

**REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, OCTOBER 16, 2017**

**MINUTES**

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Community Room located at 58 Meyersville Road, Chatham, NJ.

**I. CALL TO ORDER:** The meeting was called to order at 7:33 PM by the Board President, Jill Weber.

**II. OPEN PUBLIC MEETING STATEMENT:** Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

**III. ROLL CALL**

**Present:** Ann Ciccarelli, Michelle Clark, Richard Connors, Matthew Gilfillan, Lata Kenney, Michael Valenti, and Jill Critchley Weber

**Absent:** Sal Arnuk and Kim Cronin

**Also Present:** Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Ms. Beth Grant, Human Resources Manager; and approximately thirty-seven (37) members of the public and press.

**IV. PLEDGE OF ALLEGIANCE:** Ms. Weber led the assembly in the Pledge of Allegiance.

**V. BOARD PRESIDENT'S COMMENTS:** Ms. Weber had no comments due to the Annual Testing Report presentation.

**VI. ADMINISTRATIVE REPORTS**

**A. SUPERINTENDENT'S REPORT**

- Dr. LaSusa announced the staff members who achieved tenure starting in September 2017. He congratulated each staff member on their accomplishment.
- Karen Chase, Assistant Superintendent of Curriculum and Instruction, gave the Annual Testing Report presentation. She then responded to questions from the Board.

**B. BUSINESS ADMINISTRATOR'S REPORT**

- Mr. Daquila gave the following construction/facility update:

**Cougar Field Phase 1 & 2**

Contractor, Catcord, is complete and the punch list items will need to be addressed and corrected. The complex was open and functional this past weekend for all the Cougar weekend festivities.

**Roof Work at CHS, CMS and LAF**

The contractor is working on the CHS auditorium roof and has punch list items to address at CHS, CMS, and LAF.

**CHS Auditorium Renovation, CMS STEM Addition, MAS Addition & Central Office Addition**

The contracts have been awarded and pre-construction meetings have been held. Each project should begin in mid-November to mid-December and all the projects are scheduled to be completed by June 2018.

**WAS Playground**

The installation of the new playground has started today. This week's dry forecast will enable the contractor to make significant progress.

**VII. COMMITTEE REPORTS**

- A. Personnel** – Ms. Ciccarella reported that the committee has not met and will meet on December 6.
- B. Curriculum** – Ms. Clark reported that the committee met prior to the board meeting this evening and reviewed the report of the 2017 graduates that will be presented on November 6. On November 6 there is a curriculum meeting at 6:30 PM.
- C. Finance/Facilities** – Mr. Gilfillan reported that the committee has not met and is scheduled to meet on November 1.
- D. Policy and Planning** – Mr. Connors reported that the committee has not met and will meet on November 1.

**Liaisons**

**Chatham Borough** – Mr. Connors had nothing to report.

**Chatham Township** – Ms. Clark had nothing to report.

**Athletic Boosters** – Mr. Connors reported that the next meeting will be on November 7. He noted that the Chatham Education Foundation and booster organizations cannot function without the support of the residents. He urged everyone to please give time and/or money to these organizations.

**Chatham Performing Arts Boosters** – Ms. Weber gave the following report:

- Congratulations to the Marching Band! In their October 7 competition “under the stars” at Randolph HS, the band earned a first place finish in their division. In addition, the band took first place caption awards for best music and best guard, and the drum line took 2<sup>nd</sup> place in their division. The band will conclude its competitive season on October 28 at Rutgers University. The band will also be performing at upcoming football games, the Lafayette Mini-Marathon, and at the Washington Avenue School Halloween Parade.
- The local Farmer's Market at the Chatham railroad station was treated to a performance of some of our string orchestra students, who entertained shoppers on September 30. CMS orchestra director Suzanne Bass organized the event as a fundraiser for Hurricane relief, and took a collection of donations throughout the performance.

- The Chatham Performing Arts Boosters have created a beautiful postcard to advertise this year’s fall fundraising drive. Please consider making a donation toward their supportive efforts for the district performing arts programs. The Chatham Performing Arts Boosters meet the first Wednesday of the month in the Lafayette Teachers’ room, and their next meeting will be Wednesday, November 1st at 7:00 PM. All are welcome to join this hard-working and friendly group of performing arts supporters.

**Chatham Education Foundation** – Ms. Kenney reported that Trivia Night tickets sold out in less than 30 minutes at both locations.

**Recreation** – Mr. Gilfillan had nothing to report.

**PTO District Cabinet** – Dr. LaSusa reported that the committee met 2 weeks ago.

**VIII. MINUTES**

Ms. Weber moved the following:

**RESOLVED:** That the Board of Education approves the minutes from the following meeting(s):

- September 25, 2017 – public and executive sessions

The motion was seconded by Mr. Connors and approved 6-0-1 on a roll call vote (Ms. Ciccarelli abstained).

**IX. PUBLIC COMMENTARY**

- Mr. Connors noted that a former Board of Education member, Laura Yates, had passed away. She was a great role model, a terrific individual, and will be missed.

**X. ACTION ITEMS**

**A. PERSONNEL**

On a motion by Ms. Ciccarelli, seconded by Mr. Connors, the consent agenda items A.1 – A.21 were approved by a 7-0 roll call vote.

*1. (166-17/18) Acceptance: Resignation*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff member:

Name	Location/Position	Effective Date
Eigen, Betsy	WAS/Paraprofessional	10/27/2017

*2. (167-17/18) Amendment: Leave Replacement Teacher*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the following Leave Replacement Teacher for the 2017/2018 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Latham, Justin	Teacher of History	CHS	BA/2	\$56,323.00 Prorated \$21,121.15	09/01/2017	12/22/2017	Supersedes action on 07/24/2017 to extend contract.

3. (168-17/18) Amendment: Maternity Leaves of Absence

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends a maternity leaves of absence for the following staff members, detailed as follows:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 6002	01/22/2018	54	04/17/2018	04/17/2018	N/A	10/01/2018	Supersedes action on 09/25/2017 to amend days applied and FMLA start date.
ID# 8311	05/18/2017	23	09/01/2017	09/01/2017	N/A	01/02/2018	Supersedes action on 03/06/2017 to amend date of return.

4. (169-17/18) Approval: Unpaid Medical Leave

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following unpaid medical leave during the 2017/2018 school year:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 8350	10/09/2017	N/A	10/09/2017	10/09/2017	N/A	10/23/2017	

5. (170-17/18) Approval: Family Medical Leave of Absence

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a family medical leave of absence for the following staff member, detailed as follows:

Employee #	Leave Start Date	Accumulated Family Illness Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID# 10798	10/10/2017	N/A	10/10/2017	10/10/2017	N/A	TBD	

6. (171-17/18) Approval: Unpaid Absences

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absence during the 2017/2018 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Serrapica, Bonnie	Paraprofessional	MAS	2	05/24/2018	05/25/2018	

7. (172-17/18) Approval: Contract - Custodial Staff – **AMENDED PER ADDENDUM**

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following contract for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Custodial Employees:

Name	Position	Location	FTE	Category/Step	Salary	Effective Date	Termination Date	Notes
Sumowski, Jason	Custodian	CMS	1.00	IV/3	\$42,281.00 Prorated \$29,163.08	10/24/2017	06/30/2018	Salary includes night differential of \$2,000 and weekend differential of \$3,000
Frieman, Daniel	Custodian	District Floater	1.00	IV/4	\$39,490.00 Prorated \$27,389.88	10/23/2017	06/30/2018	Salary includes night differential of \$2,000
Iglesias, Angel	Custodian	MAS	1.00	IV/4	<b>\$39,490.00</b> <b>Prorated \$26,326.72</b>	11/01/2017	06/30/2018	<b>Salary includes night differential of \$2,000</b>

8. (173-17/18) Approval: Staff Transfers of Assignment

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the following transfer of assignments for the 2017/2018 school year:

Name	Position	Location	Category/Step	Salary	Effective Date	Termination Date	Notes
Carter, Zachary	Custodian	CMS	IV/5	\$37,693.00 prorated at \$26,699.18	10/16/2017	06/30/2018	Supersedes action on 05/01 to amend assignment; voluntary transfer.
Paprotta, Richard	Maintainer	District	V/C	\$47,133.00 prorated at \$33,385.96	10/16/2017	06/30/2018	Supersedes action on 05/01 to amend assignment; voluntary transfer.

9. (174-17/18) Approval: Paraprofessional Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for Paraprofessional Staff for the 2017/2018 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Silverstein, Theresa	Paraprofessional	CHS	\$17.47/hourly	09/29/2017	06/30/2018	Hours not to exceed 19.5 per week
Perrone, Michael	Paraprofessional	CHS	\$17.47/hourly	10/02/2017	06/30/2018	Hours not to exceed 19.5 per week

Nigro, Marc	Paraprofessional	MAS	\$17.47/hourly	10/12/2017	06/30/2018	Hours not to exceed 19.5 per week
Neuner, Sharon	Paraprofessional	MAS	\$17.47/hourly	10/16/2017	06/30/2018	Hours not to exceed 19.5 per week

10. (175-17/18) Approval: Winter Coaching Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for *Winter Coaches*, for the 2017/2018 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name		Season	Sport	Assignment	Ratio	Salary
Patrick Barry		Winter 2017	Boys' Indoor Track	Head Coach	0.75	\$7,465.92
Jason Mariano	*	Winter 2017	Boys' Indoor Track	Assistant Coach	0.6	\$5,972.74
Stephanie Frost	*	Winter 2017	Girls' Indoor Track	Head Coach	0.75	\$7,465.92
Nicholas DeSantis	*	Winter 2017	Girls' Indoor Track	Assistant Coach	0.6	\$5,972.74
Todd Ervin	*	Winter 2017	Boys' Basketball	Head Coach	0.85	\$8,461.38
David Shellenhammer	*	Winter 2017	Boys' Basketball	Assistant Coach	0.6	\$5,972.74
Nick Agelis	*	Winter 2017	Boys' Basketball	Assistant Coach	0.6	\$5,972.74
Joseph Gaba	*	Winter 2017	Girls' Basketball	Head Coach	0.85	\$8,461.38
Lindsay Atchison		Winter 2017	Girls' Basketball	Assistant Coach	0.6	\$5,972.74
Chris Mazurkiewicz	*	Winter 2017	Girls' Basketball	Assistant Coach	0.6	\$5,972.74
Frank Siclari		Winter 2017	Wrestling	Head Coach	0.85	\$8,461.38
Mike Vitollo		Winter 2017	Wrestling	Assistant Coach	0.6	\$5,972.74
Craig Swartz		Winter 2017	Bowling	Head Coach	0.65	\$6,470.46
Brendon Herr		Winter 2017	Ice Hockey	Head Coach	0.85	\$8,461.38
Robert Ritchie		Winter 2017	Ice Hockey	Assistant Coach	0.6	\$5,972.74
Christopher Borkes		Winter 2017	Ice Hockey	Assistant Coach	0.6	\$5,972.74
Frank DiGiacomo		Winter 2017	Swimming	Head Coach	0.85	\$8,461.38
Kelly Abner	*	Winter 2017	Swimming	Assistant Coach	0.6	\$5,972.74
Dan Montgomery	*	Winter 2017	Swimming	Assistant Coach	0.6	\$5,972.74
Jerry Duffy		Winter 2017	Fencing	Head Coach	0.75	\$7,465.92
Boris Paghiev		Winter 2017	Fencing	Assistant Coach	0.6	\$5,972.74
Lauren Fuchs		Winter 2017	Fencing	Assistant Coach	0.6	\$5,972.74
Connor Henderson		Winter 2017	Intramurals	Supervisor	0.3	\$2,986.37
Greg Morgan		Winter 2017	Paddle	Head Coach	N/A	N/A
Greg Meyer		Winter 2017	Paddle	Volunteer	N/A	N/A

\*Denotes District Employee

11. (176-17/18) Amendment: 2017 Fall Coaching Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the contract for a *Fall Coach*, for the 2017/2018 school year as per agreement between School District of the Chathams and the CEA , as listed below:

Name	Season	Sport	Assignment	Ratio	Salary	Notes
Patrick Barry	Fall 2017	Cross Country	Head	.75	\$7,465.92	Supersedes action on 06/19/2017 to amend ratio & salary.

*\*Denotes District Employee*

12. (177-17/18) Approval: District Substitutes – **AMENDED PER ADDENDUM**

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2017/2018 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x				O'Hara	Thomas
x	x	x		Perez	Ariel
x	x	x		McLaughlin	Taryn
x	x	x		Szotak	Allynn
x	x	x		DeMicco	Christine
x	x	x		Leverich	Cheryl
			x	Maurice	Kathleen
			x	McEvoy	Brigid
x	x			Fitzpatrick	Robert
<b>x</b>	<b>x</b>	<b>x</b>		<b>Strong</b>	<b>Susan</b>
<b>x</b>	<b>x</b>	<b>x</b>		<b>McKee</b>	<b>Kim</b>
<b>x</b>	<b>x</b>	<b>x</b>		<b>Kanter</b>	<b>Tara</b>

13. (178-17/18) Approval: 2017/2018 Degree Change

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves advancement on the CEA Certified Staff Salary Guide for the 2017/2018 school year.  
(Attachment A.13)

14. (179-17/18) Approval: Contractual Extra Duty Stipend

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following staff members to hold various contractual stipend for the 2017/2018 school year:

Staff Member	Activity	Ratio	Compensation
Christina McCabe	Book Club	.10	\$995.50

15. (180-17/18) Approval: Mentors 2017/2018

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following staff members as Mentors for the 2017/2018 school year:

Mentor	Novice Teacher	School	Weeks
Nancy Volker	Jaime Calabrese	WAS	Not to exceed 30 weeks
Leigh Odell	Ilze Aivars	LAF	Not to exceed 30 weeks

16. (181-17/18) Approval: Additional Paraprofessional Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Emma Worrall, Paraprofessional at SBS, to provide support for one hour per week during extra-curricular activities as indicated by two students with IEPs, at the rate of \$17.47 per hour for 8 weeks, not to exceed \$139.76, for the 2017/2018 school year.

17. (182-17/18) Approval: Additional Paraprofessional Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Nancy DeSante, Paraprofessional at SBS, to provide support for one half hour per week during extra-curricular activities as indicated by an IEP, at the rate of \$21.14 per hour for 2 weeks (1 hour total), not to exceed \$21.14 for the 2017/2018 school year.

18. (183-17/18) Approval: Additional Paraprofessional Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Wendy Zigon, Paraprofessional at CMS, to provide support for up to two hours per month for 10 months, during extra-curricular activities as indicated by an IEP, at the rate of \$17.47 per hour, not to exceed \$349.40 for the 2017/2018 school year.

19. (184-17/18) Approval: Additional Paraprofessional Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Ciaran Quille, Paraprofessional at SBS, to provide support for one half hour per week during extra-curricular activities as indicated by an IEP, at the rate of \$17.47 per hour for 26 weeks (13 hours total), not to exceed \$227.11, for the 2017/2018 school year.

20. (185-17/18) Approval: Additional Paraprofessional Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Lori Jeremias, Paraprofessional at WAS, to provide support for up to three hours per week during extra-curricular activities as indicated by an IEP at the rate of \$17.47 per hour for 8 weeks, not to exceed \$419.28, for the 2017/2018 school year.

21. (186-17/18) Approval: Travel – **AMENDED PER ADDENDUM**

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Oct	20	2017	Melissa	Quiceno	LDTIC	TCNJ	Dyslexia Initiative - Word Smarts	Ewing NJ	\$185
Oct	23	2017	Jessica	Vega	Teacher MAS	Rutgers	NJ Council for Social Studies Fall Conference	New Brunswick NJ	\$104
Oct	23	2017	Denise	Gangaware	Teacher WAS	Rutgers	NJ Council for Social Studies Fall Conference	New Brunswick NJ	\$105
Oct	23	2017	Cindy	Drapala	Teacher LAS	Rutgers	NJ Council for Social Studies Fall Conference	New Brunswick NJ	\$105
Oct	23	2017	Megan	Keown	Teacher CMS	Rutgers	NJ Council for Social Studies Fall Conference	New Brunswick NJ	\$100
Oct	23	2017	Julie	Camp	Teacher CHS	Rutgers	NJ Council for Social Studies Fall Conference	New Brunswick NJ	\$106
Oct	23-26	2017	Jill	Weber	Board President	NJ School Boards	Annual Convention	Atlantic City NJ	\$780
Oct	23-24	2017	Ann	Cicarelli	Board Member	NJ School Boards	Annual Convention	Atlantic City NJ	\$250
Oct	23-26	2017	John	Abdelmalak	Technology Director	NJ School Boards	Annual Convention	Atlantic City NJ	\$780
Oct	23-26	2017	Karen	Chase	Asst Supt	NJ School Boards	Annual Convention	Atlantic City NJ	\$780
Oct	23-26	2017	Beth	Grant	HR Manager	NJ School Boards	Annual Convention	Atlantic City NJ	\$780
Oct	24	2017	Jillian	Brandt	Science Teacher CMS	NJ Science Convention	Annual Conference	Princeton NJ	\$185
Oct	24	2017	Rachel	Goldberg	Science Teacher CMS	NJ Science Convention	Annual Conference	Princeton NJ	\$185
Oct	24	2017	Michelle	Harazim	Science Teacher CHS	NJ Science Convention	Annual Conference	Princeton NJ	\$175
Oct	24	2017	Stephanie	Frost	Science Teacher CHS	NJ Science Convention	Annual Conference	Princeton NJ	\$175
Oct	24	2017	Laura	Noonan	Science Teacher SBS	NJ Science Convention	Annual Conference	Princeton NJ	\$175
Dec	7 & 8	2017	Julianna	Ryan	Design & Tech Teacher	CNC	ShopBot Basic Training	Durham NC	\$300
Jan	26-28	2018	Kristi	Froisland	Special Ed Teacher CHS	The Science Leadership Academy	EduCon 2018	Philadelphia PA	\$215

Jan	30	2018	Lydia	MacIntosh-Haye	School Psychologist	MUJC	Can your IEP Sustain a Due Process Hearing	New Providence NJ	\$150
Feb	7	2018	Lydia	MacIntosh-Haye	School Psychologist	MUJC	3 Hot Topics in Special Ed	New Providence NJ	\$150
Nov	2	2017	Lauren	McKenna	LDTTC	NJPSAFEA	Student Driven Data	Monroe NJ	\$149

**B. FINANCE/FACILITIES**

On a motion by Mr. Gilfillan, seconded by Ms. Clark, the consent agenda items B.1 – B.7 were approved by a 7-0 roll call vote.

Mr. Gilfillan thanked the Washington Avenue School PTO for their donation which is on this evening’s agenda for Board acceptance.

1. (144-17/18) Approval: Payments - Bills List

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List – Oct. 16, 2017	\$2,811,221.58
<b>TOTAL:</b>	<b>\$2,811,221.58</b>

2. (145-17/18) Approval: Cost Reimbursement for Food Service Management Services

**WHEREAS:** The Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate lunch programs for New Jersey public schools; and

**WHEREAS:** This new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards; and

**WHEREAS:** The Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children; and

**WHEREAS:** The Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children; and

**WHEREAS:** The Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services; and

**WHEREAS:** The Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our lunch program; and

**WHEREAS:** The Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education; and

**WHEREAS:** The Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place; and

**WHEREAS:** The Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either “Cost Reimbursement” or “Fixed Price” as the basis for contract awards;

**NOW THEREFORE BE IT RESOLVED:** That the Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method; and

**BE IT FURTHER RESOLVED:** That copies of this resolution shall be forwarded to:

- New Jersey Association of School Business Officials
- New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
- Local Legislators
- NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

3. *(146-17/18) Approval: Settlement Agreement*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student (#1038079946).

4. *(147-17/18) Approval: Nursing Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Delta-T Group to provide nursing services for out of district special education student (#8730702700) not to exceed the amount of \$7,524.00 for the 2017/2018 school year.

5. *(148-17/18) Approval: Psychological Assessments*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Dr. Paul Yampolsky to conduct assessments of students for the 2017/2018 school year at the rate of \$175.00 per hour not to exceed the amount of \$1,750.00.

6. *(149-17/18) Approval: Settlement Agreement*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Settlement Agreement between the district and the parents of special education student #4827929775.

7. *(150-17/18) Acceptance: Donation WAS PTO – PER ADDENDUM*

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the Washington Avenue School Principal, the Board of Education accepts a donation in the amount of \$11,373.00 from the Washington Avenue School PTO as outlined below:

<b>Purchase</b>	<b>Amount</b>
Dry erase boards and cork boards	\$7,500.00
Boogie Boards	3,000.00
Ellison Machine	350.00
Resources for an allergy education program (purchased and donated items)	523.00
<b>TOTAL: (Amount of Check is \$10,850.00)</b>	<b>\$11,373.00</b>

**C. CURRICULUM**

On a motion by Ms. Clark, seconded by Mr. Connors, the consent agenda items C.1 – C.4 were approved by a 7-0 roll call vote.

1. (025-17/18) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from September 26, 2017 through October 13, 2017.*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of September 26, 2017 through October 13, 2017 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (026-17/18) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

**RESOLVED:** That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board’s September 25, 2017 Meeting, which encompasses all HIB findings between September 12 and September 25.

3. (027-17/18) *Acceptance: Anti-Bullying Bill of Rights Self-Assessment, 2016/2017*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the district 2016/2017 Anti-Bullying Bill of Rights Self Assessment retroactive to September 25, 2017.

4. (028-17/18) *Approval: Tuition Rate for Incoming Tuition Student*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the tuition rate for the following incoming student for the 2017/2018 school year beginning October 16, 2017.

<b>Student State ID #</b>	<b>School</b>	<b>Annual Tuition</b>
TBD	CHS	\$1,000

**D. POLICY**

On a motion by Mr. Connors, seconded by Ms. Ciccarelli, the consent agenda items D.1 and D.2 were approved by a 7-0 roll call vote.

At Mr. Connor’s request, Dr. LaSusa explained the canine search process and random searches that are done in conjunction with the Morris County Prosecutor’s Office and the Chatham Police.

1. (006-17/18) Approval: *Guiding Principles*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the district's guiding principles as follows:

The School District of the Chathams, a learning organization committed to personal, academic, and professional growth, strives to:

- Instill within each student the capacity and awareness to support well-being, self-advocacy, and balance
- Equip each student with the competencies to succeed academically and professionally in a global environment
- Enable every child to feel supported and valued, and to extend support and respect to others
- Promote growth through ongoing collaboration, feedback, self-reflection, and service to others
- Ensure that there is equity of opportunity for each student to access all curricular and extra-curricular programs
- Align our decisions with data and evidence that promote best practices in learning and child development.

2. (007-17/18) Approval: *Random Canine Searches*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education authorizes the Morris County Prosecutor's Office, in collaboration with the Chatham Township Police Department and Chatham High School administration, to conduct random canine searches at Chatham High School during the 2017/2018 school year.

## XI. BOARD BUSINESS

- Ms. Weber noted that the revised newsletter was well received in and by the community.

## XII. PUBLIC COMMENTARY

- Kelly Loofbourrow spoke on behalf of the Municipal Alliance, indicating they are very appreciative of the changes and updates to the vaping policy and the issues. She complimented Dr. LaSusa on the newsletter and appreciates the information.
- Rosalinda Rubio Williams said that after attending the Board of Education candidate meeting, she thanks the Board and administration for all the work on curriculum.

## XIII. EXECUTIVE SESSION

At 8:15 PM Ms. Weber moved the following:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss student matters; and be it  
**FURTHER RESOLVED:** The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Ms. Clark and approved by unanimous voice vote.

**XIV. PUBLIC SESSION** – The board reconvened in Public Session at 8:40 PM

**XV. ADJOURNMENT**

On a motion by Ms. Weber, seconded by Mr. Connors, and as approved by unanimous voice vote, the meeting adjourned at 8:42 PM.

**Minutes recorded by:**

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**Peter Daquila**  
**Business Administrator/Board Secretary**