

**REORGANIZATON / REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, JANUARY 8, 2018**

MINUTES

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:35 PM by the Board Secretary, Peter Daquila.

II. OPEN PUBLIC MEETING STATEMENT: Mr. Daquila read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Ann Ciccarelli, Matthew Gilfillan, Lata Kenney, Michael Valenti, and Jill Critchley Weber

Absent: Michelle Clark

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services, Ms. Beth Grant, Human Resources Manager; and approximately eighteen (18) members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Mr. Daquila led the assembly in the Pledge of Allegiance.

V. ELECTION RESULTS and INDUCTION OF NEW BOARD MEMBERS (Board Secretary)

- Annual election results held on November 7, 2017 – Mr. Daquila announced that the three board members listed on this evening's agenda for induction to the Board, were voted in on the November 7, 2017 General Election.
- Induction of recently elected Board Members:
Chatham Borough – Michael Ryan
Chatham Borough – Jill Critchley Weber
Chatham Township – Mary Chambers

Mr. Daquila performed the induction ceremony and the three board members were sworn in.

VI. ORGANIZATION MEETING ACTION ITEMS

1. (054 – 17/18) Elects Board President

Mr. Daquila opened the floor for nominations for President of the Board of Education. Trustee Ciccarelli, seconded by Trustee Gilfillan, nominated Jill Critchley Weber as Board President. There were no further nominations.

RESOLVED: That the Board of Education elects Jill Critchley Weber as President of the Board of Education effective immediately until the next reorganization meeting as prescribed by law.

Motion carried by an 8-0 roll call vote.

Ms. Weber the newly elected President, now presided over the meeting.

2. (055 – 17/18) Elects Vice President

Ms. Weber opened the floor for nominations for Vice-president of the Board of Education. Trustee Weber, seconded by Trustee Ciccarelli, nominated Matthew Gilfillan as Board Vice-President. There were no further nominations.

RESOLVED: That the Board of Education elects Matthew Gilfillan as Vice President of the Board of Education effective immediately until the next reorganization meeting as prescribed by law.

Motion carried by an 8-0 roll call vote.

On a motion by Ms. Weber, seconded by Ms. Ciccarelli, the organization consent agenda items 3 and 4 were approved 8-0 on a roll call vote.

3. (056 – 17/18) Approval: Organization Meeting Actions

RESOLVED, that the Board confirms all organization meeting actions taken at the May 1, 2017 Reorganization Meeting.

4. (057 – 17/18) Approval: Board Standing Committees

RESOLVED, that the Board approves the 2018 Board of Education Standing Committees. (*Listing on file in Superintendent's office.*)

VII. BOARD PRESIDENT'S COMMENTS

- Ms. Weber welcomed Mary Chambers and Michael Ryan to the Board and thanked them in advance for their time and efforts.

VIII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Board Recognition Month - Dr. LaSusa acknowledged the Board for all their efforts and service to the district.

B. BUSINESS ADMINISTRATOR'S REPORT

- **Construction Update**
- **CHS Auditorium Renovation, CMS STEM Addition, MAS Addition & Central Office Addition**

The last 2 weeks of extreme cold weather have impacted the outside work since the contractors could not work on the 3 addition projects. The contractors will be back to work this week with the non-frigid temperatures.

The contractor continues to make steady progress on the CHS Auditorium project.

PD – responded to questions from the board regarding the construction projects.

PD – reported that the next board meeting will be 2/5/2018 NOT 2/12/2018 as previously scheduled. There will be an open curriculum meeting at 6:30 PM prior to the 2/5/18 board meeting.

Ms. Weber asked about the demographer and any updates. Dr. LaSusa responded that he and Mr. Daquila have a discussion scheduled with the demographer on January 9, 2018.

C. Board Attorney Training

Dr. LaSusa introduced Matt Giacobbe of Cleary, Giacobbe, Alfieri, & Jacobs. Mr. Giacobbe provided a board training session to the board members and responded to questions from the board members.

IX. COMMITTEE REPORTS

- A. Personnel** – Ms. Kenney had nothing to report.
- B. Curriculum** – Ms. Ciccarelli reported that the committee met earlier this evening with counselors as to items that will be discussed at the February 5th Open Curriculum Meeting.
- C. Finance/Facilities** – Mr. Gilfillan reported that the committee met on December 11 and discussed construction, the demographer, and the upcoming 2018/2019 budget.
- D. Policy and Planning** – Mr. Arnuk reported that the committee has not met.

Liaisons

Chatham Borough – Ms. Weber had nothing to report.

Chatham Township – No report available.

Athletic Boosters – Ms. Ciccarelli reported that the next meeting will be on January 9, 2018.

Chatham Performing Arts Boosters – Mr. Arnuk gave the following report:

- Congratulations to all of our student performers across the district for an outstanding holiday concert season. All events were very well-attended and left students proud and audiences inspired. The final concerts of the season are tonight (CHS Orchestra) and Wednesday (CHS Band), both at CMS @7:30pm.
- The Region I Band/Chorus/Orchestra auditions were held last Saturday at Paramus HS, with 10 CHS students accepted for membership to the prestigious ensembles:
 - Choir: Layla Clarke, Liam Driscoll, Peter Hoefler, Matt Markay, Christine Purschke, Taryn Roffina, Calvin Torkelson
 - Orchestra: Sophie Andrews, Eric Tonno (violin)
 - Band: Vincent Lin (mallet percussion)
- The NJ Governor's Awards in Theatre competition was also held Saturday, January 6th at Montclair State University. Seven CHS actors placed in the top five in their categories:
 - Grace Petersen received 5th place in Comedy Monologues
 - James Maltby & Lily Bauer placed 4th in Dramatic Pairs

Charlie Thomson & Owen LaChance won 3rd place Improvisational Pairs
 Elizabeth Stuart & Mikey Behr won 1st Place & The Governor's Award for Improvisational Pairs

- The North Jersey Area Band concert will be held Sunday, January 14th at Mount Olive HS. The district Band program is represented by 5 students:
 CMS is represented by Sebastian Wu and Andrew Furst (trumpet) and Greg Raskin (clarinet).
 CHS is represented by Julia Raskin (flute) and Grace Lambrianakas (clarinet).
- The Morris Area Honor Choir concert is also performing this weekend on Saturday, January 13th at Randolph HS. Two CHS seniors will proudly represent the CHS Choral program:
 Mary Kate Willmot, Elizabeth Moshkevich
- With the end of concert season, musical theater season is right around the corner! CMS will present Willie Wonka, Jr. January 18th @6pm and January 19th & 20th @7pm in the CMS auditorium. The show follows the delicious adventures experienced by young Charlie Bucket on his visit to Willy Wonka's mysterious chocolate factory. Featuring memorable songs from the 1971 film in addition to some fun new ones, *Willy Wonka JR.* is a "scrumdilyumptious" musical guaranteed to delight everyone's sweet tooth. Tickets (\$6 each) will be available in the CMS main office after 3pm starting this Thursday or before each show. The show is directed by CMS ELA teacher Jason Stiles.
- The sixth annual Broadway Under the Stars fundraiser for the Chatham Performing Arts Boosters will be held Friday, February 2nd at 7:30pm in the CHS Cafeteria. CHS students will perform Broadway favorites while a light fare is served. Tickets can be purchased in advance or at the door - \$20 for the general public, \$10 for students and staff.
- The Chatham Performing Arts Boosters will have its next meeting Wednesday, February 7th at 7pm in the Lafayette Lounge. All are welcome to join the efforts of this passionate group of SDOC performing arts supporters.

Chatham Education Foundation – Ms. Kenney had nothing to report.

Recreation – Mr. Gilfillan had nothing to report.

PTO District Cabinet – Dr. LaSusa reported that the committee met on January 3, 2018 to talk about redistricting and the new year.

X. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- December 11, 2017 – public and executive sessions

The motion was seconded by Ms. Ciccarelli and approved 5-0-3 on a roll call vote (Ms. Chambers, Mr. Gilfillan, and Mr. Ryan abstained).

XI. PUBLIC COMMENTARY

- Bill Heap congratulated the newly elected board members. He reported that the Jaycees Christmas tree sale was a success, with a total sell out one week prior to Christmas. He spoke about an article in the Wall Street Journal regarding cell phone use. He asked the Board to attempt to control and reign in health care costs. He asked the Board to bring back a vote on the budget.
- Ms. Weber explained that because the district is restricted to a 2% tax increase the budget is not voted on by the public.

XII. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Ciccarelli, seconded by Mr. Gilfillan, the consent agenda items A.1 – A.14 were approved by a 6-0-2 roll call vote (Ms. Chambers and Mr. Ryan abstained).

Dr. LaSusa corrected item A.1 and thanked Ms. Braun for her 20 years of service to the School District of the Chathams.

1. (231 – 17/18) Acceptance: Resignations – AS AMENDED

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Valentino, Kelsey	CHS/Paraprofessional	12/22/2017
Braun, Barbara (RETIREMENT)	WAS/Paraprofessional	02/01/2018
Lapchak, Erica	LAF/Teacher	02/09/2018

2. (232 – 17/18) Approval: Contracts - 2017/2018 School Year

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Zepka, Alexa	Teacher of Special Education	CMS	1.00	MA/6	\$62,703.00 prorated \$36,367.77	02/20/2018	06/30/2018	
Major, Amanda	Teacher of Special Education	CMS	1.00	BA15/15	\$72,852.00 prorated \$43,711.20	01/02/2018	06/30/2018	Lateral transfer from Teacher of Social Studies

3. (233 – 17/18) Amendment: Contract – 2017/2018 School Year

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Hoffman, Cory	Teacher of Science	CHS	1.00	BA/5	\$57,821 .00 prorated at \$37,005.48	01/22/2018	06/30/2018	Supersedes action on 11/20/2017 to Include 3 shadow days payable at \$100 per day

4. (234 – 17/18) Approval: Paraprofessional Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contracts for Paraprofessional Staff for the 2017/2018 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Hodges, Cathy	Paraprofessional	CMS	\$17.47/Hourly	01/03/2018	06/30/2018	
Jones, Sylvona	Paraprofessional	SBS	\$17.47/Hourly	01/03/2018	06/30/2018	
Holberton, Molly	Paraprofessional	MAS	\$17.47/Hourly	TBD	06/30/2018	

5. (235 – 17/18) Approval: Maternity Leave of Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a maternity leave of absence for the following staff member, detailed as follows:

Employee #	Leave Start Date	Accumulated Family Illness Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 10548	03/26/2018	34	05/21/2018	05/21/2018	10/31/2018	01/02/2019	

6. (236 – 17/18) Approval: Leave Replacement Teachers – AS AMENDED

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Leave Replacement Teachers for the 2017/2018 school year:

Name	Position	Location	Column/ Step	Salary	Effective Date	Termination Date	Notes
Zlotnick, Andrew	Teacher of Spanish	CMS	BA/2	\$56,323.00 Prorated \$23,937.30	02/22/2018	06/30/2018	Includes up to 3 shadow days payable at \$100 per day
Latham, Justin	Teacher of Social Studies	CMS	BA/2	\$56,323.00 Prorated \$33,793.80	01/02/2018	06/30/2018	
Tartaglia, Jacquelyn	Teacher of English	CMS	BA/2	\$56,323.00 Prorated \$30,414.46	01/22/2018	06/30/2018	Includes up to 3 shadow days payable at \$100 per day

7. (237 – 17/18) Approval: Unpaid Absence

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absence during the 2017/2018 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Jobanputra, Avni	Paraprofessional	LAS	1.5	12/21/2017	12/22/2017	

8. (238 – 17/18) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2017/2018 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		Geiger	Karen
x	x	x		Taylor	Isabelle
x	x	x		Beebe	Katelyn

9. (239 – 17/18) Approval: Mentoring Assignment

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves payment for *Mentoring* for the 2017/2018 school year, as listed below:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate	Notes
Carroll, Christopher	Latham, Justin	CHS	CEAS	16	\$293.28	Supersedes action on 09/25/17 to amend weeks and rate.
Boyle, Kelly	Hoffman, Cory	CHS	CEAS	12	\$219.96	

10. (240 – 17/18) Approval: Extra Class - Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves an *Extra Class Stipend* for Certificated Staff for the 2017/2018 school year:

Name / Position	Location	Effective Date	End Date	Salary	Notes
Raguseo, Michael	LAF	01/02/2018	06/30/2018	\$6,000.00	
Kolshorn, Patricia	LAF	01/02/2018	02/09/2018	\$2,105.70	Action supersede original contract to temporarily increase assignment from 0.60 FTE to 0.80 FTE for a period of 6 instructional weeks.

11. (241 – 17/18) Approval: Extra Hours Paraprofessional Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Susan Triano to provide paraprofessional support for up to 1.5 hours a week at the rate of \$21.72 per hour for 10 weeks not to exceed \$325.80 during extracurricular activities as per the IEP for special education student #7265766056.

12. (242 – 17/18) Approval: Tutoring for PARCC Portfolio Appeals Process

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following staff members to serve as tutors through May, 2018, for three CHS seniors working to complete the PARCC portfolio appeals process to meet graduation requirements.

Staff Member	Assignment	Hourly Rate	Salary Stipend Totals
Melissa Bryan	Write Placer /ELA	\$60	Not to exceed \$3,600.00
Linda Ortiz	Math	\$60	Not to exceed \$3,600.00

13. (243 – 17/18) Approval: District School Safety Specialist

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Marco Freyre, Assistant Principal at Lafayette Avenue School, as the District School Safety Specialist for the 2017/2018 and 2018/2019 school years.

14. (244 – 17/18) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s **Policy 6471 - School District Travel**, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
*Dec	19	2017	Kathleen	O’Connor	Director of Elementary Education	MUJC	Writing Strategies workshop with Jennifer Seravallo	New Providence, New Jersey	\$245
Feb	2	2018	Nick	Andreazza	Principal	FEA	Using a Growth Mindset to Improve Teacher/Student Engagement	Monroe Township, New Jersey	\$175
Feb	7	2018	Mallory	Lynn	Mathematics Teacher	AMTNJ	Winter Conference	Monroe Township, New Jersey	\$205
Feb	7	2018	Bridget	Zima	Special Education Teacher	AMTNJ	Winter Conference	Monroe Township, New Jersey	\$180
Feb	7	2018	Stacy	Winters	Supervisor of Mathematics	AMTNJ	Winter Conference	Monroe Township, New Jersey	\$164
Feb	8 & 9	2018	Alexandra	Emr	Student Assistance Counselor	ASAP	Annual Conference	Princeton, New Jersey	\$325
March	8	2018	Nick	Andreazza	Principal	Heinemann	Strategies and Structures for Teaching Reading & Writing	Livingston, New Jersey	\$209
April	13	2018	Christine	Leonardis	World Language Teacher	FLENJ	Annual Conference	Iselin, New Jersey	\$160

**Post Approval*

B. FINANCE/FACILITIES

On a motion by Mr. Gilfillan, seconded by Ms. Weber, the consent agenda items B.1 – B.13 were approved by a 6-0-2 roll call vote (Ms. Chambers and Mr. Ryan abstained).

Mr. Gilfillan thanked Work Family Connection, Preferred Freezer Services, FIRST Robotics Team Regrant (Acronic Foundation), Bank of America Matching Gift (Jill Weber), and Your Cause (Pfizer Foundation Matching Gifts Program) for their donations on this evening’s agenda for acceptance by the Board. He especially thanked Preferred Freezer for their donations during this school year for the Robotics Team.

1. (199 – 17/18) Approval: Payments - Bills List

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - December 21, 2017	\$1,000,847.83
Bills List - January 8, 2018	\$2,225,417.90
Payroll - December, 2017	\$4,250,671.74
TOTAL:	\$7,476,937.47

2. (200 – 17/18) Approval: Transfers - November 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the November 2017 transfers within the 2017/2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. (201 – 17/18) Approval: Monthly Report of County Transfers - November 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for November 2017. (Attachment B.3)

4. (202 – 17/18) Approval: Report of the Board Secretary - November 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for November 2017. (Attachment B.4)

5. (203 – 17/18) Approval: Report of the Board Treasurer - November 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for November 2017. (Attachment B.5)

6. (204 – 17/18) Approval: Finance Certification - November 2017

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s monthly financial reports for November 2017 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. *(205 – 17/18) Acceptance: Work Family Connection Donation to CHS*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$250.00 from the Work Family Connection for the scholarship fund for seniors.
8. *(206 – 17/18) Acceptance: Preferred Freezer Services Donation to CHS*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$10,000.00 from Preferred Freezer Services (CEO John Galiher of Chatham, NJ) to the CHS Robotics Team to be used toward the purchase of robot building materials, machines, transportation, tournament and registration fees.
9. *(207 – 17/18) Acceptance: FIRST Robotics Team Regrant - Acronic Foundation Donation to CHS*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$1,000.00 from FIRST Robotics Team Regrant (Acronic Foundation) for the Chatham High School Robotics Team purchase of robotics parts, registration and/or travel costs for competitions.
10. *(208 – 17/18) Acceptance: Bank of America Matching Gift Donation to LAF*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Lafayette School Principal, the Board of Education accepts a donation in the amount of \$250.00 from the Bank of America Charitable Foundation on behalf of Jill Weber to the Lafayette School to be used at the discretion of the principal.
11. *(209 – 17/18) Acceptance: Your Cause - Pfizer Foundation Matching Gifts Program Donation to LAF*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Lafayette School Principal, the Board of Education accepts a donation in the amount of \$300.00 from Your Cause - Pfizer Foundation Matching Gifts Program to the Lafayette School to be used at the discretion of the Principal.
12. *(210 – 17/18) Approval: Home Instruction*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Silvergate Prep to provide home instruction at the rate of \$60.00/hour not to exceed \$1,200.00 for the 2017/2018 school year.
13. *(211 – 17/18) Approval: Home Instruction*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Professional Education Services, Inc. to provide home instruction at the rate of \$60.00/hour not to exceed \$3,600.00 for the 2017/2018 school year.

C. CURRICULUM

On a motion by Ms. Kenney, seconded by Mr. Valenti, the consent agenda items C.1 – C.3 were approved by a 6-0-2 roll call vote (Ms. Chambers and Mr. Ryan abstained).

1. *(040 – 17/18) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from December 11, 2017 through January 5, 2018.*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of December 11, 2017 through January 5, 2018 pursuant to N.J.S.A. 18A:37-1 et seq.

2. *(041 – 17/18) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's December 11, 2017 Meeting, which encompasses all HIB findings between November 20, 2017 and December 8, 2017.

3. *(042 – 17/18) Approval of Overnight Field Trip*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the CHS Model UN field trip.

D. POLICY - None**XIII. BOARD BUSINESS**

- Ms. Weber asked about any updates to the 2018/2019 school calendar. Dr. LaSusa reported that the survey closes on January 12, 2018. The calendar will be discussed at the February 5th Board of Education meeting.

XIV. PUBLIC COMMENTARY**XV. ADJOURNMENT**

On a motion by Ms. Weber, seconded by Mr. Gilfillan, and as approved by unanimous voice vote, the meeting adjourned at 9:08 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary