

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, JUNE 19, 2017**

MINUTES

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:36 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Sal Arnuk, Ann Ciccarelli, Michelle Clark, Richard Connors (arrived at 7:47 PM), Kim Cronin, Matthew Gilfillan, Lata Kenney, and Jill Critchley Weber

Absent: Michael Valenti was absent.

Also Present: Dr. Michael LaSusa, Superintendent, Mr. Peter Daquila, Business Administrator/Board Secretary, Ms. Beth Grant, Human Resources Manager, and approximately seventeen (17) members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Ms. Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT'S COMMENTS

- Ms. Weber welcomed the public and had to additional comments.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Dr. LaSusa noted that the Chatham High School Robotics team is making its annual presentation to the Board. Ms. Julie Ryan, the Robotics Club teacher, addressed the Board and reported that the Robotics team has more than doubled in size, has achieved many accomplishments in their competitions and sent two teams into the competitions this year.

- Robotics team members, senior Catarina DeMatos, and juniors Chris Landolfi, Carson Storm, and Tony Tesoriero thanked the board members for their support, especially for a 3D printer the team uses to build parts for its robots. The students gave a demonstration of the robot that was built for a team competition and explained how they began to experiment with drones by taking an overhead video of the CHS Marching Band.
- Dr. LaSusa reported that the year-end activities are going well.
- Dr. LaSusa reported that the latest funding plan being addressed will help most districts including Chatham, since the “formula” will be sure to redistribute the available State funding.

B. BUSINESS ADMINISTRATOR’S REPORT

- Mr. Daquila gave the following construction update:
 - Cougar Field – work has begun, bleachers are being demolished. The complex remains closed at this time.
 - Chatham Middle School alterations and roof work will start on June 26; preconstruction meetings are being held this week.
 - Chatham Middle School and Milton Avenue School additions will go out to bid in July.
 - Chatham High School auditorium project will be rebid soon.
 - Central Office Building will go out to bid by August.
 - Southern Boulevard School front office renovation will start on June 26.

VII. COMMITTEE REPORTS

- A. Personnel** – Ms. Ciccarelli reported the committee has not met.
- B. Curriculum** – Ms. Clark reported the committee has not met.
- C. Finance/Facilities** – Mr. Gilfillan reported that the committee met this evening prior to the board meeting. They discussed construction as reported in the Business Administrator’s update and the financial status for the end of the fiscal year.
- D. Policy and Planning** – Mr. Connors reported that the committee has not met.

Liaisons

Chatham Borough – Mr. Connors had nothing to report. Ms. Weber reported that she did attend the redevelopment meeting and the plan is to create approximately 300 units over the next ten years, with an estimate of 0.3 new students per unit.

Chatham Township – Ms. Clark reported that the Walk of Darkness will be on September 23 at Cougar Field.

Athletic Boosters – Mr. Connors thanked the Boosters for their donations made at the last meeting and again this evening. He asked for the parents to please support the boosters club.

Music & Theatre Boosters – Mr. Arnuk gave the following report:

- District Arts teachers continue to support the CHS Senior Internship program. This year, several seniors requested the opportunity to intern with their former Art, Theater, Music, and Family/Consumer Science teachers, supporting classroom instruction while learning about the daily workload involved in the life of an educator.

- The CMS Theater students enjoyed attending a matinee performance of *Mary Poppins* at the Papermill Playhouse on June 8th prior to presenting their own class plays to audiences of parents and peers the following week. CMS Stagecraft classes offered the technical support for the productions. Congratulations to CMS Theater teacher Gina Priano-Keyser, senior intern Jacob Feeney, and all of the participating students for the success of the productions. Jacob Feeney (Uncle Fester from this year's production of *The Addams Family*) will be majoring in Theater Education at Stroudsburg University in the fall.
- The district concert season ended on a high note with two beautiful evenings with great music for the Lafayette 4th and 5th grade concerts, held outside behind Lafayette School on June 14th and 15th. Special thanks to Music staff members Laurie DeBiasse, Krystle Graser, Dean Kravitz, Amelia Muccia, auditorium coordinator John Latona, CHS stage crew members, and the Lafayette custodial staff for all of their hard work.
- The CHS Select Choir and Chatham Voices will be performing at the annual Baccalaureate service for the 2017 senior class on Wednesday, June 21st. The CHS Select Choir and combined Wind Ensemble and Symphonic Bands will also perform at the CHS graduation Friday evening. At CMS, members of the orchestra and chorus will be providing music for Thursday's 8th grade Celebration.
- The Chatham Performing Arts Boosters thanks the public for their support of our district performing arts programs, and invite interested supporters to consider joining them for the 2017-18 year. The first CPAB meeting of the 17-18 school year will take place Wednesday, September 13th in the Lafayette teacher's lounge at 7pm.

Chatham Education Foundation – Ms. Kenney reported that the foundation is donating \$21,000, on this evening's agenda for Board acceptance; she noted that the Chatham Education Foundation has supported the Robotics Club and the recent art show.

Recreation – Mr. Gilfillan had nothing to report.

PTO District Cabinet – Ms. Cronin reported that the end of year meeting was held.

VIII. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting:

- May 15, 2017 – executive session

The motion was seconded by Ms. Ciccarelli and approved 4-0-4 on a roll call vote.

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting:

- June 5, 2017 – public and executive sessions

The motion was seconded by Mr. Arnuk and approved 5-0-3 on a roll call vote.

IX. PUBLIC COMMENTARY

- Mariel Kolker reported that the Chatham Education Foundation is donating \$21,000 this evening, which brings the school year total to \$90,000!

- Bill Heap reported that the Chatham Jaycees are more than willing to sponsor the Robotics Club and provided the grant information to the Chatham High School students. He reported that the annual award meeting honoring Tony Britt is at 7:30 PM on June 20 at the Long Hill Tavern. He noted that it is not prudent to count on Trenton providing additional funds.
- Mr. Connors asked Mr. Heap to provide the information to the administration so the district can know what funds to request.

X. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Ciccarelli, seconded by Mr. Connors, the consent agenda items A.1 – A.23 were approved by an 8-0 roll call vote. **(Consent agenda items A.24 – A.28 were approved per an addendum following the executive session.)**

- Dr. LaSusa congratulated the retirees and wished the employees resigning all the best.
1. *(063-17/18) Rescission: Contract - Superintendent of Schools*
RESOLVED: With the consent of the Superintendent, the Board of Education rescinds a five year contract of employment for Michael LaSusa, Ed.D, which was effective July 1, 2016 through June 30, 2021, and provided an annual salary of \$167,500.00. *(Contract remains on file in the Department of Human Resources).*
 2. *(064-17/18) Approval: Contract - Superintendent of Schools*
RESOLVED: Upon approval by the County Executive Superintendent and in accordance with N.J.A.C. 6A:23A-3.1, the Board of Education approves a five year contract of employment for Michael LaSusa, Ed.D., effective July 1, 2017 through 11:59 pm on June 30, 2022. Effective July 1, 2017, the 2017 - 2022 contract shall supersede and replace the 2016 - 2021 contract that the Board has rescinded. The Superintendent's annual salary for school year 2017/2018 is established at \$200,415.00 which is inclusive of the salary increment for contract renewal as well as high school salary increment. *(Contract on file in the Department of Human Resources).*
 3. *(065-17/18) Approval: Achievement of Superintendent's Professional Merit Goals*
RESOLVED: The Board of Education approves the achievement of the Superintendent's professional merit goals for the 2016/2017 school year as on file in the Department of Human Resources.
 4. *(066-17/18) Approval: Hiring Authorization of the Superintendent*
RESOLVED: Upon recommendation of the Superintendent, the Board of Education authorizes the Superintendent to extend offers of employment after consulting with the Board of Education regarding budgeted positions for which there may be a vacancy between June 20, 2017 and September 11, 2017.

5. (067-17/18) Acceptance: Retirement

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date
McCorry, Dorothy	MAS/Teacher	07/01/2017
O'Connor, Valerie	SBS/Teacher	07/01/2017
Zubko, Jayne	SBS/Paraprofessional	07/01/2017

6. (068-17/18) Acceptance: Resignation

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Avery, Nicole	CHS/Teacher	06/30/2017
Klein, Michael	Buildings & Grounds/Maintainer	06/22/2017

7. (069-17/18) Amendment: Contracts - 2017/2018 School Year – Amended at Meeting

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the contracts for the following individuals for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Seiferas, Mollie	Teacher of Elementary	SBS	1.00	MA/9	\$67,364.00	09/01/2017	N/A	Supersedes action on 05/01/2017 to amend position.
Chen, Monica	Teacher of Chinese	CHS	0.80	MA/5	\$49,038.40	09/01/2017	06/30/2018	Supersedes action on 05/01/2017 to amend FTE & salary.
Medvin, Kelly	Counselor	SBS	1.00	MA/6	\$62,703.00	09/01/2017	N/A	Supersedes action on 05/01/2017 to amend location, transferred from WAS to SBS
Silverman, Abigail	Counselor	WAS	1.00	MA60/16	\$102,172.00	09/01/2017	N/A	Supersedes action on 05/01/2017 to amend location, transferred from SBS to WAS; salary includes \$1,700 longevity

8. (070-17/18) Rescission: Contract - Custodial Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education rescinds the following contract for the 2016/2017 school year, as per the agreement between the School District of the Chathams and the Chatham Custodial Employees:

Name	Position	Location	FTE	Category/Step	Salary	Effective Date	Termination Date	Notes
Brooks, Dalbert	Floating Custodian	District Wide	1.00	IV/D	N/A	06/12/2017	06/30/2017	

9. (071-17/18) Approval: Leave Replacement Teachers

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Leave Replacement Teachers for the 2017/2018 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
McCarthy, Susan	Teacher of Elementary	WAS	BA/2	\$28,161.50	09/01/2017	06/30/2018	0.50 FTE
Hennel, Deborah	Teacher of German	CHS	BA/2	\$56,323.00 Prorated \$25,626.97	09/01/2017	01/16/2018	
Johnson, Barbara	Teacher of HPE	CHS	N/A	\$281.45/diem	09/01/2017	11/03/2017	

10. (072-17/18) Approval: Contracts - Paraprofessional Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contracts for Paraprofessional Staff for the 2017/2018 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA). (Attachment A.10)

11. (073-17/18) Approval: Contract - District Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of Gasper Major, Assistant Supervisor of Buildings & Grounds, at an annual salary of \$83,610.00 for the 2017/2018 school year. (Contract on file in Human Resources)

12. (074-17/18) Approval: District Substitutes

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2016/2017 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
X	X	X		Wolsch	Emily
X	X	X		Zurlo	Amy
X	X	X		Herman	Judy
X	X	X		Polavarapu	Shikha

13. (075-17/18) Approval: Summer Custodial Support

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Gregory Kurlak to provide Summer Custodial Support at an hourly rate of \$9.75, pending clearance, effective June, 2017 through September 2017.

14. (076-17/18) Approval: Summer Hours

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves 2017 summer hours and rates for the following individuals, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Number of Days	2017/2018 Per Diem/ Hourly Rate	Notes
Pace, Carol	Nurse	CHS	4 days	\$431.25	
Maka, Mark	Counselor	CHS	9 days	\$321.92/day \$45.99/hr.	
Murphy, Andrea	Counselor	CHS	9 days	\$409.61/day \$58.52/hr.	
Tully-Cano, Elizabeth	Counselor	CHS	10 days	\$365.27/day \$52.18/hr.	
Kool-Behr, Lisa	Counselor	CHS	10 days	\$536.43/day \$76.63	
Lanzilotta, Cristina	Counselor	CHS	10 days	\$298.44/day \$42.63	Plus two shadow days @ \$100/day
Newcombe, Sean	Counselor	CHS	10 days	\$471.41/day \$67.34	
Barbato, Joseph	Counselor	CHS	10 days	\$392.26/day \$56.04	
Benimeo, Frank	Counselor	CMS	10 days	\$303.74/day \$43.39/hr.	
Butler, Susan	Nurse	CMS	4 days	\$431.25	
Montefinese, Stephanie	Counselor	CMS	10 days	\$321.92/day \$45.99/hr.	
Ryden, Connie	Secretary	CMS	15 days	\$248.89	
Rubin, Lindsay	Counselor	CMS	10 days	\$418.59/day \$59.80/hr.	
Kelly, Sally	Nurse	LAF	4 days	\$336.82	
Substitute	Secretary	LAF	15 days	\$16/hr.	
Barkley, Jewell	Nurse	MAS	3 days	\$564.25	
Hollingsworth, Melanie	Secretary	MAS	20 days	\$192.86	
Sachs, Christina	Nurse	WAS	5 days	\$299.69	
Hill, Maria	Secretary	WAS	20 days	\$192.86	
Leister, Karen	Nurse	SBS	4 days	\$441.99	
Bischoff, Jennifer	Secretary	SBS	10 days	\$187.78	

15. (077-17/18) Approval: Contracts - Extra Duty Stipend

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contracts for Extra Duty Stipend for the 2016/2017 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Ratio	Salary	Effective Date	Termination Date	Notes
Visitacion, Marty	Mini Marathon	MAS	0.1	\$985.56	09/01/2016	06/30/2017	

16. (078-17/18) Approval: Contracts - Extra Duty Stipends

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Contracts for Extra Duty Stipends, for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

<i>Staff Member</i>	<i>Activity</i>	<i>Ratio</i>	<i>Compensation</i>
Nancy Volker	District Leader Math	0.6	\$5,972.48
Dawn Kurlak	District Leader Math	0.6	\$5,972.48
Laura Piccola	District Leader Math	0.6	\$5,972.48
Jacqueline Berger	District Leader ELA	0.6	\$5,972.48
Leigh Paton	District Leader ELA	0.6	\$5,972.48
Jaime Trauger	District Leader ELA	0.6	\$5,972.48
Laura Noonan	District Leader Science	0.6	\$5,972.48
Caitlin Cuffe	District Leader Social Studies	0.6	\$5,972.48
Leigh Scarpello	Team Leader Math/Science	0.6	\$5,972.48
Brian Taylor	Team Leader Math/Science	0.6	\$5,972.48
Jeff Cleary	Team Leader ELA	0.6	\$5,972.48
Laura Brook Phillips	Team Leader ELA	0.6	\$5,972.48
Kimberly Dellano	Team Leader Social Studies	0.6	\$5,972.48
Jillian Brandt	Team Leader Science	0.6	\$5,972.48
Gina Bakaj	Team Leader ELA	0.6	\$5,972.48
Amanda Napolitano	Team Leader Math	0.6	\$5,972.48
Matthew Weinshenker	Team Leader Social Studies	0.6	\$5,972.48
Michael Raguseo	Team Leader Special Education	0.6	\$5,972.48
Bridget Zima	Team Leader Special Education	0.6	\$5,972.48
Lisa Kool-Behr	Team Leader School Counseling	0.6	\$5,972.48

17. (079-17/18) Approval: Summer Painters

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Summer Custodial Support at an hourly rate of \$16.50 effective June 2017 through September 2017:

Conti, Brian	Taylor, Brian	Swartz, Craig
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18. (080-17/18) Approval: Extra Class Stipend - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an *Extra Class Stipend*, in the prorated amount of \$2,000, for Marianne Gall to oversee the Independent Student Learning experience within the physical education department for the 2017/2018 school year.

19. (081-17/18) Amendment: Extra Class - Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends an *Extra Class Leave Replacement Assignment* for Certificated Staff, as listed below:

Name / Position	Location	Effective Date	End Date	Salary	Notes
Rutkowski, Karen Teacher of Math	CMS	05/08/2017	06/23/2017	\$4,200	Supersedes action on 06/05/2017 to amend salary to include two extra classes

20. (082-17/18) Approval: 2017 Fall Coaching Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contracts for *Fall Coaches*, for the 2017/2018 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name		Season	Sport	Assignment	Ratio	Salary
Izsa, Jason		Fall 2017	Football	Head	1.00	\$9,954.56
Trivino, Steve		Fall 2017	Football	Assistant	0.6	\$5,972.74
Platt, Elliot		Fall 2017	Football	Assistant	0.6	\$5,972.74
Sullivan, Joe		Fall 2017	Football	Assistant	0.6	\$5,972.74
Robert Beattie		Fall 2017	Football	Assistant	0.3	\$2,986.37
Agelis, Nicholas	*	Fall 2017	Football	Assistant	0.3	\$2,986.37
Paulina, Art		Fall 2017	Football	Assistant	0.6	\$5,972.74
Maka, Mark	*	Fall 2017	Soccer	Boys' Head	0.75	\$7,465.92
TBA		Fall 2017	Soccer	Boys' Assistant	0.6	\$5,972.74
Paul Rolfe		Fall 2017	Soccer	Boys' Assistant	0.6	\$5,972.74
de Oliveira, Juliano		Fall 2017	Soccer	Boys' Adjunct	0.3	\$2,986.37
Adair, Gary	*	Fall 2017	Soccer	Girls' Head	0.75	\$7,465.92

Cavallo, Christine	*	Fall 2017	Soccer	Girls' Assistant	0.6	\$5,972.74
TBA	*	Fall 2017	Soccer	Girls' Assistant	0.6	\$5,972.74
Kelly Bray	*	Fall 2017	Soccer	Girls' Adjunct	0.3	\$2,986.37
Barry, Pat		Fall 2017	Cross Country	Boys' Head	0.65	\$6,470.46
Frost, Stephanie	*	Fall 2017	Cross Country	Head Girls'	0.65	\$6,470.46
DeSantis, Nicholas	*	Fall 2017	Cross Country	Assistant	0.6	\$5,972.74
Amster, Anna	*	Fall 2017	Volleyball	Head	0.75	\$7,465.92
Biegaj, Ed		Fall 2017	Volleyball	Assistant	0.6	\$5,972.74
Ferguson, Terrence	*	Fall 2017	Volleyball	Assistant	0.6	\$5,972.74
Leyden, Kaitlin	*	Fall 2017	Field Hockey	Head	0.75	\$7,465.92
Nolan, Tara		Fall 2017	Field Hockey	Assistant	0.6	\$5,972.74
Chambers, Doug	*	Fall 2017	Field Hockey	Assistant	0.6	\$5,972.74
TBD		Fall 2017	Cheerleading	Head	0.6	\$5,972.74
Katherine Martin	*	Fall 2017	Cheerleading	Volunteer	N/A	N/A
Cai, James	*	Fall 2017	Tennis	Girls' Head	0.65	\$6,470.46
Beebe, Brenda		Fall 2017	Tennis	Girls' Assistant	0.6	\$5,972.74
Tierney, Allison	*	Fall 2017	Tennis	Girls' Adjunct	0.3	\$2,986.37
Connor Henderson	*	Fall 2017	Intramurals	N/A	0.3	\$2,986.37
Jason Mariano	*	Fall 2017	Fitness Room Supervisor	N/A	0.3	\$2,986.37

**Denotes District Employee*

21. (083-17/18) Rescission: Mentor 2016/2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education rescinds the following staff member as Mentor for the 2016/2017 school year:

Mentor	Novice Teacher	School	Certificate	Weeks
Piccola, Laura	Flanagan, Lindsay	WAS	CEAS	30

22. (084-17/18) Approval: Gail Walsh - Supplemental Instruction

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Gail Walsh to provide supplemental instruction to special education students for the 2016/2017 school year as per the IEPs for a total of 43 hours at \$60.00 per hour not to exceed \$2,580.00.

23. (085-17/18) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
July	17 & 18	2017	Amanda	Turton	Design & Tech Teacher	College of NJ	iSTEM & Literature for NGSS	Ewing, NJ	\$270
July	24-27	2017	Samantha	Stojanov	Design & Tech Teacher	College of NJ	Hydroponic & Aquaponic Farming Systems	Ewing, NJ	\$540
Oct	24	2017	Sean	Newcombe	Counselor	Good Grief	Understanding Grief & Loss Workshop	Morristown NJ	\$125

(Consent agenda items A.24 – A.28 were approved per addendum following the executive session.)

B. FINANCE/FACILITIES

On a motion by Mr. Gilfillan, seconded by Ms. Cronin, the consent agenda items B.1 – B.17 (and agenda item B.18 per addendum) were approved by an 8-0 roll call vote.

- Mr. Gilfillan thanked the donors on this evening’s agenda, including Chatham Education Foundation, Southern Boulevard School PTO, Washington Avenue School PTO, and the Chatham Athletic Boosters.

1. (051-17/18) Approval: Payments - Bills List

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - June 19, 2017	\$717,563.76
TOTAL:	\$717,563.76

2. (052-17/18) Approval: Transfers - May 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the May 2017 transfers within the 2016/2017 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. (053-17/18) Approval: Monthly Report of County Transfers - May 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for May 2017. (Attachment B.3)

4. (054-17/18) Approval: Report of the Board Secretary - May 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for May 2017. (Attachment B.4)

5. *(055-17/18) Approval: Report of the Board Treasurer - May 2017*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for May 2017. (Attachment B.5)

6. *(056-17/18) Approval: Finance Certification - May 2017*

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for May 2017 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. *(057-17/18) Approval: Transfer Current Year Surplus into Capital Reserve Account*

WHEREAS: N.J.S.A. 18A:21-2 & 3, N.J.S.A. 18A:7G-31, N.J.S.A. 18A:7F-41, and N.J.A.C. 6A:23A-14.1 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS: The aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS: The Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the General Fund into the Capital Reserve Account at year end; and

WHEREAS: The Board of Education has determined that an amount not to exceed \$2,200,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED: By the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. *(058-17/18) Approval: Transfer Current Year Surplus into Capital Outlay for a Capital Project*

WHEREAS: The Board of Education wishes to transfer unanticipated excess current year revenue and/or unexpended appropriations from the General Fund into the Capital Capital Outlay Account for a transfer to a Cougar Field Improvement Project at year end; and

WHEREAS: The Board of Education has determined that an amount not to exceed \$300,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED: By the Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9. (059-17/18) Approval: *Transfer of Referendum Funds Interest Income*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education authorizes the transfer of the interest earned, received and accrued in 2016/2017 from the referendum proceeds (fund 30) to the debt service (fund 40).

10. (060-17/18) Approval: *2017/2018 School Lunch Prices*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the 2017/2018 school lunch prices for the high school, middle school and elementary schools as follows:

	2015/2016	2016/2017	2017/2018
High School	\$4.00	\$4.00	\$4.00
Middle School	\$3.75	\$3.85	\$3.85
Elementary Schools	\$3.25	\$3.35	\$3.35
Reduced Price	\$0.40	\$0.40	\$0.40
Adult	\$4.50	\$4.50	\$4.50

11. (061-17/18) Acceptance: *CEF Donation*

RESOLVED: Upon recommendation of the Superintendent and as approved by the Chatham High School, Chatham Middle School, and Washington Avenue School Principals, the Board of Education accepts donations totaling \$21,153.64 as outlined below:

School	Project	Amount
CHS	Enhanced Collaborative Learning Environment in PE	\$5,725.00
CMS	Enhanced Collaborative Learning Environment in PE	\$5,725.00
WAS	Flexible Learning Furniture	\$9,703.64
	TOTAL:	\$21,153.64

12. (062-17/18) Acceptance: *SBS PTO Donation*

RESOLVED: Upon recommendation of the Superintendent and as approved by the Southern Boulevard School Principal, the Board of Education accepts a donation from the Southern Boulevard School PTO in the amount of \$2,200.00 for Jake Almgren to provide summer custodial help from June to August 2017, at the rate of \$9.75 per hour.

13. (063-17/18) Acceptance: *WAS PTO Donation*

RESOLVED: Upon recommendation of the Superintendent and as approved by the Washington Avenue School principal, the Board of Education accepts a donation from the Washington Avenue School PTO in the amount of \$75,000.00, to be used for playground improvements at the school.

14. (064-17/18) Approval: *Bedside Instruction*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Saint Clare’s Health System to provide bedside instruction during the 2016/2017 school year for student #9002640249 at the rate of \$55.00 not to exceed \$275.00.

15. (065-17/18) Approval: Home Instruction

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Stepping Forward Counseling Center, LLC to provide home instruction during the 2016/2017 school year for student #3828370337 at the rate of \$75.00 not to exceed \$5,500.00.

16. (066-17/18) Approval: ESY & Regular Year Out-of-District Students

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2017/2018 Extended School Year (ESY) and Regular School Year out-of-district placements for special education students as listed below:

Primary Location	State ID	ESY	Annual Tuition 2017/2018	1:1 Aide	Total Tuition 2017/2018
Alpine Learning Group	3697979311	\$14,607.90	\$87,647.40		\$102,255.30
Garden Academy	9316154407	\$17,062.50	\$102,375.00		\$119,437.50
Garden Academy	9335487600	\$17,062.50	\$102,375.00		\$119,437.50
Hunterdon Preparatory School	1080116727	\$7,443.00			\$7,443.00
The Newmark School	8988615916	\$5,549.76	\$55,497.60		\$61,047.36
Reed Academy	5346681098	\$15,673.50	\$94,041.00		\$109,714.50

17. (067-17/18) Approval: Acceptance of Special Education Student - ESY Program

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the acceptance of Special Education Student (#20242734) from the Mountainside School District, Mountainside, NJ into the 2017 District ESY program at a per diem rate of \$220.00 plus applicable related services.

18. (068-17/18) Acceptance: Chatham Athletic Boosters Donation - ADDENDUM

RESOLVED: Upon recommendation of the Superintendent and the Chatham High School Principal and Athletic Director, the Board of Education accepts a donation from the Chatham Athletic Boosters in the amount of \$5,445.00 for the purchase of four new roster boards for the high school gymnasiums.

C. CURRICULUM

On a motion by Ms. Clark, seconded by Ms. Ciccarelli, the consent agenda item C.1 was approved by an 8-0 roll call vote.

1. (006-17/18) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from June 6, 2017 through June 19, 2017.

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of June 6, 2017 through June 19, 2017 pursuant to N.J.S.A. 18A:37-1 et seq.

D. POLICY

- Dr. LaSusa noted that the 2017/2018 school calendar needs to include 5 days for teacher professional development with either a delayed opening or early dismissal for students. A 5th day needs to be added. Discussion followed at it was decided to add February 16, 2018, as an early dismissal day to allow professional development that afternoon.

On a motion by Mr. Connors, seconded by Ms. Clark, the consent agenda item D.1 was approved by an 8-0 roll call vote.

1. *(003-17/18) Approval: Amended School Calendar 2017/2018*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the amendment to the 2017/2018 school calendar as discussed and noted. (February 16, 2018 was added as an early dismissal.)

XI. BOARD BUSINESS

XII. PUBLIC COMMENTARY

- Jane Devlin wished everyone a good and restful summer. She thanked the Board and the district for all their hard work and requested the district to address substance abuse issues and wellness throughout the district.

XIII. EXECUTIVE SESSION

At 8:45 PM Ms. Weber moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss legal and personnel matters; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Ms. Ciccarelli and approved by unanimous voice vote.

XIV. PUBLIC SESSION – The board reconvened in Public Session at 9:46 PM

XV. ADDITIONAL ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Ciccarelli, seconded by Ms. Clark, the additional consent agenda items A.24 – A.27 were approved by an 8-0 roll call vote. Consent agenda item A.28 was approved by a 7-1-0 roll call vote (Mr. Connors voted nay).

- Mr. Connors noted that he felt that consent agenda item A.28 is too harsh.

24. (086-17/18) *Approval: Withholding of Increment*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves withholding the salary and employment increment of employees for the 2017/2018 academic year, for the reasons provided by the Superintendent of School and on record with the members of the Board of Education and in the office of Human Resources.

ID#	Position	Column/Step	Salary Guide	Notes
ID # 10266	Custodian	I/9	Custodian	
ID# 4940	Teacher	BA15/16A	CEA	
ID# 5410	Teacher	MA60/15	CEA	

25. (087-17/18) *Approval: Additional ABA Home Program Hours*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Suzanne Boutilier to provide home based applied behavioral analysis programming from May 1 through June 30, 2017 at the rate of \$40.00 per hour not to exceed \$1,000.00.

26. (088-17/18) *Approval: Contract - CEA Secretary 12-Month*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contract for Secretarial Staff for the 2017/2018 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Step	Salary	Effective Date	Termination Date	Notes
Conley-Ross Katrina	Executive Secretary to the Principal	CMS	Exec.13	TBD	TBD	06/30/2018	Salary pending start date.

27. (089-17/18) *Approval: Ratification of CAA CBA & Salary Guides*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education ratifies the collective bargaining agreement, salary guides and salaries for 2017/2018 between the Chatham Administrators' Association, (CAA - Chatham Principals, Assistant Principals, Directors and Supervisors as covered in this agreement) and the Board of Education of the School District of the Chathams for the contract period July 1, 2017 through June 30, 2020, inclusive of all economic provisions. (*Attachment A.27*)

28. (090-17/18) *Approval: Administrative Leave Without Pay*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a thirty-day administrative leave without pay for employee ID 5635, retroactive to June 16, 2017 to July 15, 2017.

XVI. ADJOURNMENT

On a motion by Ms. Weber, seconded by Ms. Ciccarelli, and as approved by unanimous voice vote, the meeting adjourned at 9:52 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary