

**REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, JULY 24, 2017**

**MINUTES**

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

**I. CALL TO ORDER:** The meeting was called to order at 7:32 PM by the Board President, Jill Weber.

**II. OPEN PUBLIC MEETING STATEMENT:** Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

**III. ROLL CALL**

**Present:** Sal Arnuk, Ann Ciccarelli, Richard Connors, Kim Cronin (arrived at 7:48 PM), Lata Kenney, and Jill Critchley Weber

**Absent:** Ms. Clark, Mr. Gilfillan, and Mr. Valenti were absent.

**Also Present:** Dr. Michael LaSusa, Superintendent, Mr. Peter Daquila, Business Administrator/Board Secretary, Ms. Beth Grant, Human Resources Manager, and approximately thirty-one (31) members of the public and press.

**IV. PLEDGE OF ALLEGIANCE:** Ms. Weber led the assembly in the Pledge of Allegiance.

**V. BOARD PRESIDENT'S COMMENTS –** Ms. Weber had no comments at this time.

**VI. ADMINISTRATIVE REPORTS**

**A. SUPERINTENDENT'S REPORT**

- Dr. LaSusa reported that the construction is making steady progress and going well.
- Dr. LaSusa noted that the district is underfunded and the additional state aid amount of \$168,130 in state aid is a move in the right direction.
- Dr. LaSusa reported that enrollment is at 4,179 and changes daily; this is consistent with July, 2016.

- Dr. LaSusa reported that he is working on staffing and scheduling at Chatham High School and Chatham Middle School. He is evaluating Kindergarten enrollment and potentially addition another section at Washington Avenue School.

## **B. BUSINESS ADMINISTRATOR'S REPORT**

Mr. Daquila gave the following construction update :

- **Cougar Field Phase 1 & 2**  
Contractor, Catcord, is making steady progress on all the work. The bleachers have been delivered and are being assembled. Approximately 60% of the walking path has been outlined. There was an issue with the location of the new concession stand which will be corrected but the concession stand may be delayed. The remainder of the project should be completed on time.
- **CMS Interior Alterations**  
The contractor, GPC, is on schedule with their work. Six of the classrooms will be completed by the end of July and the work on the other 4 classrooms should be completed by mid-August.
- **SBS Front Office Relocation**  
The contractor, TriForm, has started and should be finished in the first week of August.
- **Roof Work – CHS, CMS and LAS**  
The contractor is almost finished with the first section of CHS (area around the gyms) and will move to CMS then return to complete the second section at CHS and the section at LAS.
- **CHS Auditorium**  
The project is being re-bid and the bid opening will be August 24 with the target to award the contract at the August 28<sup>th</sup> board meeting. Construction is slated to start January 8, 2018.
- **CMS & MAS Additions**  
The design and paperwork on both projects is almost complete. The projects will go out to bid in August with the target to award the contracts in September.
- **Central Office Addition**  
The design and paperwork on the project is almost complete. The project will go out to bid in August with the target to award the contract in September.

## **VII. COMMITTEE REPORTS**

- A. Personnel** – Ms. Ciccarelli reported that the committee met this evening prior to the board meeting and discussed staffing, new retirements and the few positions that need to be filled. The next committee meeting is in September.
- B. Curriculum** – Ms. Kenney reported that the committee has not met.
- C. Finance/Facilities** – Ms. Weber reported that the committee met this evening prior to the board meeting . They discussed additional state aid; after evaluating needs it may be used for capital work. They discussed the construction projects.
- D. Policy and Planning** – Mr. Connors reported that the next meeting is in August.

### **Liaisons**

**Chatham Borough** – Mr. Connors had nothing to report.

**Chatham Township** – No report available.

**Athletic Boosters** – Mr. Connors reported that the next meeting is in September.

**Music & Theatre Boosters** – Mr. Arnuk gave the following report:

- The Fall 2017 CHS Marching Band is looking forward to presenting “*Land of the Free,*” a classic Patriotic show celebrating American independence and paying tribute to the Fallen Soldier. With many references to classic American musical literature and historical moments, this production has widespread appeal to a large, multigenerational audience. The marching band began rehearsing their music in June and are holding pre-season marching rehearsals sporadically throughout the summer. Band camp will take place at CHS in late August.
- The SDOC theater department is pleased to announce its productions for the 2017-18 school year:
  - The CHS fall play will be *A Midsummer Night’s Dream* by William Shakespeare. The play will take place November 15 and 16 in the CHS auditorium.
  - The CMS Musical will be *Willie Wonka, Jr.* The show will take place January 18<sup>th</sup> through 20<sup>th</sup> in the CMS auditorium.
  - The CHS spring musical will be *Fiddler on the Roof*. The production will take place March 22<sup>nd</sup> through 24<sup>th</sup> in the CMS auditorium.
- Congratulations to rising senior Elizabeth Stuart, who has been accepted to the alto 2 section of the 2017 National Choir sponsored through the National Association for Music Education. The choir will prepare and perform in Orlando, Florida in November 2017.
- The Chatham Performing Arts Boosters will have its first meeting of the year on Wednesday, September 13<sup>th</sup> at 7pm in the Lafayette School teachers’ lounge. New members are very welcome to join.

**Chatham Education Foundation** – Ms. Kenney reported that the Annual Trivia Night will be on November 4.

**Recreation** – No report available.

**PTO District Cabinet** – Ms. Cronin had nothing to report.

## VIII. MINUTES

Ms. Weber moved the following:

**RESOLVED:** That the Board of Education approves the minutes from the following meeting(s):

- June 19, 2017 - public and private sessions

The motion was seconded by Mr. Arnuk and approved 6-0 on a roll call vote.

## IX. PUBLIC COMMENTARY

- Nikki Cyganovich, a WAS parent, spoke on behalf of approximately 25 parents. She feels that the Kindergarten cap class size of 25 exceeds the standards and is too high for the necessary development of the students. Numerous students have not had their learning disabilities identified and require additional teacher attention. She also feels that so many students in one classroom reduces the instructional time for all students. With only a half day program, a smaller class size will benefit all students.
- Laura Jones, a WAS Kindergarten parent said she hopes that a positive resolution can be reached regarding class size. Last year’s afternoon class size was 18 and a move to a class size of 25 is a 65% increase, which is too many for one session. She feels that a large class size is a drain on the teacher, which will negatively impact instruction.
- Judy Shue, a WAS parent, indicated that the WAS class size in 2016/2017 was 18 students and a Kindergarten class size of 25 students is too high. For new Kindergarten students, a class size of 25 will negatively impact the students’ first public school experience.

- Tara Fields, a parent of a WAS third grade student, said that the Pre-K class size has been approximately 10 students and a Kindergarten class size of 25 is a dramatic increase for the students. If the year starts close to 25, what happens if more Kindergarten students enroll? Would class size then exceed 25? If a class section is added in August, will a staff member be available on September 5 for the start of school?
- Dr. LaSusa noted that in 2016/2017 the Kindergarten class was lower at Milton Avenue School and Washington Avenue School due to declining Kindergarten enrollment. The 2017/2018 staffing is completed in August. The staff evaluation is completed in April and determines the teachers who are being maintained for the upcoming year. If a section needs to be added to Washington Avenue School, the current Kindergarten half time teacher is willing to teach full time, which supports waiting until August to determine final time. Also, the Kindergarten enrollment can also decline based on parents sending their children to private school.
- Ms. Weber noted that the district has flexibility and the Kindergarten class size of approximately 200 is comparatively low.

**X. ACTION ITEMS**

**A. PERSONNEL**

On a motion by Ms. Ciccarelli, seconded by Mr. Connors, the consent agenda items A.1 – A.22 were approved by a 6-0 roll call vote.

1. (091-17/18) *Acceptance: Retirement*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date
Miguel, Marianne	CMS/Teacher	07/01/2017
Cooperman, Stephanie	CMS/Teacher	09/01/2017
Guinan, Monica	CMS/Teacher	10/01/2017

2. (092-17/18) *Acceptance: Resignation*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Negron, Lis	CMS/Teacher	07/01/2017
Belej, Susan	LAF/Paraprofessional	06/30/2017
Varela, Cynthia	SBS/Paraprofessional	06/30/2017
Cerverizzo, Sharon	CHS/Paraprofessional	06/30/2017

3. (093-17/18) *Approval: Payment of Superintendent’s Professional Merit Goals*

**RESOLVED:** The Board of Education, based on verification and approval by the Executive County Superintendent, approves the payment of the Superintendent’s professional merit goals achieved for the 2016/2017 school year.

4. (094-17/18) Approval: Superintendent’s Merit Goals

**WHEREAS:** NJAC 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and **WHEREAS:** the Board of Education has now developed a set of annual goals for the 2017/2018 school year that it wishes to include in its contract with the Superintendent; and **THEREFORE, BE IT RESOLVED:** the Board of Education establishes qualitative and quantitative criteria and merit salary bonuses for their achievement: and that these items have been approved by the Executive County Superintendent of Schools before adding them to the superintendent’s 2017/2018 contract. (Goals are on file in the Department of Human Resources).

5. (095-17/18) Approval: Contracts - 2017/2018 School Year

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for the members of the Chatham Administrators’ Association for the 2017/2018 school year, pursuant to the salary provisions defined in the agreement between the School District of the Chathams and the Chatham Administrators Association (CAA). (Attachment A.5)

6. (096-17/18) Approval: Contracts - 2017/2018 School Year – AS AMENDED

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Connors, Kirstyn	Teacher of History	CHS	1.0	BA/4	\$57,323.00	09/01/2017	06/30/2018	
Verducci, Francesca	Teacher of Elementary	WAS	1.0	BA/2	\$56,323.00	09/01/2017	06/30/2018	
Guzman-Grullon, Marlin	Teacher of Spanish	CMS	1.0	BA/15	\$76,187.00	09/01/2017	06/30/2018	
Racine, Jennifer	Teacher of Elementary	MAS	1.0	BA/3	\$56,823.00	09/01/2017	06/30/2018	
Vega, Jessica	Teacher of Elementary	MAS	1.0	MA/10	\$70,223.00	09/01/2017	06/30/2018	
Jackameit, Katherine	Teacher of Elementary	SBS	1.0	BA 15/3	\$57,953.00	09/01/2017	06/30/2018	
Conley-Ross, Katrina	Executive Secretary	CMS	1.0	13	\$52,304 Prorated \$49,152.35	07/24/2017	06/30/2018	Supersedes action on 06/19/2017 to include start date and salary
Kousoulis, Marie	Teacher of Social Studies	CHS			Stipend only; Not to exceed \$12,000	09/01/2017	06/30/2018	Extra class stipend due to enrollment.

Kessler, Jennifer	Teacher of Mathematics	CHS			Stipend only; Not to exceed \$12,000	09/01/2017	06/30/2018	Extra class stipend due to enrollment.
Sortino, Carmelo	Teacher of Mathematics	CMS	1.0	BA/13	\$71,367.00	09/01/2017	06/30/2018	

7. (097-17/18) Amendment: Contract - 2017/2018 School Year

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Horowitz, Jill	Executive Secretary	Special Services	1	12	\$50,638	07/01/2017	06/30/2018	Supersedes action on 05/01/2017 to amend salary.

8. (098-17/18) Approval: Maternity Leave of Absence

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leaves* of Absence:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date <i>(unpaid with benefits)</i>	NJFLA Start Date <i>(unpaid with benefits)</i>	Extended Leave Start Date <i>(unpaid without benefits)</i>	Date of Return <i>(Anticipated)</i>	Notes
ID#10573	11/13/2017	35	01/11/2018	01/22/2018	N/A	04/20/2018	
ID# 6328	10/17/2017	40	12/18/2017	12/18/2017	N/A	03/19/2018	

9. (099-17/18) Approval: Leave Replacement Teachers – **AS AMENDED**

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following Leave Replacement Teachers for the 2017/2018 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
McLaughlin, Thomas	Teacher of Social Studies	CHS	BA/2	\$56,323.00	09/01/2017	06/30/2018	
Latham, Justin	Teacher of History	CHS	BA/2	\$56,323.00 Prorated \$15,481.85	09/01/2017	11/22/2017	
Crawley, Mary Lea	Teacher of English	CHS	BA/2	\$56,323.00	09/01/2017	06/30/2018	
Tompkins, Megan	Teacher of Elementary	MAS	BA/2	\$56,323.00	09/01/2017	06/30/2018	

Mizov, May	School Counselor	CMS	MA/6	\$62,703.00 Prorated <b>\$28,843.21</b>	09/01/2017	<b>01/17/2018</b>	
Qiao-McCommas, Jie (Cici)	Teacher of Chinese	CHS	BA/2	\$56,823 prorated at \$24,433.92	09/18/2017	01/08/2017	

10. (100-17/18) Rescission: Leave Replacement Teacher

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education rescinds the following Leave Replacement Teacher for the 2017/2018 school year:

Name	Position	Location	Column/ Step	Salary	Effective Date	Termination Date	Notes
Lo, Shengwen	Teacher of Chinese	CHS	BA/2	\$56,823 prorated at \$24,433.92	09/01/2017	01/08/2017	

11. (101-17/18) Approval: Leave Replacement - Assistant Business Administrator

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Robert T. Clark as Leave Replacement Interim Business Administrator for the period of July 24, to February 2, 2018 in the 2017/2018 school year at an annualized salary of \$90,000.00 per year, which will be prorated over the time period worked. (Contract on file in Human Resources)

12. (102-17/18) Approval: Contracts - Paraprofessional Staff – AS AMENDED

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for Paraprofessional Staff for the 2017/2018 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
Perry, Krista	Paraprofessional	CHS	\$17.47/hour	09/01/2017	06/30/2018	
<b>Johnnidis, Melanie</b>	<b>Paraprofessional</b>	<b>CHS</b>	<b>\$17.47/hour</b>	<b>09/01/2017</b>	<b>06/30/2018</b>	
Ray, John	Paraprofessional	MAS	\$17.47/hour	09/01/2017	06/30/2018	

13. (103-17/18) Approval: Contract - Maintenance Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following contract for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Maintainer Employees:

Name	Position	Location	FTE	Column/ Step	Salary	Effective Date	Termination Date	Notes
Fernandez, Carlos	Maintainer	District Wide	1.00	IV/D	\$47,527.00 prorated at \$43,566.42	08/01/2017	06/30/2018	

14. (104-17/18) Amendment: Contract - Custodial Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education amends the following contracts as per the agreement between the School District of the Chathams and the Chatham Custodial Employees:

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Toney, Daryl	Custodian	District Wide	1	IV/B	\$39,281.00	07/01/2017	06/30/2018	Salary includes \$2,000 night differential. Supersedes action on 05/01/2017 to amend salary.
Paul, Joel	Custodian	LAF	1	IV/C	\$39,490.00	07/01/2017	06/30/2018	Salary includes \$2,000 night differential . Supersedes action on 05/01/2017 to amend salary.

15. (105-17/18) Rescission: Unpaid Absences

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education rescinds the following unpaid absences during the 2016/2017 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
McCarthy, Susan	Teacher	WAS	2	06/15/2017	06/16/2017	Supersedes action on 03/20/2017

16. (106-17/18) Approval: Termination

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the termination of employee #3921, retroactive to June 19, 2017.

17. (107-17/18) Approval: District Substitute Trainer Rate

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the rate of \$45.00 per hour for Substitute Trainers in the 2017/2018 school year.

18. (108-17/18) Approval: 2017 Fall Coaching Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for *Fall Coaches*, for the 2017/2018 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name		Season	Sport	Assignment	Ratio	Salary
Montgomery, Daniel	*	Fall 2017	Soccer	Girls' Assistant	0.6	\$5,972.74
DiSturco, Tara		Fall 2017	Cheerleading	Head	0.6	\$5,972.74

\*Denotes District Employee

19. (109-17/18) Approval: Additional ABA Home Program Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Theresa Fallon to provide home based applied behavioral analysis programming from June 1 through June 30, 2017 at the rate of \$40.00 per hour not to exceed \$800.00.



20. (110-17/18) Approval: Additional ABA Home Program Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Luz Meza to provide home based applied behavioral analysis programming from June 1 through June 30, 2017 at the rate of \$40.00 per hour not to exceed \$480.00.

21. (111-17/18) Approval: Additional ABA Home Program Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Ami Zinser to provide home based applied behavioral analysis programming from June 1 through June 30, 2017 at the rate of \$40.00 per hour not to exceed \$270.00.

22. (112-17/18) Approval: Travel

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
July	17-21	2017	Kirstyn	Connors*	Social Studies Teacher	Fordham University	AP Summer Institute	Manhattan	\$1091
Sept	28	2017	Barbara	Klemp	Supervisor, Fine & Performing Arts	FEA	NJ Arts Education Summit - 2017	Monroe, New Jersey	\$149
Nov	16-20	2017	Oona	Abrams	English Language Arts Teacher	National Convention Teachers of English	Presenting and attending workshops	St. Louis, Missouri	\$260
Jan Feb April	18 28 11	2018 2018 2018	Sean	Devine	Director of Secondary Education	FEA	NJ Leadership Academy	Monroe, New Jersey	\$450

**\*Post approval**

**B. FINANCE/FACILITIES**

On a motion by Ms. Ciccarelli, seconded by Ms. Cronin, the consent agenda items B.1 – B.24 were approved by a 6-0 roll call vote.

Ms. Ciccarelli thanked the Chatham Music & Theatre Boosters, Morris County Municipal Utilities Authority, Southern Boulevard School PTO, and Class of 1967 for their donations which are on this evening’s agenda for board acceptance.

1. (069-17/18) Approval: Payments - Bills Lists & Payroll

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - June 29, 2017	\$592,569.22
Bills List - June 30, 2017	\$102,035.46
Bills List - July 12, 2017	\$2,880,766.44
Bills List - July 24, 2017	\$1,655,926.52
Payroll - June 15, 2017	\$2,299,904.36
Payroll - June 23, 2017	\$1,865,313.86
Payroll - June 30, 2017	\$85,080.57
<b>TOTAL:</b>	<b>\$9,481,596.43</b>

2. (070-17/18) Approval: Acceptance of 2017/2018 IDEA Grant

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the 2017/2018 IDEA Grant that has been approved by the Department of Education with the following amounts for special education programs:

- IDEA Basic - \$ 820,515.00
- IDEA Preschool - \$ 23,760.00

The IDEA Basic amount includes \$39,756.00 of Non-Public Funds. The district's spending amount for IDEA Basic is \$780,759.00.

3. (071-17/18) Acceptance: Chatham Music & Theatre Boosters Donation

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the District Supervisor of Visual and Performing Arts, the Board of Education accepts a donation in the amount of \$7,000.00 from the Chatham Music & Theatre Boosters to the district performing arts programs for various equipment and partial coverage for guest clinicians/transportation subsidies during the 2017/2018 school year.

4. (072-17/18) Acceptance: Morris County Municipal Utilities Authority Donation

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$500.00 from the Morris County Municipal Utilities Authority to be used toward the purchase of indoor and/or outdoor recycling and/or trash receptacles at the high school.

5. (073-17/18) Acceptance: SBS PTO Donation

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the Southern Boulevard School Principal, the Board of Education accepts a donation in the amount of \$29,430.00 from the Southern Boulevard School PTO as outlined below:

Project	Amount
Science Residency Program	\$ 8,000.00
2 - Chromebook Carts	9,280.00
Tumblebooks	500.00
Fall/Spring Clean-Up	2,500.00

Simonfay (landscaping - bench)	1,800.00
Signs for track / sunshade	1,000.00
Mrs. Leister Fast Friends Program	250.00
Mr. D'Aloia - Library Supplies	1,000.00
30 Flex Space Tables for Art / Kindergarten	5,100.00
<b>TOTAL</b>	<b>\$29,430.00</b>

6. (074-17/18) *Acceptance: Class of 1967 Donation*

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$170.00 from the Class of 1967 to be used for the purchase of a bronze dedication bench plaque.

7. (075-17/18) *Approval: NJSIG Renewal Membership*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the New Jersey Schools Insurance Group Educational Risk & Insurance Consortium-West Indemnity and Trust Agreement to renew the district's membership with NJSIG effective July 1, 2017 through July 1, 2020. (*Resolution to Renew Membership/Agreement is on file in the Business Office.*)

8. (076-17/18) *Approval: Parette Somjen Architects – Department of Education Filing*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves a contract with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the Central Office Administration Building Project to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan.

9. (077-17/18) *Approval: Parette Somjen Architects – Department of Education Filing*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves a contract with Parette Somjen Architects of Rockaway, NJ to submit all necessary plans and paperwork to the Department of Education concerning the Southern Boulevard Front Office Relocation Project to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan.

10. (078-17/18) *Approval: 2017/2018 Transportation of Commodities*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education in accordance with Board of Education Policy No. 2436, approves GDS Foods of Sussex, New Jersey for transportation of commodities for the 2017/2018 school year with cost of delivery as follows:

Minimum Delivery Charge - \$85.00 up to 48 pieces
Per Piece Above 48 pieces - \$1.75 each case
Take in Charge - \$10.00 each location
Split Delivery Charge- \$10.00 each after first location
Fuel Charge per Trip - \$5.95

11. (079-17/18) Approval: ESY & Regular Year Out-of-District Students

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2017/2018 Extended School Year (ESY) and Regular School Year out-of-district placements for special education students as listed below:

Primary Location	State ID	ESY	Annual Tuition 2017/2018	1:1 Aide	Total Tuition 2017/2018
Academy 360 - Lower	8834548866	\$8,178.34	\$65,071.14		\$73,249.48
Academy 360 - Lower	3991923834	\$8,178.34	\$65,071.14		\$73,249.48
Academy 360 - Lower	2119449349	\$8,178.34	\$65,071.14		\$73,249.48
Academy 360 - Upper	5764070648		\$64,148.82	\$26,535.00	\$90,683.82
The Calais School	2293473361	\$10,326.60	\$61,959.60		\$72,286.20
Celebrate the Children	3838358274		\$68,310.00	\$27,000.00	\$95,310.00
ECLC	8735598395	\$5,554.80	\$49,993.20		\$55,548.00
ECLC	3017327135	\$5,554.80	\$49,993.20		\$55,548.00
ECLC	6121514243		\$49,993.20		\$49,993.20
ECLC	5852603040	\$5,554.80	\$49,993.20		\$55,548.00
ECLC	2611060353	\$5,554.80	\$49,993.20		\$55,548.00
ECLC	3319253055	\$5,554.80	\$49,993.20	\$35,000.00	\$90,548.00
ECLC	6325370331	\$5,554.80	\$49,993.20		\$55,548.00
ECLC	9794128957	\$5,554.80	\$49,993.20		\$55,548.00
ECLC	4625635455	\$5,554.80	\$49,993.20		\$55,548.00
Institute for Educational Achievement	2207445100	\$16,409.70	\$98,458.20		\$114,867.90
Regional Day	6367013963	\$3,925.00		\$3,445.00	\$7,370.00
The Lakeview School	8730702700	\$14,167.20	\$85,003.20		\$99,170.40
Roxbury High School	7109899252	\$5,158.20	\$46,423.00	\$31,435.00	\$83,016.20
St. Joseph's School for the Blind	20264551	\$11,800.50	\$70,803.00		\$82,603.50

12. (080-17/18) Rescission: ESY & Regular Year Out-of-District Student

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education rescinds the tuition and transportation costs for the 2017/2018 Extended School Year (ESY) and Regular School Year out-of-district placement for special education student as listed below:

Primary Location	State ID	ESY	Annual Tuition 2017/2018	1:1 Aide	Total Tuition 2017/2018
Alpine Learning Group	3697979311		\$87,647.40		\$87,647.40

13. (081-17/18) Approval: Itinerant Teacher Services

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Summit Speech School to provide itinerant teacher of the deaf services for student (#1942036617) for 4 consults per year, at the rate of \$155 per session from September 2017 to June 2018 not to exceed the amount of \$620.00.

14. (082-17/18) Approval: *Itinerant Teacher Services*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Summit Speech School to provide itinerant teacher of the deaf services for student (#6806525951) for 4 consults per year, at the rate of \$155 per session from September 2017 to June 2018 not to exceed the amount of \$620.00.

15. (083-17/18) Approval: *Itinerant Teacher Services*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Summit Speech School to provide itinerant teacher of the deaf services for student (#5217818928) for 2 sessions per week, at the rate of \$155 per session from September 2017 to June 2018 not to exceed the amount of \$10,540.00.

16. (084-17/18) Approval: *Itinerant Teacher Services*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Summit Speech School to provide itinerant teacher of the deaf services for student (#4455015926) for 3 sessions per week, at the rate of \$155 per session from September 2017 to June 2018 not to exceed the amount of \$15,810.00.

17. (085-17/18) Approval: *Itinerant Teacher Services*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Summit Speech School to provide itinerant teacher of the deaf services for student (#3276642331) for 2 sessions per week, at the rate of \$155 per session from September 2017 to June 2018 not to exceed the amount of \$10,540.00.

18. (086-17/18) Approval: *Settlement Agreement*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the settlement agreement with employee # 4701.

19. (087-17/18) Approval: *Auditory Evaluation Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves Summit Speech School for an audiological evaluation of special education student (#1942036617) for the amount of 800.00 in 2017/2018.

20. (088-17/18) Approval: *Auditory Evaluation Services*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the contract with Craig T. Barth, M.A., CCC-A for an audiological evaluation of special education student (#6624053195) for the amount of \$360.00 in 2017/2018.

21. (089-17/18) Approval: *Commission For The Blind and Visually Impaired*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves a contract with The Commission for the Blind and Visually Impaired to provide Level 1 services for Visually Impaired student (#6367013963) at a cost of \$1,900.00 in 2017/2018.

22. (090-17/18) Approval: Home Instruction

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Professional Education Services Inc. to provide home instruction for student #3456441919 at the rate of \$60.00, per session not to exceed \$2,160.00 in 2016/2017.

23. (091-17/18) Approval: Home Instruction

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Saint Clare Health System, Inc. to provide home instruction for student #9002640249 at the rate of \$55.00, per session not to exceed \$165.00 in 2016/2017.

24. (092-17/18) Approval: Home Instruction

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves American Tutor, Inc. to provide home instruction for student #9002640249 at the rate of \$58.00, per session not to exceed \$812.00 in 2016/2017.

**C. CURRICULUM**

On a motion by Ms. Kenney, seconded by Mr. Arnuk, the consent agenda items C.1 - C.11 were approved by a 6-0 roll call vote.

1. (007-17/18) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from June 20, 2017 through July 24, 2017.

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of June 20, 2017 through July 24, 2017 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (008-17/18) Approval: 2017/2018 Field Trips

**RESOLVED:** Upon recommendation of the Superintendent, and as approved by the school principals and the superintendent or his designee, the Board of Education approves all field trips for the 2017/2018 school year.

3. (009-17/18) Approval: Tuition Rates for Incoming Tuition Students

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves tuition rates for the following incoming students for the 2017/2018 school year as listed below:

Student State ID #	School	Annual Tuition
20242597	CMS	\$1,000
20252598	LAF	\$1,000
20273420	WAS	\$1,000
20193934	CHS	\$1,000
20232947	CMS	\$1,000
20232013	CMS	\$1,000
20181917	CHS	\$1,000
20262621	LAF	\$1,000
20273167	WAS	\$1,000

20231385	CMS	\$1,000
20204019	CHS	\$1,000
20264655	LAF	\$1,000
20284124	WAS	\$1,000
20244099	CMS	\$1,000
20234160	CMS	\$1,000
20243577	CMS	\$1,000
20213578	CHS	\$1,000

4. (010-17/18) Approval: *Incoming Non-Tuition Students*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the incoming non-tuition students for the 2017/2018 school year (*on file in the Superintendent's Office*).

5. (011-17/18) Approval: *District Professional Development Plan*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the district Professional Development Plan for the 2017/2018 school year.

6. (012-17/18) Approval: *Curriculum*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education, in accordance with Policy 2220, approves the curriculum for Chatham High School (Grades 9-12), Chatham Middle School (Grades 6-8), Lafayette Avenue School (Grades 4-5), Milton Avenue School (Grades pre-K-3), Southern Boulevard School (Grades K-3), and Washington Avenue School (Grades pre-K-3) in the following nine core curriculum content areas, as defined by the State of New Jersey Department of Education: Visual and Performing Arts, Comprehensive Health and Physical Education, Language Arts Literacy, Mathematics, Science, Social Studies, World Language, Technology, and 21<sup>st</sup> Century Life and Careers

**BE IT FURTHER RESOLVED,** that the Board of Education approves the course of study for Chatham High School (Grades 9-12) as contained in the Chatham High School Program of Studies for the 2017/2018 school year; and

**BE IT FURTHER RESOLVED,** that the Board of Education approves the course of study for Chatham Middle School (Grades 6-8) as contained in the Chatham Middle School Program of Studies for the 2017/2018 school year; and

**BE IT FURTHER RESOLVED,** that the Board of Education approve the following K-12 Special Programs and Services for the 2017/2018; and English as a Second Language (ESL), Basic Skills Program, Gifted/Talented Program, and School Counseling; and

**BE IT FURTHER RESOLVED,** that the Board of Education approves all textbooks in use to implement this curriculum for the 2017/2018 school year. Additional/new texts related to curriculum revisions for the 2017/2018 school year will be subject to Board approval.

7. (013-17/18) Approval: *Teacher Evaluation Framework*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Teacher Evaluation Framework, which includes Charlotte Danielson's, "*A Framework for Teaching*", as the district's Teacher Evaluation Instrument.

8. (014-17/18) Approval: *Principal Evaluation Framework*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves James Stronge's, "*Leader Effectiveness Evaluation System*", as the district's Principal Evaluation Instrument.

9. (015-17/18) Approval: *Comprehensive Equity Plan Statement of Assurance*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the submittal of the Comprehensive Equity Plan *Statement of Assurance* for the 2017/2018 school year to the County Office.

10. (016-17/18) Approval: *District Professional Development Plan Statement of Assurance*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the electronic submittal of the District Professional Development Plan *Statement of Assurance* for the 2017/2018 school year to the County Office.

11. (017-17/18) Approval: *District Mentoring Plan Statement of Assurance*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the electronic submittal of the District Mentoring Plan *Statement of Assurance* for the 2017/2018 school year to the County Office.

**D. POLICY - None****XI. BOARD BUSINESS - None****XII. PUBLIC COMMENTARY**

- Amanda Feeman spoke in favor and support of the Washington Avenue School parents that a Kindergarten class size of 25 is too high for a quality district like Chatham. She stated that the class size issue needs to be addressed now!
- Kate Handerhan asked if there are three sections of Kindergarten, what and how the vacant room is used in the afternoon.
- Dr. LaSusa responded that typically any empty rooms are used for small group instruction or ESL.
- Nikki Cyganovich asked why teacher availability is so flexible.
- Dr. LaSusa noted that many staff members appreciate the opportunity to work part-time or possibly convert to full time.
- Lauren Roberts, a 2017/2018 WAS Kindergarten parent, is concerned about the Kindergarten class size of 25 and not being told a total class size of 200, since that will grow in the future years.
- Dr. LaSusa responded that we are evaluating every year.



- Laura Jones asked if the funds saved on the Washington Avenue School Kindergarten teacher will be used at Washington Avenue School.
- Dr. LaSusa noted that staff funds are for the entire district and are not school specific.

### **XIII. EXECUTIVE SESSION**

At 8:43 PM Ms. Weber moved the following:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss legal and student matters; and be it

**FURTHER RESOLVED:** The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Connors and approved by unanimous voice vote.

### **XIV. PUBLIC SESSION – The board reconvened in Public Session at 9:57 PM**

### **XV. ADJOURNMENT**

On a motion by Ms. Weber, seconded by Ms. Ciccarelli, and as approved by unanimous voice vote, the meeting adjourned at 9:52 PM.

**Minutes recorded by:**

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**Peter Daquila**  
**Business Administrator/Board Secretary**