

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, MARCH 19, 2018**

MINUTES

OPEN FINANCE MEETING

An open finance meeting of the Board of Education was held this day in the Chatham Township Municipal Building located at 58 Meyersville Road, Chatham, NJ.

The meeting opened at 6:30 PM.

Present: Dr. Michael LaSusa, Superintendent of Schools; Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Board Members including Sal Arnuk, Mary Chambers, Lata Kenney, Michael Ryan, and Jill Weber and four (4) members of the public.

(Board Members, Michelle Clark and Michael Valenti joined after the meeting started.)

Sal Arnuk stated that the district received a pleasant surprise with the state aid being increase by \$169,000.00.

Dr. LaSusa presented an overview of the 2018/2019 school budget.

Dr. LaSusa and Peter Daquila responded to questions from the Board.

There was a discussion regarding using a second question for Class III security officers.

There was a suggestion to add the Psychologist to the budget and have the SAC and the counselor on the separate proposal.

It was decided that another finance meeting needs to be scheduled to further discuss the budget options.

The Open Finance Meeting closed at 7:33 PM.

REGULAR BUSINESS MEETING

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:42 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend

the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Mary Chambers, Ann Ciccarelli, Michelle Clark, Lata Kenney, Michael Ryan, Michael Valenti, and Jill Critchley Weber

Absent: Mr. Gilfillan was absent.

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and approximately twenty-two (22) members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Ms. Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT'S COMMENTS

- Ms. Weber reported that there was an Open Finance meeting prior to tonight's regular board meeting. The next Open Finance meeting is scheduled for 6:30 PM on Monday, April 16, 2018.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Dr. LaSusa announced that an amendment to the 2017/2018 school calendar is in resolution C.3.
- Dr. LaSusa commends the Chatham Middle School and Chatham High School principals, staff, and students for the March 14th support of the seventeen Parkland, FL school shooting victims.
- Dr. LaSusa reported that Ms. Abrams initiated "Nerd Camp", which was a wonderful success last year and will be held again this year on April 21 and is already sold out.

B. BUSINESS ADMINISTRATOR'S REPORT

- Mr. Daquila gave the following construction/facility update:
CHS Auditorium Renovation, CMS STEM Addition, MAS Addition & Central Office Addition
Due to the recent snow storm the construction meetings scheduled for 3/8/2018 were all cancelled and the next meetings are on 3/22/2018
 - MAS – contractor is making steady progress. The block work is being done and the plumbing and electrical work is ongoing.
 - CMS – contractor is making steady progress. The concrete slab has been poured and the steel is being installed. The block work will continue and the roof deck will be next.

- CHS Auditorium – contractor is making steady progress on the project.
- Central Office Addition – contractor has started the work on the footings and the contractor is behind schedule. There is an issue with the last corner footing. There are eight (8) 4-inch PVC pipes containing electrical wires. The footing is being redesigned. The construction should resume soon.
- Roof Work – CHS, CMS and LAS
- There was a meeting on Monday, March 12th with the contractor, the roofer, the architect and the district.
- The roof company feels confident that that it can correct the remaining issues on the CHS Auditorium roof and the remaining punch list items on the other projects by the end of this week , weather permitting. The final inspection will be performed once the contractor completes its work.
- Mr. Daquila responded to questions from Ms. Weber.

VII. COMMITTEE REPORTS

- A. **Personnel** – Ms. Kenney reported that the committee will meet on March 28.
- B. **Curriculum** – Ms. Ciccarelli reported that the committee will meet on March 28.
- C. **Finance/Facilities** – Mr. Arnuk reported that the committee met on March 5 and 12, and there was an Open Finance meeting tonight prior to the regular business meeting. The committee is working on the 2018/2019 school budget. There are constraints with limited income and additional requests for the benefit of the students. The preliminary budget is 2.95% and separate proposals for mental health and security are being considered.
- D. **Policy and Planning** – Mr. Arnuk reported that the committee has not met.

Liaisons

Chatham Borough – Ms. Weber reported that there is a public presentation regarding public outreach findings at 7:00 PM on March 20th in Chatham Borough Hall Council Chambers to review draft redevelopment area.

Chatham Township – Ms. Clark reported that a vaping awareness presentation is scheduled for March 27.

Athletic Boosters – Ms. Ciccarelli reported that the committee will meet in April.

Chatham Performing Arts Boosters – Mr. Arnuk gave the following report:

- The CHS Theater and Music departments will proudly present *Fiddler on the Roof* this weekend. Senior citizens will enjoy a 4pm dinner before the show on Wednesday. Please note all performances are in the CMS auditorium. Performances are:
 - Wednesday @5:30 PM (senior citizens)
 - Thursday @6:00 PM
 - Friday and Saturday @7:30 PM

The CHS cast, crew, pit members, and staff of *Fiddler on the Roof* thank CMS principal Jill Gihorski and the CMS custodial & secretarial staff for being such wonderful hosts to them throughout the production process while the CHS auditorium is undergoing renovations.

- Spring performance season will begin Wednesday, April 18th. Please see the Performing Arts calendar on the district website for details.

- The Chatham Performing Arts Boosters will have its next meeting Wednesday, April 11th at 7:00 PM in the Lafayette School Lounge. All are welcome to join the efforts of this passionate group of SDOC performing arts supporters.

Chatham Education Foundation – Ms. Kenney reported that Casino Royale tickets are on sale for the April 20th event.

Recreation – No report available.

PTO District Cabinet – Ms. Ciccarelli reported that the committee will meet on March 23. The CHS Fashion Show on March 16 was a huge success, raising over \$75,000.00.

VIII. MINUTES

1. Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- March 5, 2018 – public session and executive session

The motion was seconded by Mr. Arnuk and approved 7-0-1 on a roll call vote (Ms. Ciccarelli abstained).

2. Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- March 12, 2018 – public session and executive session

The motion was seconded by Mr. Arnuk and approved 6-0-2 on a roll call vote (Ms. Chambers and Mr. Valenti abstained).

IX. PUBLIC COMMENTARY

- Carol Delsandro, a representative of Chatham Athletic Boosters, reported that the boosters raise approximately \$70,000.00 in revenue to support all the athletes in the district. The boosters are struggling to support the \$45,000.00 in coaches' salaries and all the other needs. She requested that the Board fund the new sports and possibly some of the coaching stipends.
- Mary Ann Cermele said she has been a long time Chatham resident and a substitute teacher. She commended the teaching staff, and as a former math teacher, she feels the Chatham staff is outstanding. She encouraged the district to reach out to Sandy Hook Promise for assistance without any costs to reduce social isolation.
- Sally Allen, Chatham Township resident, reported that the Chatham Education Foundation is presenting a check to the district this evening totaling over \$19,000 for four projects.
- Jane Devlin affirmed the "Sandy Hook Promise" program. She asked for clear presentations if the psychologist is included in the budget, so the public can be informed.
- Gavin Maze thanked Dr. LaSusa, the Board and district for permitting the March 14th demonstration. He feels that the event is part of what makes Chatham special and why it is leaps and bounds above other districts. He has taken a poll of the senior class and over 40% of the students will be out of school on the shortened spring break of April 5 and 6. He feels the families have been placed in a very difficult situation by having to consider cancelling their vacations.
- Tracey Ness reported that the Chatham Athletic Boosters are also funding some of the basic equipment needs for various sports. She wants to work with the Board to solve the funding

shortages. She asked how the turf fields can be cleared of snow in March so the teams will be able to practice.

- Ms. Weber noted that the district cannot operate without all the Booster organizations. She noted that the district works with multiple organizations including the Municipal Alliance to help our students and parents.
- Ms. Weber, Ms. Ciccarelli, and Ms. Clark all spoke about the days of school being added back to spring break due to the excessive snow days this winter.
- Dr. LaSusa reported that the Department of Education issued guidance that school can be held after the graduation ceremonies if diplomas are not distributed. Most superintendents agreed that school after graduation is not a good option. The district will be very reasonable about students getting only provisional credit for excessive absences. He agrees that the Chatham Athletic Boosters does a great job and supports much more than other districts. Dr. LaSusa also indicated that he is very familiar with Sandy Hook Promise.

X. ACTION ITEMS

A. PERSONNEL – (ITEM A.5 AMENDED & A.9 ADDED PER ADDENDUM)

On a motion by Ms. Kenney, seconded by Mr. Valenti, the consent agenda items A.1 – A.4 and A.6 – A.8 were approved by an 8-0 roll call vote. (Consent agenda items A.5 was amended and A.9 added per addendum were approved by an 8-0 roll call vote.)

Dr. LaSusa spoke about the retirement of Julie Patterson and noted that she has provided great services to the district.

1. (284-17/18) Approval: Contracts - 2018/2019 School Year

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contract for the following individual for the 2018/2019 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Sleight, Kaitlin	College/Career Counseling	CHS	1.00	MA/2	\$59,718.00	09/01/2018	06/30/2019	

2. (285-17/18) Approval: Paraprofessional Transfer

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following staff transfer:

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Patterson, Donna	Paraprofessional	LAF	\$21.72/hourly	04/09/2018	06/30/2018	Voluntary transfer from MAS

3. (286-17/18) Amendment: Paraprofessional Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the contract for Paraprofessional Staff for the 2017/2018 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Henwood, Jennifer	Paraprofessional	LAS	\$17.47/hr.	03/19/2018	06/30/2018	Supersedes action on 03/05/2018 to include effective date.

4. (287-17/18) Amendment: Maternity Leave of Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends a maternity leave of absence for the following staff member, detailed as follows:

Employee #	Leave Start Date	Accumulated Sick Days	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 10957	03/12/2018	N/A	04/06/2018	N/A	N/A	04/16/2018	Supersedes action on 11/20/2017 to amend leave dates.

5. (288-17/18) Approval: Unpaid Absences – AS AMENDED

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2017/2018 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
LePore, Megan	Paraprofessional	MAS	2	03/12/2018	03/13/2018	
Chin, Dorothy	Paraprofessional	SBS	7	03/15/2018	03/23/2018	
Failla, Whitney	Paraprofessional	CMS	TBD	03/02/2018	06/19/2018	As needed.
Gallart, Linda	Paraprofessional	CHS	2	05/10/2018	05/11/2018	
Sullivan, Margaret	Paraprofessional	WAS	2	04/13/2018	04/16/2018	

Barbato, Joseph	Counselor	CHS	1	04/06/2018	04/06/2018	
Tully-Cano, Elizabeth	Counselor	CHS	2	04/05/2018	04/06/2018	
Ciufalo, Olivia	Paraprofessional	CHS	2	04/05/2018	04/06/2018	
Tomaino, Christopher	Security	CHS	2	04/05/2018	04/06/2018	
Abner, Kelly	Teacher	CHS	1	04/06/2018	04/06/2018	

Ahsler, John	Teacher	CHS	1	04/05/2018	04/05/2018	
Albanese, Magdalena	Teacher	CHS	1	04/06/2018	04/06/2018	
Cavallo, Christine	Teacher	CHS	1	04/05/2018	04/05/2018	
Doyle, Maria	Teacher	CHS	1	04/05/2018	04/05/2018	
Froisland, Kristi	Teacher	CHS	2	04/05/2018	04/06/2018	
Holzer, Margaret	Teacher	CHS	2	04/05/2018	04/06/2018	
Meguerian, James	Teacher	CHS	1	04/05/2018	04/05/2018	
Naumova, Yelena	Teacher	CHS	0.5	04/05/2018	04/05/2018	
Ortiz, Linda	Teacher	CHS	1	04/05/2018	04/05/2018	
Seyam, Rhonda	Teacher	CHS	1	04/06/2018	04/06/2018	
Shepardson, Gayle	Teacher	CHS	2	04/05/2018	04/06/2018	
Sheppard, Jenna	Teacher	CHS	2	04/05/2018	04/06/2018	
Spadaro, Kiera	Teacher	CHS	1	04/05/2018	04/05/2018	
VanWie, Torri	Teacher	CHS	2	04/05/2018	04/06/2018	
Wishart, Ines	Teacher	CHS	1	04/05/2018	04/05/2018	
Leong, Jeannette	Paraprofessional	CMS	2	04/05/2018	04/06/2018	
Bontempo, Stephen	Teacher	CMS	2	04/05/2018	04/06/2018	
Cicarelli, Nicholas	Teacher	CMS	1	04/05/2018	04/05/2018	
Corbetta, Susan	Teacher	CMS	1	04/06/2018	04/06/2018	
DeVenezia, Nicholas	Teacher	CMS	1	04/05/2018	04/05/2017	
Fowler, David	Teacher	CMS	1	04/06/2018	04/06/2018	
Gagliano, Michael	Teacher	CMS	1	04/05/2018	04/05/2018	
Groff, Derek	Teacher	CMS	1	04/06/2018	04/06/2018	
Hyland, Nancy	Teacher	CMS	2	04/05/2018	04/06/2018	
Lynn, Mallory	Teacher	CHS	2	04/05/2018	04/06/2018	
McHugh, Pamela	Teacher	CMS	2	04/05/2018	04/06/2018	
Priano-Keyser, Gina	Teacher	CMS	1	04/05/2018	04/05/2018	
Dilts, Sharon	Teacher	LAF	2	04/05/2018	04/06/2018	
Forand Pike, Diana	Paraprofessional	LAF	2	04/05/2018	04/06/2018	
Merlino, Janet	Paraprofessional	LAF	2	04/05/2018	04/06/2018	
Skrobacz, Amy	Paraprofessional	LAF	2	04/05/2018	04/06/2018	
Summers, Susan	Paraprofessional	LAF	2	04/05/2018	04/06/2018	
Cleary, Jeff	Teacher	LAF	2	04/05/2018	04/06/2018	
Coleman, Shay	Teacher	LAF	2	04/05/2018	04/06/2018	
Cox Bradley, Jacqueline	Teacher	LAF	2	04/05/2018	04/06/2018	
Duran, Jennifer	Teacher	LAF	1	04/05/2018	04/05/2018	
Hau, Tiffany	Teacher	LAF	1	04/06/2018	04/06/2018	
Leonardis, Christine	Teacher	LAF	1	04/06/2018	04/06/2018	
Sgroi, Marisa	Teacher	LAF	1	04/05/2018	04/05/2018	

Stevens, Ashley	Teacher	LAF	1	04/06/2018	04/06/2018	
Worden, Ann	Teacher	LAF	2	04/05/2018	04/06/2018	
Ames, Ellen	Paraprofessional	MAS	1	04/06/2018	04/06/2018	
Caracciolo, Krista	Paraprofessional	MAS	1	04/06/2018	04/06/2018	
LePore, Megan	Paraprofessional	MAS	2	04/05/2018	04/06/2018	
Neuner, Sharon	Paraprofessional	MAS	1	04/05/2018	04/05/2018	
Vielguth, Vicki	Paraprofessional	MAS	1	04/06/2018	04/06/2018	
Fanning, Nancy	Teacher	MAS	1	04/05/2018	04/05/2018	
LaRosa-Leedy, Gabriella	Teacher	MAS	2	04/05/2018	04/06/2018	
Medvin, Kelly	Counselor	SBS	2	04/05/2018	04/06/2018	
D'Aloia, Michael	L/MS	SBS	2	04/05/2018	04/06/2018	
Elkas, Jeannine	Paraprofessional	SBS	1	04/05/2018	04/05/2018	
Fritts, Kelsey	Paraprofessional	SBS	2	04/05/2018	04/06/2018	
Quille, Ciaran	Paraprofessional	SBS	2	04/05/2018	04/06/2018	
Srikantan, Sharada	Paraprofessional	SBS	2	04/05/2018	04/06/2018	
DePascale, Emily	Teacher	SBS	2	04/05/2018	04/06/2018	
Herr, Mary	Teacher	SBS	0.5	04/06/2018	04/06/2018	
Izsa, Holly	Teacher	SBS	2	04/05/2018	04/06/2018	
LaBrutto, Jacqueline	Teacher	SBS	2	04/05/2018	04/06/2018	
Militello, Megan	Teacher	SBS	2	04/05/2018	04/06/2018	
Piazza, Angela	Teacher	SBS	2	04/05/2018	04/06/2018	
Sennett, Nicole	Teacher	SBS	1	04/06/2018	04/06/2018	
Spinner, Jennifer	Teacher	SBS	1	04/05/2018	04/05/2018	
Silverman, Abigail	Counselor	WAS	2	04/05/2018	04/06/2018	
Bley, Shannon	Paraprofessional	WAS	1	04/05/2018	04/05/2018	
Buckman, Karyn	Paraprofessional	WAS	2	04/05/2018	04/06/2018	
Cody, Suzanne	Paraprofessional	WAS	2	04/05/2018	04/06/2018	
D'Costa, Lucy	Paraprofessional	WAS	1	04/05/2018	04/05/2018	
Garfinkel, Karen	Paraprofessional	WAS	1	04/06/2018	04/06/2018	
Malatesta, Lucy	Paraprofessional	WAS	2	04/05/2018	04/06/2018	
O'Connor, Anne	Paraprofessional	WAS	2	04/05/2018	04/06/2018	
Srygley, Bonnie	Paraprofessional	WAS	2	04/05/2018	04/06/2018	
Woodward, Jennifer	Paraprofessional	WAS	2	04/05/2018	04/06/2018	
Albanese, Eugene	Teacher	WAS	1	04/05/2018	04/05/2018	
Kressler, Lisa	Teacher	WAS	1	04/06/2018	04/06/2018	
Minsky, Jennifer	Teacher	WAS	2	04/05/2018	04/06/2018	
Swenson, Cynthia	Teacher	WAS	1	04/05/2018	04/05/2018	

6. (289-17/18) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2017/2018 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x				Sleight	Kaitlin
x	x	x		Rizzi	Cheryl
x	x	x		Regan	Hilary

7. (290-17/18) Amendment: Extra Class - Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends an *Extra Class Leave Replacement Assignment* for Certificated Staff for the 2017/2018 school year:

Name / Position	Location	Effective Date	End Date	Salary	Notes
Kelly Baumle Teacher of Biology	CHS	03/05/2018	04/13/2018	\$1,740.00	Supersedes action on 12/11/2017 to include dates and salary.
Cari Ollo Teacher of Biology	CHS	03/05/2018	04/13/2018	\$1,740.00	Supersedes action on 12/11/2017 to include dates and salary.
Stephanie Frost Teacher of Biology	CHS	03/05/2018	04/13/2018	\$1,740.00	Supersedes action on 12/11/2017 to include dates and salary.
Katherine Martin Teacher of Special Education	CHS	03/05/2018	04/13/2018	\$1,740.00	Supersedes action on 12/11/2017 to include dates and salary.

8. (291-17/18) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
March	26	2018	Melisa	Varcadiponi	Social Worker	NJASSW	Utilizing Collaborative Strategies	Iselin, NJ	\$125
April	11	2018	Kelly	Caffrey	Bookkeeper	Rutgers	Public School Bidding	New Brunswick	\$275
April	13	2018	Ines	Wishart	Spanish Teacher	FLENJ	Annual Conference	Iselin, NJ	\$200
April	13	2018	Maria	Doyle	Spanish Teacher	FLENJ	Annual Conference	Iselin, NJ	\$160

April	17-18	2018	Beth	Grant	Manager of Human Resources	University of Delaware	Project Search	Newark, DE	\$700
April	17-18	2018	Jamie	Thiel	Human Resources Assistant	University of Delaware	Project Search	Newark, DE	\$500
June	7	2018	Brian	Taylor	Math Teacher	Exemplars	Problem Solving for Instruction & Assessment	New York NY	\$260

9. (292-17/18) *Acceptance: Retirement – ADDED PER ADDENDUM*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff member:

Name	Location/Position	Effective Date
Patterson, Julie	Supervisor of Health and Physical Education	07/01/2018

B. FINANCE/FACILITIES – (ITEMS B.6 & B.7 ADDED PER ADDENDUM)

On a motion by Mr. Arnuk, seconded by Mr. Ryan, the consent agenda items B.1 – B.7 were approved by an 8-0 roll call vote.

1. (251-17/18) *Approval: Payments - Bills Lists & Payroll*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - March 19, 2018	\$655,072.09
TOTAL:	\$655,072.09

2. (252-17/18) *Approval: PRELIMINARY Budget 2018/2019 School District of the Chathams*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the PRELIMINARY 2018/2019 school district budget using the 2018/2019 state aid figures and for submission to the Executive County Superintendent for review and approval in accordance with N.J.S.A. 18A:7F-5 and 18A:7F-6 as follows:

General Fund Current Expenses	\$ 66,847,636
Capital Expenditures	\$ 141,600
Assessment for SDA Debt Service	\$ 112,459
Withdrawal from Capital Reserve	\$ 1,400,000
Summer Instruction	\$ 190,700
Grants and Entitlements	\$ 871,000
Debt Service Fund	<u>\$ 3,481,180</u>
Total	<u>\$ 73,044,575</u>

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards and is in compliance with N.J.S.A. 18A and N.J.A.C Title 6 and 6A:

The Anticipated Enrollment for the school year 2018/2019 is 4,191 students.

WHEREAS: The district has a taxing authority of the 2% cap increase over the prior year tax levy which totals \$1,238,440 and which can be used in the 2018/2019 budget;

WHEREAS: In addition to the 2% cap increase the district is using a portion of the Health Benefit Waiver of \$609,388 generated in the 2018/2019 budget process;

BE IT RESOLVED: The Board approves that there should be raised for the General Fund a tax levy of \$63,769,788, which is a 2.98% tax levy increase for the ensuing 2018/2019 school year;

BE IT RESOLVED: The Board approves a Withdrawal from Capital Reserve to be used for Restroom Upgrades, Repaving Parking Lots and Roof Replacements;

WHEREAS: School district policy and N.J.A.C. 6A:23A-7.1 et seq. provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement and the 2017/2018 budget includes a maximum travel appropriation of \$125,000; now, therefore,

BE IT RESOLVED: The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded; and

WHEREAS: NJAC 6A:23A-5.2(1), the proposed budget provides for a maximum expenditure amount that is annually established for each type of professional service including public relations, with appropriate notification to the board of education if it becomes necessary to exceed the maximum; now, therefore

BE IT RESOLVED: Upon such notification, the board of education may adopt a dollar increase to the maximum amount through board action.

BE IT FURTHER RESOLVED: That a public hearing will be held at the Chatham Township Courtroom on April 30, 2018, at 7:30 PM for the purpose of conducting a public hearing on the budget and the board approving the 2018/2019 budget.

3. *(253-17/18) Approval: 2017/2018 ESY Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the reimbursement for 2017/2018 extended school year services to the parents of special education student #6279317903 in the amount of \$255.00.

4. *(254-17/18) Rescission: Evaluation Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds Mrs. Judith Fink to conduct educational evaluations for the district at the rate of \$400.00 per evaluation not to exceed \$2,000.00.

5. (255-17/18) Approval: Evaluation Services

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Mrs. Terry Wisolmerski to conduct educational evaluations for the district at the rate of \$325.00 per evaluation not to exceed \$1,625.00

6. (256-17/18) Approval: Participation in Alliance for Competitive Energy Services (ACES) to Purchase Natural Gas Services – **ADDED PER ADDENDUM**

WHEREAS: The Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS: The School District of the Chathams is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS: The Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS: Due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS: The Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS: The District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS: The Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not

respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids; now, therefore, be it

RESOLVED: That the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED: That the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED: That ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and be it

FURTHER RESOLVED: That this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

7. *(257-17/18) Approval: Participation in Alliance for Competitive Energy Services (ACES) to Purchase Electric Generation Services – ADDED PER ADDENDUM*

WHEREAS: The Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS: The School District of the Chathams is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS: The Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS: Due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS: The Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS: The District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS: The Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids; now, therefore, be it

RESOLVED: That the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED: That the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED: That ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and be it

FURTHER RESOLVED: That this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code

(N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

C. CURRICULUM

On a motion by Ms. Ciccarelli, seconded by Ms. Weber, the consent agenda items C.1 – C.4 were approved by an 8-0 roll call vote.

Ms. Ciccarelli noted that C.3 is the change to the 2017/2018 school calendar.

1. *(050-17/18) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from March 5, 2018 through March 16, 2018.*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of March 5, 2018 through March 16, 2018 pursuant to N.J.S.A. 18A:37-1 et seq.

2. *(051-17/18) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's March 5, 2018 Meeting, which encompasses all HIB findings between February 5, 2018 and March 2, 2018.

3. *(052-17/18) Approval: Addition of Make-up Dates to the 2017/2018 school calendar*

RESOLVED: Upon recommendation of the Superintendent, and in accordance with the terms of the 2017/2018 school calendar, the Board of Education approves the addition of two make-up dates to the 2017/2018 school calendar due to the need to use a fifth and sixth snow day. *(Attachment C.3)*

4. *(053-17/18) Approval: Overnight Field Trip - CHS Robotics Team*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the overnight field trip of the CHS Robotics Team.

D. POLICY - None

XI. BOARD BUSINESS

- Ms. Weber noted that she received the Chatham Borough proclamation/resolution in support of gun violence. She gave it to Mr. Arnuk so the Policy Committee can review it and determine if the district wants to create a resolution.
- Ms. Clark noted that changes to the calendar need to be communicated to the public clearly and as soon as possible.

XII. PUBLIC COMMENTARY

- Bill Heap reported that the Jaycees have received a grant request from Girls' Ice Hockey. He asked if there is a policy on how long a sport acts as a club before it becomes a sport.

- April Wingate commented on Girls' Ice Hockey. Two years ago Girls' Ice Hockey in conjunction with Madison, requested funding. Due to the high costs, Girls' Ice Hockey was permitted to request additional funding from the Jaycees. The team has enough participation so Madison and Chatham can have separate teams.
- Dan Marino indicated that Sailing is in its fifth year and ninth season. He asked if an equitable funding mechanism could be created to fund all sports. He noted that Sailing is a co-ed sport. He asked that all sports receive some funding so the family funding is equitable among all sports.
- Ms. Weber noted that there is no formal policy on funding new sports. In the past it was after three years, but limited funding has been a problem.
- Ms. Clark asked for details on athletic spending so the spending can be evaluated.
- Mr. Arnuk noted that creating a budget is difficult.

XIII. EXECUTIVE SESSION

At 9:12 PM Mr. Arnuk moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss legal and student matters; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Valenti and approved by unanimous voice vote.

XIV. PUBLIC SESSION – The board reconvened in Public Session at 9:21 PM

XV. ADJOURNMENT

On a motion by Mr. Arnuk, seconded by Mr. Valenti, and as approved by unanimous voice vote, the meeting adjourned at 9:23 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary