

**REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, DECEMBER 11, 2017**

**MINUTES**

Suzanne Bass, Chatham Middle School Music Teacher, and the CMS Players performed prior to the opening of the board meeting.

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

**I. CALL TO ORDER:** The meeting was called to order at 7:37 PM by the Board President, Jill Weber.

**II. OPEN PUBLIC MEETING STATEMENT:** Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

**III. ROLL CALL**

**Present:** Sal Arnuk, Ann Ciccarelli, Michelle Clark, Richard Connors, Kim Cronin, Lata Kenney, Michael Valenti, and Jill Critchley Weber

**Absent:** Matthew Gilfillan

**Also Present:** Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Ms. Beth Grant, Human Resources Manager; and approximately twenty-seven (27) members of the public and press.

**IV. PLEDGE OF ALLEGIANCE:** Ms. Weber led the assembly in the Pledge of Allegiance.

**V. BOARD PRESIDENT'S COMMENTS**

- Ms. Weber thanked Ms. Bass and the CMS Players for the wonderful music that was played prior to the start of the board meeting.
- Ms. Weber noted that she is extremely grateful for the countless hours that both Kim Cronin and Richard Connors have given to the Board and the school district.
- Ms. Kenney thanked Richard Connors and Kim Cronin for their tireless efforts and advocacy for children.
- Ms. Cronin noted that she is thankful for all the lessons Richard Connors has given her and the district. She concluded her remarks by saying it has been an honor to have worked on the Board.

**VI. ADMINISTRATIVE REPORTS****A. SUPERINTENDENT'S REPORT**

- Dr. LaSusa thanked Kim Cronin and Richard Connors for their wisdom and service to the Board and the district, and remarked that they will both be missed.
- Jill Gihorski, Chatham Middle School Principal, and Darren Groh, Chatham High School Principal, presented the Program of Studies for Chatham Middle School and Chatham High School, respectfully. Both responded to questions from the Board.

**B. BUSINESS ADMINISTRATOR'S REPORT**

- Mr. Daquila offered great thanks to both Kim Cronin and Rich Connors for their years of service as board members in Chatham. Stated that he has thoroughly enjoyed working with both of them and will miss the perspective that they bring to the district. Wished them both all the best.
- Construction Update

**Roof Work – CHS, CMS and LAS**

The roof company representative did the final inspection on December 7, 2017. There are items that the roofer needs to address and complete at the three locations before the project will be deemed complete.

**Cougar Field**

All punch list items, except for the corner fence have been addressed and finalized.

**CMS Interior Alterations**

Project complete

**CHS Auditorium Renovation, CMS STEM Addition, MAS Addition & Central Office Addition**

- MAS – contractor is making steady progress on the excavation for the footings and foundation. The sewer connections will be done during winter break.
- CMS – contractor is making steady progress on the excavation for the footings and foundation. This is more challenging due to the elevation of the new building so it will be level with the existing building.
- CHS Auditorium – contractor has made good progress in the 1<sup>st</sup> week. All the seats and carpet have been removed and work has started on the walls. Scaffolding is being assembled for work on the ceiling can begin.
- Central Office Addition – contractor has started the excavation work.

**VII. COMMITTEE REPORTS**

- A. Personnel** – Ms. Ciccarelli reported that the committee met on December 6 and discussed ongoing personnel needs in the district. Their next meeting is on February 21.
- B. Curriculum** – Ms. Clark reported that the committee met on December 6 and had a preview of the Program of Studies and Gifted and Talented programs. Their next meeting is on January 8.
- C. Finance/Facilities** – Ms. Weber reported that the committee met this evening and discussed the Cougar Field punch list and demographic report to analyze the K-3 for potential redistricting. They discussed Chatham Township proposed developments and construction.
- D. Policy and Planning** – Mr. Connors had nothing to report.

**Liaisons**

**Chatham Borough** – Mr. Connors had nothing to report.

**Chatham Township** – Ms. Clark reported that the Township has posted affordable housing information on their website.

**Athletic Boosters** – Mr. Connors reported that the committee met on December 5. The Annual Holiday Basketball Tournament the last week of December is for the benefit of the “Bridges” program in Chatham. The committee will meet again on January 9. Mr. Connors urged everyone to support all the district booster organizations.

**Chatham Performing Arts Boosters** – Mr. Arnuk gave the following report:

- The Region I Choral Festival was held Thursday, Nov 30<sup>th</sup> in the CHS auditorium. Joining the CHS Select Choir and Chatham Voices (under the direction of CHS’ Ken Bryson) were choirs from West Orange, Passaic County Technical Institute, Verona, and Dover. Each choir performed a 10-minute program followed by a mini-clinic from guest adjudicators Matthew Webb (Drew University music faculty) and Brandon Williams (Rutgers University music faculty).
- The district concert season is well underway, with appreciative audiences in attendance for the programs highlighting the talents of the district first through twelfth grade students. The season began December 5<sup>th</sup>, and will conclude January 12<sup>th</sup>. Please visit the performing arts calendar on the district website for details.
- After the concert season comes to a close, musical theater season will be underway. On January 18-20, CMS’ sixth through eighth graders will present *Willy Wonka, Jr.*, under the direction of CMS ELA teacher Jason Stiles and choreographed/musically directed by CHS’ Alexis Pravdiuk and Ken Bryson.
- The Chatham Performing Arts Boosters welcome all supporters to join them for their meetings and upcoming fundraising events. Coming up in the winter months are the annual *Broadway Under the Stars* on Friday, February 2<sup>nd</sup> and *Breakfast with the Musicians* on Saturday, March 3<sup>rd</sup>. Their next meeting will be Wednesday, January 3<sup>rd</sup> at 7pm in the Lafayette teachers’ lounge.

**Chatham Education Foundation** – Ms. Kenney reported that an update on donations will be provided during public commentary.

**Recreation** – No report available.

**PTO District Cabinet** – Ms. Cronin reported that the next meeting is in January.

**VIII. MINUTES**

Ms. Weber moved the following:

**RESOLVED:** That the Board of Education approves the minutes from the following meeting(s):

- November 20, 2017 – public and executive sessions

The motion was seconded by Mr. Connors and approved 6-0-2 on a roll call vote (Ms. Cronin and Mr. Valenti abstained).

Mr. Connors stated that it has been an honor and a privilege to have served on the Board for the last nine years. He praised former Superintendent, James O'Neill, and stated that the district is in wonderful hands under the guidance of Dr. Michael LaSusa and his administration. Mr. Connors noted that his main goal has always been for the students.

#### **IX. PUBLIC COMMENTARY**

- Sally Allen and Amanda Freeman of Chatham Education Foundation presented a check in the amount of \$57,030.27 for the innovative furniture grant cycle, technology equipment and materials for the classrooms to be used at CHS, CMS, LAS and MAS.
- Amanda Freeman thanked Kim Cronin and Richard Connors for their service on the Board and for helping her to truly be “at home” in Chatham and inspiring her to get involved.
- Heather Ivans, one of the Paddle Team captains, reported that the team has grown from 15 – 20 members to 44 team members. There are 26 freshmen, 9 sophomores, and 9 juniors. Chatham is the first varsity Paddle team in the country. She requested that the Board consider funding the team in 2018/2019.
- Michael Vintzel expressed his thanks for the Paddle team and indicated he has enjoyed the first few weeks of the season.
- Sue Lombardi thanked the Board for making Paddle a varsity sport. The students are being given a great opportunity to come together and bond through the sport.
- Mike Judge thanked the Board for their time and efforts to the district. He encouraged the district to hire a football coach that is a teacher in the district. This is key to the success of the program.
- Sally Allen said that she is very impressed with the parent involvement in Paddle and that the team has 44 members.
- Mary Chambers thanked the Township voters for electing her. She said that she is on the Board of the Women's Paddle League and noted that Paddle is one of the biggest up and coming sports.
- Bill Heap announced that the Jaycees Tree Sale is underway and asked everyone to support them. He thanked both Kim and Richard for their years of services to the district and noted that Chatham is an elite district.

#### **X. ACTION ITEMS**

##### **A. PERSONNEL**

On a motion by Ms. Ciccarelli, seconded by Mr. Arnuk, the consent agenda items A.1 – A.16 were approved by an 8-0 roll call vote.

#### **ADDITIONAL BOARD MOTION (A.17) FOLLOWING EXECUTIVE SESSION**

##### *1. (214-17/18) Acceptance: Resignation*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Nigro, Marc	MAS/Paraprofessional	11/22/2017
Walsh, Marylou	CMS/Paraprofessional	12/22/2017

2. (215-17/18) Amendment: Resignation

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the resignation of the following staff member:

Name	Location/Position	Effective Date	Notes
Cooper, Chakira	CMS/Paraprofessional	11/27/2017	Supersedes action on 11/20/2017 to amend effective date.

3. (216-17/18) Approval: Maternity Leave of Absence

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a maternity leave of absence for the following staff member, detailed as follows:

Employee #	Leave Start Date	Accumulated Family Illness Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 1324	04/09/2018	35	05/29/2018	05/29/2018	11/06/2018	09/01/2019	

4. (217-17/18) Amendment: Family Medical Leave of Absence

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends a family medical leave of absence for the following staff members, detailed as follows:

Employee #	Leave Start Date	Accumulated Family Illness Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 10798	10/10/2017	N/A	10/10/2017	10/10/2017	N/A	11/16/2017	Supersedes action on 10/16/2017 to amend date of return.

5. (218-17/18) Rescission: Leave Replacement Teacher

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education rescinds the contract for the following Leave Replacement Teacher for the 2017/2018 school year:

Name	Position	Location	Column/ Step	Salary	Effective Date	Termination Date	Notes
Hirschey, Jessica	Library Media Specialist	CMS	BA/2	\$56,323.00 prorated at \$30,414.46	01/22/2018	06/30/2018	Includes 3 shadow days @ \$100 per day

6. (219-17/18) Approval: Unpaid Absences

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2017/2018 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Carini, Maureen	Paraprofessional	CHS	8	12/01/2017	12/12/2017	
Buckman, Karyn	Paraprofessional	WAS	1	01/19/2018	01/19/2018	

7. (220-17/18) Approval: Extra Class - Certificated Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves an *Extra Class Leave Replacement Assignment* for Certificated Staff for the 2017/2018 school year:

Name / Position	Location	Effective Date	End Date	Salary	Notes
Kelly Boyle Teacher of Biology	CHS	TBD	TBD	TBD	
Cari Ollo Teacher of Biology	CHS	TBD	TBD	TBD	
Stephanie Frost Teacher of Biology	CHS	TBD	TBD	TBD	
Kathy Martin TOSD	CHS	TBD	TBD	TBD	
Gabriella Vintimilla Teacher of Spanish	CMS	10/31/2017	12/22/2017	\$1,000	(Planning only)
Jessica Weston Teacher of Spanish	CMS	10/31/2017	12/22/2017	\$1,000	(Planning only)

8. (221-17/18) Approval: Maintenance Support

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Alec Napa for *Maintenance Support* at an hourly rate of \$10.75, effective December 18, 2017 through January 15, 2018.

9. (222-17/18) Approval: Custodial Support

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a payment for Zachary Carter for the night shift differential for the custodial support at MAS for the period of October 16, 2017 to December 8, 2017 for a total payment of \$291.69.

10. (223-17/18) Approval: District Substitutes

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2017/2018 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		Sehulster	Kelly
x	x	x		Murphy	Barbara

11. (224-17/18) Approval: Practicum Experience

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Agreement between the district and Kean University for a practicum experience in school psychology for Jason Lombardi; supervised by Dr. Jennifer Manger and Dr. Vincent D'Elia beginning January 1, 2018 through June 30, 2018.

12. (225-17/18) Amendment: Additional Paraprofessional Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends Sulakshana Chakrabarty, Paraprofessional at WAS, to provide support during extracurricular activities as indicated by a student with an IEP, at the rate of \$17.47 per hour for six hours not to exceed \$104.82, for the 2017/2018 school year.

13. (226-17/18) Approval: Additional Nursing Services - LAS

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Barbara Fertakos as school nurse support for 15 hours a week at the rate of \$40.00 per hour for the 2017/2018 school year.

14. (227-17/18) Approval: Additional Nursing Services - CMS

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Deborah Smith as school nurse support for 15 hours a week at the rate of \$40.00 per hour for the 2017/2018 school year.

15. (228-17/18) Amendment: Mentoring Assignments

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends Mentoring for the 2017/2018 school year, as listed below. This supersedes action on 09/25/2017 to amend weeks and rate:

Mentor	Novice Teacher	School	Certificate	Weeks	Rate
Bryan, Melissa	Crawley, MaryLea	CHS	CEAS	30	\$550.00
Gall, Marianne	Johnson, Barbara	CHS	CEAS	9	\$164.97
Kielblock, Carolyn	McLaughlin, Thomas	CHS	CEAS	30	\$550.00
Nydegger, Kelly	Farley, James	CMS	CEAS	10	\$366.66
Fowler, David	Jakowski, Christine	CMS	CEAS	30	\$550.00
Weinshenker, Matthew	Williams, Shannon	CMS	CEAS	30	\$550.00

Berger, Jacqueline	Tompkins, Megan	MAS	CEAS	15	\$275.00
Aquitato, Justine	LaBrutto, Jacqueline	SBS	CEAS	30	\$550.00
Gutierrez, Sarah	Verducci, Francesca	WAS	CEAS	30	\$550.00

16. (229-17/18) Approval: Travel

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Dec	13	2017	Jillian	Brandt	Science Teacher	RVCC	Using Crosscutting Concepts to explain natural Phenomena	Branchburg, NJ	\$125
Jan	9	2018	Michael	D'Aloia	Library/Media Specialist	NJECC Annual Tech Conference	NJECC	Montclair NJ	\$122
Jan	9	2018	Michael	Curran	Library/Media Specialist	NJECC Annual Tech Conference	NJECC	Montclair NJ	\$122
Jan	9	2018	Jennifer	Cifrodella	Library/Media Specialist	NJECC Annual Tech Conference	NJECC	Montclair NJ	\$122
Jan	9	2018	Mary	Szoke	Library/Media Specialist	NJECC Annual Tech Conference	NJECC	Montclair NJ	\$122
Jan	9	2018	Jill	Mills	Library/Media Specialist	NJECC Annual Tech Conference	NJECC	Montclair NJ	\$122
Jan	9	2018	John	Abdelmalak	District Tech Director	NJECC Annual Tech Conference	NJECC	Montclair NJ	\$110
Jan	16	2018	Bill	Librera	Asst Supt/Director of Athletics	Community Centered Educational Athletics	Northwest Jersey Athletic Conference	Madison NJ	\$135
Feb	5	2018	Ramon	Villamarin	Maintainer	Field Repairs - Small Engines	Rutgers	New Brunswick	\$315
Feb	7	2018	Meredith	Kempson	Math Teacher CHS	Fostering Growth Mindsets in Math Classrooms	AMTNJ	Monroe Twp	\$200
March	7	2018	Jillian	Brandt	Science Teacher	Planning NGSS Lessons	RVCC	Branchburg NJ	\$125
April	13 & 14	2018	Lisa	Koellmann	German Teacher	FLENJ Annual Conference	Foreign Language Educators of NJ	Monroe Twp	\$175



**ADDITIONAL BOARD MOTION (A.17) FOLLOWING EXECUTIVE SESSION**

**B. FINANCE/FACILITIES**

On a motion by Ms. Cronin, seconded by Mr. Connors, the consent agenda items B.1 – B.12 were approved by an 8-0 roll call vote.

Kim Cronin thanked Siegel Architects, Preferred Freezer Services, Chatham Athletic Boosters, Chatham Education Foundation, and Mrs. Christine Tolleson for their donations for Board acceptance this evening.

1. *(187-17/18) Approval: Payments - Bills Lists & Payroll*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following payments: *(Attachment B.1)*

Description	Totals
Bills List - December 11, 2017	\$2,027,234.38
Payroll - November, 2017	\$4,094,540.78
<b>TOTAL:</b>	<b>\$6,121,775.16</b>

2. *(188-17/18) Approval: Transfers - October 2017*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the October 2017 transfers within the 2017/2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B.2)*

3. *(189-17/18) Approval: Monthly Report of County Transfers - October 2017*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for October 2017. *(Attachment B.3)*

4. *(190-17/18) Approval: Report of the Board Secretary - October 2017*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for October 2017. *(Attachment B.4)*

5. *(191-17/18) Approval: Report of the Board Treasurer - October 2017*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for October 2017. *(Attachment B.5)*

6. *(192-17/18) Approval: Finance Certification - October 2017*

**RESOLVED:** Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s monthly financial reports for October 2017 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. (193-17/18) *Acceptance: Donation to CHS Robotics Team*

**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$500.00 from Siegel Architects of Chatham, NJ to the Chatham High School Robotics Team to cover various team expenses and competitions.

8. (194-17/18) *Acceptance: Donation to CHS Robotics Team and STEM Courses*

**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation from Preferred Freezer Services (CEO John Galiher of Chatham, NJ) of two Ultimaker 3D Printers for a total value of \$9,710.91 to enhance the Chatham High School Robotics Team and STEM courses.

9. (195-17/18) *Acceptance: Chatham Athletic Booster Donation to CHS Girls Lacrosse*

**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$360.00 from the Chatham Athletic Boosters to the Chatham High School Girls' Lacrosse team to be used to pay for the coaching clinic.

10. (196-17/18) *Acceptance: Chatham Education Foundation Donation*

**RESOLVED:** Upon the recommendation of the Superintendent, and as approved by the school principals, the Board of Education accepts a donation in the amount of \$57,030.27 from the Chatham Education Foundation as outlined below:

School	Purpose	Amount
CHS	Learniture (furniture)	\$23,972.80
CMS	SMART Interactive Flat Panel Display	5,229.97
CMS	Media Production Teleprompters	1,620.00
CMS	A 21st Century Math Classroom	2,344.50
LAF	Qball Classroom Microphone	375.00
LAF	Minds in Motion Part II	15,110.00
MAS	Mindful Mondays	8,378.00

11. (197-17/18) *Approval: Donation of District Physical Therapy Equipment*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the donation of a therapy ball and balance board for a total value of approximately \$50.00 from Mrs. Christine Tolleson to be used by the district physical therapists.

12. (198-17/18) *Approval: Nursing Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Delta-T Group to provide additional nursing services from December 1, 2017 to January 26, 2018 for out of district special education student (#8730702700) not to exceed the amount of \$7,650.00 for the 2017/2018 school year.

**C. CURRICULUM**

On a motion by Ms. Clark, seconded by Mr. Arnuk, the consent agenda items C.1 – C.3 were approved by an 8-0 roll call vote.

1. (038-17/18) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from November 20, 2017 through December 8, 2017.*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of November 20, 2017 through December 8, 2017 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (039-17/18) *Affirmation: Findings of Harassment, Intimidation and Bullying Investigations*

**RESOLVED:** That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's November 20, 2017 Meeting, which encompasses all HIB findings between November 6, 2017 and November 17, 2017.

**D. POLICY**

On a motion by Mr. Connors, seconded by Ms. Cronin, the consent agenda item D.1 was approved by an 8-0 roll call vote.

1. (011-17/18) *Approval: Law Enforcement Memorandum of Agreement between the SDOC and the Chatham Borough and the Chatham Township Police Departments*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the **Law Enforcement Memorandum of Agreement** between the School District of the Chathams and the Borough Police Department and the Township Police Department. Signed copies of the MOA and Article 16/Addendum 2 will be submitted to the County Office.

**XI. BOARD BUSINESS**

- Dr. LaSusa introduced three (3) versions of the 2018/2019 school calendar that will be circulated for input between now and January. He plans to present a calendar to the Board for a vote in February 2018.

**XII. PUBLIC COMMENTARY - None****XIII. EXECUTIVE SESSION**

At 9:09 PM Ms. Weber moved the following:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss student, legal and personnel matters; and be it

**FURTHER RESOLVED:** The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Connors and approved by unanimous voice vote.

**XIV. PUBLIC SESSION** – The board reconvened in Public Session at 9:25 PM

**XV. ADDITIONAL ACTION ITEM**

**A. PERSONNEL**

On a motion by Ms. Ciccarelli, seconded by Ms. Clark, the consent agenda item A.17 was approved by an 8-0 roll call vote.

*17. (230-17/18) Acceptance: Resignation*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Gardner, Lauren	CMS/Teacher of Spanish	12/08/2017

**XVI. ADJOURNMENT**

On a motion by Ms. Weber, seconded by Mr. Connors, and as approved by unanimous voice vote, the meeting adjourned at 9:31 PM.

**Minutes recorded by:**

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**Peter Daquila**  
**Business Administrator/Board Secretary**