaSusa responded to questions from the Board.

Public Commentary:

April Wingate, President of the Chatham Athletic Boosters, stated that the Sailing Club has 19 students, Paddle Club has 42 students, and Girls' Hockey has 11 students. The boosters have provided \$50,000.00 this school year towards the coaches' salaries.

Dawn Druhot, Vice-President of the Chatham Athletic Boosters, stated that the boosters have also funded equipment needed for basic safety; she asked for the board to fund the \$50,000.00 of salaries so the boosters can use their funds for other student needs.

Ronald Epstein thanked the boosters for the fencing funding to ensure the safety of the students. He asked to utilize the full funding to 3.62% and added that Chatham should not be proud of having the lowest cost per pupil. He asked the Board to use extreme caution in evaluating the Class III officers.

Nicole Chase, a Chatham Borough resident, stated that the district should support the needs of Chatham High School and use the full taxing authority.

Samantha Ekert, reading a statement from Amanda Feeman, challenged the Board to be bold and use the full taxing authority, noting that Chatham should remain on the cutting edge. The district should concentrate operating on a lean basis but the critical issues of mental health must be addressed.

Andy Dinnhaupt, Chatham Borough, stated that the high enrollment will continue to grow over the next four years and these pupils should have the same opportunities as their predecessors. He encourages the full tax authority and stated that security is important.

Tracy Ness supports going to the maximum of 3.62% tax increase. The funds are vital to run the district.

Philip DeBiasse thanked the Board. He supports the sailing team. He stated that a good school district is one of two drivers in property values and a return on investment.

Jennifer Ferndale stated the number one rankings of our students need to be supported by funding the schools. The new families will be attracted to Chatham by the schools. She supports the 3.62% tax increase.

Marianne Hauck, a Chatham Township resident and mother of a high school student, noted that their family has reaped the benefits of the school system. She thinks Chatham is one of the best public schools and is equivalent to a private school. She supports the full tax increase of 3.62%.

The Open Finance Meeting closed at 7:30 PM.

REGULAR SESSION – 7:30 PM

The meeting opened at 7:30 PM.

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Matthew Gilfillan, Lata Kenney, Michael Ryan, Michael Valenti, and Jill Critchley Weber

Absent: Michelle Clark was absent.

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and approximately forty-four (44) members of the public and press.

VII. BOARD PRESIDENT'S COMMENTS

- Ms. Weber thanked everyone for their attendance and comments at the Open Finance Meeting. She stated that this board and prior boards are very fiscally responsible and very concerned about the education of all the students.

VIII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Dr. LaSusa reported that Nerd Camp is on Saturday, April 21. The keynote speaker is a teacher from Sandy Hook Elementary School.

B. BUSINESS ADMINISTRATOR'S REPORT

- Mr. Daquila gave the following regarding the CHS Auditorium Renovation, CMS STEM Addition, MAS Addition & Central Office Addition:
 - MAS – contractor is making steady progress. The brick work is being done, the connections to the existing building have been made and the windows will be installed next.
 - CMS – contractor is making steady progress. The block work will continue and the roof deck will be next.
 - CHS Auditorium – contractor is making steady progress on the project.

- Central Office Addition – contractor has started the work on the footings and the contractor is behind schedule. The footing has been redesigned and poured and the construction has resumed.
- Mr. Daquila commented that this morning's heavy rain resulted in four leaks in the high school auditorium. The roofer, roofing manufacturer, and architect were notified but did not respond. He will continue to demand that the roof is repaired or a different roofer will be hired to correct the issue.

IX. COMMITTEE REPORTS

- A. Personnel** – Ms. Kenney reported that the next meeting will be on April 30. Ms. Ciccarelli stated that at the March 28 meeting there was a staffing update and transition update on SHIF.
- B. Curriculum** – Ms. Ciccarelli reported the committee met on March 28 and received a math curriculum update from Stacy Winters. They also received an update from the high school principal on marking periods vs. semesters. The committee will meet again on May 9.
- C. Finance/Facilities** – Mr. Gilfillan reported on the Open Finance Meeting earlier this evening.
- D. Policy and Planning** – Mr. Arnuk reported the committee has not met. Their next meeting is on May 9.

Liaisons

Chatham Borough – Ms. Weber reported that the Borough has discussed the potential housing development.

Chatham Township – No report available.

Athletic Boosters – Ms. Ciccarelli had nothing to report.

Chatham Performing Arts Boosters – Mr. Arnuk gave the following report:

- Since 2009, The Montclair State University Foxy Awards annually honor the individual accomplishments of students and educators in the areas of performance, direction, design, and technical theatre, as well as outstanding productions categorized as Drama, Comedy, Classical and New Work. Congratulations to the CHS Theatre Department for being nominated for the following 2018 Montclair Foxy Awards:
 - The cast and crew of *A Midsummer Night's Dream* for Outstanding Production of a Classical Play
 - Charlie Thomson for Best Supporting Actor for his role as Bottom
 - Jillian Roche for Best Supporting Actress for her role as Puck
 - Outstanding Achievement in Stage Combat
 The awards presentation will be held Monday, May 14 at Montclair State University at 7:30 PM.
- Congratulations to all on a spectacular production of *Fiddler on the Roof!* Nearly 100 CHS students participated in the collaborative effort under the outstanding direction of Laura Russo. Congratulations also go to pit conductor Brian Conti, vocal director Ken Bryson, choreographer Alexis Pravdiuk, production managers Jill Horowitz and Veronica Shaw, and makeup artist (and CHS alum) Julie Edwards (did you see those beards??).
- The spring concert season begins this week with our talented third graders taking the stage at WAS, MAS, and SBS. In addition, the CHS Spring Honors Recital will take place April 18 at 7:00 PM in the CMS auditorium.
- On Thursday, April 19, the 9th annual Jazz in the Middle festival will take place at CMS. Christie Spriggs is managing and hosting the event, with five visiting middle school jazz bands performing for visiting adjudicators including CHS' Brian Conti. The event will kick off at 6:00 PM with a performance by the CMS Jazz Band.
- The CHS spring Band concert, featuring the Symphonic Band and Wind Ensemble, will take place April 25 at 7:30PM in the CMS auditorium.
- The Morris-Union Jointure Commission Music Festival will take place Sunday, April 29 at New Providence High School. The annual Music Festival sponsored by the MUJC offers the opportunity for students in grades 5 through 8 to participate in large-group musical experiences comprised of

recommended students from 14 school districts. The vocal and instrumental teachers from participating schools lend their expertise in managing and conducting the bands, choruses and orchestras. This year, there are 38 students from Chatham performing in the festival.

- Christie Spriggs is conducting the 5/6 Band, with Laurie DeBiasse as manager
- Krystle Graser is conducting the Orchestra, with Brian Conti as manager.
- The Chatham Performing Arts Boosters will have its next meeting Wednesday, May 2 at 7:00 PM in the Lafayette Lounge. All are welcome to join the efforts of this passionate group of SDOC performing arts supporters.

Chatham Education Foundation – Ms. Kenney reported that Casino Royale is this Friday. The online auction will open Thursday and close Friday afternoon.

Recreation – Mr. Gilfillan had nothing to report.

PTO District Cabinet – Dr. LaSusa reported that the committee met on April 11 and discussed the school budget and 8th grade progression to Chatham High School and college. The committee is scheduled to meet again on May 2.

X. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- March 19, 2018 – public session and executive session

The motion was seconded by Mr. Arnuk and approved 7-0-1 on a roll call vote (Mr. Gilfillan abstained).

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- March 28, 2018 – public session and executive session

The motion was seconded by Mr. Arnuk, and approved 7-0-1 on a roll call vote (Ms. Kenney abstained).

XI. PUBLIC COMMENTARY

- Darren Groh, Chatham High School Principal, stated that the increase in enrollment at the high school causes a need for teachers in multiple subject areas. He always tries to keep the grade 9 class size lower to ease transition for the students. He reported that numerous classes are operating beyond the “maximum” class size.
- Dan Marino thanked the Board for everything that is done. He gave the district checks totaling \$4,500.00 that was raised by the sailing participants paying \$300.00 each. He feels that all participants should be paying more than a \$100.00 activity fee and perhaps more should be paid based on the number of activities. He noted that 7 of the 19 sailing club members are here at the meeting to show support for sailing and that all the students enjoy sailing and work very hard. Students started additional workouts and asked for the gym exemption.
- Zoe Papier and Yumtsokyi Bhum, co-captains of the sailing club, requested the gym exemption due to the number of hours the students put into sailing each week.
- Mariel Colker, a Chatham Township resident, said that from a non-Chatham teacher perspective the class size makes a huge difference to balance learning and classroom management.
- Jane Devlin, another Chatham Township resident, supports the gym exemption for sailing and feels that the Board should support them fiscally. She supports the need and funding for additional mental health professionals and teachers. She added that parents can pay for tutors, extra help for ACT and SATs, that they can fund the 3.62% tax increase.

- Carolyn Dempsey, a resident of Chatham Borough, fully supports Dr. LaSusa and the Board. She believes the district should be fully funded to at least the 3.62% and that sailing and paddle should be funded.
- Jill Strickler pays taxes to both the borough and the township. She encourages the Board to go to 3.62%. She appreciates that we have been prudent with spending and it has resulted in a great district. The high quality needs to be maintained. An ounce of prevention is worth a pound of cure.
- Kelly Loofbourrow supports the 3.62% tax rate to increase mental health and teachers.
- Kathryn Heck supports the need of mental health staff and teachers and the 3.62% tax increase. She noted that the SBS enrollment and class size should be reviewed to maintain acceptable class size.

XII. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Kenney, seconded by Mr. Valenti, the consent agenda items A.1 – A.18 were approved by an 8-0 roll call vote.

Dr. LaSusa wished the best to the three retirees and thanked them for all their service to the district.

1. (293-17/18) Acceptance: Retirement

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

| Name | Location/Position | Effective Date |
|-----------------|--------------------------------|----------------|
| Hedges, Barbara | WAS/Secretary | 07/01/2018 |
| Soriano, Karen | District/Technology Specialist | 07/01/2018 |
| Barkley, Jewel | MAS/Nurse | 07/01/2018 |

2. (294-17/18) Acceptance: Resignation

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

| Name | Location/Position | Effective Date |
|-----------------------|-------------------|----------------|
| Keenan, Jodi | Teacher/LAF | 06/30/2018 |
| Kovary, Julianne | Teacher/CMS | 06/30/2018 |
| Lee, Rachel (YungJoo) | Teacher/CHS | 06/30/2018 |

3. (295-17/18) Approval: Leave Replacement Teacher

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Leave Replacement Teacher for the 2017/2018 school year:

| Name | Position | Location | Column/Step | Salary | Effective Date | Termination Date | Notes |
|--------------------|-----------------------|----------|-------------|-----------------------|----------------|------------------|--|
| Salerno, Gabrielle | Teacher of Elementary | MAS | N/A | \$281.45/ per diem | 04/16/2018 | 06/30/2018 | Approval includes three shadow days payable at \$100 per diem. |

4. (296-17/18) Amendment: Leave Replacement Teacher

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the following Leave Replacement Teacher for the 2017/2018 school year:

| Name | Position | Location | Column/Step | Salary | Effective Date | Termination Date | Notes |
|--------------|-----------------------|----------|-------------|---|----------------|------------------|--|
| Aivars, Ilze | Teacher of Elementary | LAF | BA/2 | \$56,323.00 prorated at \$36,328.33 | 10/17/2017 | 04/30/2018 | Supersedes action on 03/05/2018 to amend termination date. |

5. (297-17/18) Approval: Maternity Leave of Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a maternity leave of absence for the following staff member, detailed as follows:

| Employee # | Leave Start Date | Accumulated Sick Days | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) | Notes |
|------------|------------------|-----------------------|---|--|--|---------------------------------|-------|
| ID# 3123 | 09/01/2018 | 40 | 11/01/2018 | 11/01/2018 | N/A | 02/01/2019 | . |

6. (298-17/18) Amendment: Maternity Leave of Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a maternity leave of absence for the following staff member, detailed as follows:

| Employee # | Leave Start Date | Accumulated Sick Days | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) | Notes |
|------------|------------------|-----------------------|---|--|--|---------------------------------|--|
| ID# 10957 | 03/12/2018 | N/A | N/A | N/A | N/A | 04/09/2018 | Supersedes action on 03/19/2018 to amend date of return. |

7. (299-17/18) Approval: Medical Leave of Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a medical leave of absence for the following staff member, detailed as follows:

| Employee # | Leave Start Date | Sick Days Applied | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) |
|------------|------------------|-------------------|---|--|--|---------------------------------|
| ID# 5635 | 03/13/2018 | N/A | 03/13/2018 | 03/13/2018 | N/A | 04/09/2018 |
| ID# 10503 | 03/26/2018 | 11 | 04/11/2018 | 04/11/2018 | N/A | 04/16/2018 |

8. (300-17/18) Amendment: Medical Leave of Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a medical leave of absence for the following staff member, detailed as follows:

| Employee # | Leave Start Date | Sick Days Applied | FMLA Start Date (unpaid with benefits) | NJFLA Start Date (unpaid with benefits) | Extended Leave Start Date (unpaid without benefits) | Date of Return (Anticipated) | Notes |
|------------|------------------|-------------------|---|--|--|---------------------------------|--|
| ID# 4103 | 01/10/2018 | N/A | 01/10/2018 | 01/10/2018 | 04/11/2018 | 04/16/2018 | Supersedes action on 03/05/2018 to include date of return. |

9. (301-17/18) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the use of accumulated family illness days, as listed below:

| Employee # | Location | Dates | Total Number of Days | Notes |
|------------|----------|-------|----------------------|---|
| ID# 6245 | LAF | TBD | 5 | As needed during the 2017/2018 school year. |

10. (302-17/18) Amendment: Use of Accumulated Family Illness Days

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the use of accumulated family illness days, as listed below:

| Employee # | Location | Dates | Total Number of Days | Notes |
|------------|----------|--------------------------|----------------------|---|
| ID# 6328 | LAF | 03/19/2018 to 06/30/2018 | 29 | As needed during the 2017/2018 school year. Supersedes action on 03/05/2018 to amend start date and number of days. |

11. (303-17/18) Approval: Unpaid Absences

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2017/2018 school year:

| Name | Position | Location | Number of Requested Unpaid Days | Start Date | End Date | Notes |
|----------------------|------------------|----------|---------------------------------|------------|------------|-------|
| Stumpf, Ann | Paraprofessional | WAS | 2 | 04/24/2018 | 04/25/2018 | |
| Marino, Catherine | Paraprofessional | LAF | 6 | 05/03/2018 | 05/10/2018 | |
| Lanigan, Mary(Karen) | Paraprofessional | CHS | 2 | 06/07/2018 | 06/08/2018 | |
| Marqueen, Helen | Paraprofessional | CMS | 4 | 05/29/2018 | 06/01/2018 | |

12. (304-17/18) Amendment: Unpaid Absences April 4 - April 6, 2018

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the following unpaid absences during the 2017/2018 school year. (Attachment A.12)

13. (305-17/18) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2017/2018 school year:

| Teacher | Para | Clerical | Nurse | Last Name | First Name |
|---------|------|----------|-------|-----------|------------|
| x | x | x | | DeKeyzer | Cynthia |

14. (306-17/18) Approval: Coaching Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following coaching personnel for the 2017/2018 school year:

| Name | | Season | Sport | Assignment | Ratio | Salary | Notes |
|-----------------|---|--------|-------|------------------------|-------|------------|-------|
| Agelis, Nick | * | Spring | N/A | Weight Room Supervisor | 0.30 | \$2,986.37 | |
| Nydegger, Kelly | * | Spring | Track | Assistant Girls' | 0.60 | \$5,972.74 | |
| Mariano, Jason | * | Spring | Track | Assistant Boys' | 0.60 | \$5,972.74 | |

*Denotes district employee.

15. (307-17/18) Approval: Mentoring Assignments

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves *Mentoring* for the 2017/2018 school year, as listed below:

| Mentor | Novice Teacher | School | Certificate | Weeks | Rate |
|----------------------|-----------------------|--------|-------------|-------|----------|
| Fanning, Nancy | Salerno, Gabrielle | MAS | Provisional | 7 | \$128.31 |
| Cohen-Michel, Elissa | Tartaglia, Jacqueline | CMS | CEAS | 10 | \$183.33 |

16. (308-17/18) Approval: Extra Hours Paraprofessional Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Arleen Matyas to provide paraprofessional support for 1 hour per day, 3 days a week, for 8 weeks, at the rate of \$21.72 per hour, not to exceed \$521.28, during ASE activities as per student IEPs.

17. (309-17/18) Approval: Extra Hours Paraprofessional Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Sulakshana Chakrabarty to provide paraprofessional support for 1 hour per day during ASE activities per student IEPs, 3 days a week, for eight weeks, at the rate of \$17.47 per hour, not to exceed \$419.28, for the 2017/2018 school year.

18. (310-17/18) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's **Policy 6471 - School District Travel**, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

| Month | Day | Year | First | Last | Position | Vendor | Purpose | Location | Cost |
|-------|-------|------|-----------|-----------|----------------------------------|--------------------------------|-------------------------------|---------------|-------|
| April | 18 | 2018 | Elizabeth | Walker | Speech Pathologist | Bureau of Education & Research | Auditory Processing Disorders | New Brunswick | \$250 |
| June | 6-8 | 2018 | Tatiana | Gilbert | Assistant Business Administrator | NJASBO | Annual Conference | Atlantic City | \$750 |
| June | 6-8 | 2018 | Peter | Daquila | Business Administrator | NJASBO | Annual Conference | Atlantic City | \$750 |
| July | 23-27 | 2018 | Nick | DeVenezia | Science Teacher | RVCC | NGSS Summer Institute | Branchburg | \$350 |

B. FINANCE/FACILITIES

On a motion by Mr. Gilfillan, seconded by Ms. Ciccarelli, the consent agenda items B.1 – B.19 were approved by an 8-0 roll call vote.

Mr. Gilfillan thanked the Chatham High School PTO, Chatham Middle School PTO, Southern Boulevard School PTO, Chatham Athletic Booster Club, Chatham Education Foundation, and Preferred Freezer Services for the donations which are on this evening’s agenda for board acceptance. He also commended the Washington Avenue School students for the adoption of sea animals at the Jenkinson’s Aquarium.

Ms. Weber asked about the next steps for the 2018/2019 school budget.

Mr. Daquila stated that from tonight’s discussion the finance committee and Board need to determine the increase in the budget that will be approved at the April 30 board meeting.

Mr. Gilfillan and Mr. Arnuk stated that there is a huge impact of a fixed budget and the future budgets are dramatically affected by adding staff to the budget.

1. (258-17/18) Approval: Payments - Bills List & Payroll

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: *(Attachment B.1)*

| Description | Totals |
|-----------------------------|-----------------------|
| Bills List - March 28, 2018 | \$3,041,513.28 |
| Bills List - April 16, 2018 | \$1,498,657.30 |
| Payroll - March 2018 | \$3,884,998.72 |
| TOTAL: | \$8,425,169.30 |

2. (259-17/18) Approval: Transfers - February 2018

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the February 2018 transfers within the 2017/2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B.2)*

3. *(260-17/18) Approval: Monthly Report of County Transfers - February 2018*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for February 2018. (*Attachment B.3*)
4. *(261-17/18) Approval: Report of the Board Secretary - February 2018*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for February 2018. (*Attachment B.4*)
5. *(262-17/18) Approval: Report of the Board Treasurer - February 2018*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for February 2018. (*Attachment B.5*)
6. *(263-17/18) Approval: Finance Certification - February 2018*
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for February 2018 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.
7. *(264-17/18) Approval: Submission and Acceptance of Amended 2017/2018 IDEA Grant Application*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the submission and acceptance of the Amended 2017/2018 IDEA Grant Application for the following amounts for special education programs:
 - IDEA Basic \$ 854,707.00
 - IDEA Preschool \$ 23,760.00The IDEA Basic amount included \$73,948.00 of Non-Public Funds. The district's spending amount for IDEA Basic is \$780,759.00.
8. *(265-17/18) Acceptance: CHS PTO Donation*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation from the Chatham High School PTO in the amount of \$15,703.98 for upgrading the high school cafeteria audio/visual equipment.
9. *(266-17/18) Acceptance: Chatham Athletic Booster Club Donation*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Athletic Director, the Board of Education accepts a donation from the Chatham Athletic Booster Club in the amount of \$3,099.00 for a rapsodo pitching supplement for the high school baseball team.
10. *(267-17/18) Acceptance: Preferred Freezer Services Donation*
RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation from Preferred Freezer Services of Chatham, NJ (CEO John Galihier) in the amount of \$15,000.00 to the Chatham High School Robotics

Team to cover the team’s expenses for the FTC World Championship (travel expenses, hotel costs, competition registration, new uniforms, and any parts or materials the team may need to compete at this level of competition).

11. (268-17/18) *Acceptance: CMS PTO Donation*

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham Middle School Principal, the Board of Education accepts a donation from the Chatham Middle School PTO in the amount of \$800.00 for the purchase of two dedication plaques for the Chatham Middle School garden.

12. (269-17/18) *Acceptance: CEF Donations*

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School and Chatham Middle School principals, the Board of Education accepts donations from the Chatham Education Foundation totaling \$19,417.06 as outlined below:

| School | Project | Amount |
|--------|--|-------------|
| CHS | STEM - Large Format Printer | \$ 5,295.00 |
| CHS | Literacy - We Need Diverse Books | 2,499.06 |
| CMS | STEM - Collaborative MAKER Idea Boards | 2,300.00 |
| CMS | STEM - Pasco Probes | 9,323.00 |
| | TOTAL: | \$19,417.06 |

13. (270-17/18) *Acceptance: SBS PTO Donations*

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Southern Boulevard School Principal, the Board of Education accepts donations of materials from the Southern Boulevard School PTO as outlined below:

| Project | Value |
|---|------------|
| 120 Canisters of Disinfectant Wipes | \$1,899.50 |
| Various Items to Enhance the Education and Classroom Experience During Indoor Recess and Class Time | 2,284.55 |
| Books for Media Center | 830.00 |
| Books for Classroom Libraries | 1,187.00 |
| TOTAL: | \$6,201.05 |

14. (271-17/18) *Approval: WAS Adoption of Sea Animals*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the “adoption” of six sea animals at the Jenkinson’s Aquarium at a total cost of \$416.00, using funds donated by the Washington Avenue School students (by purchasing Cougar Paw Tattoos provided by the WAS PTO) during the WAS Great Kindness Challenge.

15. (272-17/18) *Approval: Samantha Suckno - Supplemental Instruction*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Samantha Suckno to provide supplemental instruction to special education students per their IEPs for the 2017/2018 school year for 2 hours per week at \$60.00 per hour not to exceed \$1,200.00.

16. (273-17/18) Approval: Award Contract for SBS Restroom Renovations

WHEREAS: On April 10, 2018 the Board of Education received bids for the Southern Boulevard School Restroom Renovations Project that is funded by the 2018/2019 School Budget:

| Contractor | Base Bid |
|--|--------------|
| <i>Lanyi and Tevald, Inc., Rockaway, NJ</i> | \$194,800.00 |
| BGD Contracting, LLC, Bayonne, NJ | \$204,200.00 |
| Pharos Enterprises, LLC, South Amboy, NJ | \$212,000.00 |
| Aero Plumbing & Heating Co., Inc., Vienna, NJ | \$224,851.00 |
| V & K Construction, Inc., Edison, NJ | \$233,000.00 |
| Northeastern Interior Services, Fairfield, NJ | \$234,500.00 |
| Tri-Form Construction, Inc., Metuchen, NJ | \$249,500.00 |
| DeSapio Construction, Inc., Frenchtown, NJ | \$253,800.00 |
| Salazar & Associates, Inc., Union, NJ | \$265,000.00 |
| Pal-Pro Builders, LLC, Fair Lawn, NJ | \$277,000.00 |
| Mark Construction, Wallington, NJ | \$284,000.00 |
| Emerald Contracting Corp., Watchung, NJ | \$302,670.00 |
| K & D Contractors, LLC, Kenilworth, NJ | \$303,500.00 |
| Cypreco Industries, Inc., Neptune, NJ | \$323,823.00 |
| Arista Builders & Designers, Inc., Jackson, NJ | \$330,000.00 |

Upon the Architect and Attorney’s recommendation bid should be awarded to BGD Contracting, LLC of Bayonne, NJ since they are the lowest responsible bidder. The bid for Lanyi and Tevald, Inc. of Rockaway, NJ is being rejected due to a material defect in their bid packet.

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education awards the contract for the Southern Boulevard School Restroom Renovations Project funded by the 2018/2019 School Budget to BGD Contracting, LLC of Bayonne, NJ, in the amount of \$204,200.00, which is the base bid.

17. (274-17/18) Approval: Architectural Services: Parette Somjen Architects – Department of Education Filing

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves, a contract with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the Lafayette Avenue School - Kitchen Renovation Project which will also serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan.

18. (275-17/18) Approval: Architectural Services: Parette Somjen Architects – Department of Education Filing

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves, a contract with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the Southern Boulevard School - Partial Roof Replacement Project which will also serve as an application to the Office of School Facilities and an amendment to the District’s Long Range Facility Plan.

19. (276-17/18) *Approval: Architectural Services: Parette Somjen Architects – Department of Education Filing*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves, a contract with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the Chatham High School - Partial Roof Replacement Project which will also serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan.

C. CURRICULUM

On a motion by Ms. Ciccarelli, seconded by Mr. Arnuk, the consent agenda items C.1 – C.3 were approved by an 8-0 roll call vote.

1. (054-17/18) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from March 19, 2018 through April 13, 2018.*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of March 19, 2018 through April 13, 2018 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (055-17/18) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's March 19, 2018 Meeting, which encompasses all HIB findings between March 5, 2018 and March 16, 2018.

3. (056-17/18) *Approval: Overnight Field Trip - CHS Robotics Team*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the overnight field trip of the CHS Robotics Team.

D. POLICY - None

XIII. BOARD BUSINESS

- Ms. Weber noted that she, Mr. Valenti, and Dr. LaSusa are meeting with both municipalities to discuss the Class III officers and the request the municipalities to provide the Class III officers.
- Mr. Arnuk noted that the schools get none of the extra ratables that the Borough and Township receive from the continued increase in property taxes raised by home improvements.
- Ms. Weber noted that the Class III officers are trained to work in schools and report to the police department.
- Ms. Chambers asked if the Class III officers would replace or enhance the current security staff.
- Dr. LaSusa responded that the staffing has not been discussed but feels the Class III officers would supplement the current security staff.

XIV. PUBLIC COMMENTARY

- Ali Papier, a Chatham Borough resident, supports sailing for both the gym exemption and school funding. The students do a fantastic job representing the school and the town. She feels the participation fee should be reviewed. She supports the "Max the Tax" and noted that class size at Chatham High School needs to be addressed.

- Robert Nevin of Chatham Township complimented the sailing students who spoke. He supports the gym exemption and the team being funded, but he is not in favor of the “Max the Tax” slogan. He noted that New Jersey has the third largest tax burden and that all aspects must be considered.
- Dan Marino noted that the tax increases are compounding, but the district must look ahead and it appears that now is the proper time to have a tax increase of 3.62%. He feels the community is prudent and supports items they feel are necessary.
- Bill Heap noted that Fiddler on the Roof was terrific and the students were outstanding. He commented on the non-April vote and indicated that the district continues to receive approximately 65% of the Borough and Township budgets.
- Jane Devlin noted that the cast of Fiddler on the Roof are taught by all the district teachers.

XV. ADJOURNMENT

On a motion by Ms. Weber, seconded by Mr. Arnuk, and as approved by unanimous voice vote, the meeting adjourned at 8:55 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary