

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, MAY 15, 2017**

MINUTES

A regular meeting of the Board of Education was held this day in the Chatham Township Municipal Building Courtroom located at 58 Meyersville Road, Chatham, NJ.

I. CALL TO ORDER: The meeting was called to order at 7:05 PM by the Board President, Jill Weber.

II. OPEN PUBLIC MEETING STATEMENT: Ms. Weber read the following statement:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that the New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, and the Star Ledger.

III. ROLL CALL

Present: Ann Ciccarelli, Michelle Clark, Richard Connors, Matthew Gilfillan (arrived at 7:30 PM), Lata Kenney (arrived at 7:30 PM), Michael Valenti, and Jill Critchley Weber

Absent: Sal Arnuk and Kim Cronin were absent.

Also Present: Dr. Michael LaSusa, Superintendent, Mr. Peter Daquila, Business Administrator/Board Secretary, Ms. Karen Chase, Assistant Superintendent of Curriculum & Instruction, Ms. Beth Grant, Human Resources Manager. No members of the public were present at this time. There were approximately eighteen (18) members of the public and press present when the Board reconvened after the executive session.

IV. PLEDGE OF ALLEGIANCE: Ms. Weber led the assembly in the Pledge of Allegiance.

V. EXECUTIVE SESSION

At 7:10 PM Ms. Ciccarelli moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss legal and personnel matters; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Valenti and approved by unanimous voice vote.

VI. PUBLIC SESSION – The board reconvened in Public Session at 7:28 PM

VII. BOARD PRESIDENT’S COMMENTS

- Ms. Weber had no comments at this point in the meeting.

VIII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT’S REPORT

- Dr. LaSusa reported that enrollment is constant. Two sections will be added to Southern Boulevard School. Two self-contained classes will be moved from Southern Boulevard School to Washington Avenue School. All preschool classes will be at Milton Avenue School. Next school year.
- Dr. LaSusa asked the Board and it was decided that the Finance/Facilities Committee will meet at 5:30 PM and the Curriculum Committee will meet at 6:30 PM on May 17.
- Dr. LaSusa noted that on the agenda Stacy Winters is being appointed as Supervisor of Math and Tamar Spitzer as Supervisor of World Languages.
- Ms. Ciccarelli noted that the candidate pool was exceptional and these two candidates rose to the top.

B. BUSINESS ADMINISTRATOR’S REPORT

- Mr. Daquila reported that Cougar Phase 2 is being awarded on tonight’s agenda.
- The Chatham High School Auditorium bid opening is scheduled for June 1 and hopefully, the bid will be awarded on the June 5 board agenda.
- Plans are currently being worked on for Central Office, Chatham Middle School STEM Addition and the Milton Avenue School Addition.
- Bus Evacuation Drills – Second half of the school year have been completed as follows:
 - CHS: April 26, 2017 Routes H-1, H-2, H-3, H-4, H-5, and MU 979
 - CMS: April 18, 2017 Routes M-1, M-2, M-3, M-4, M-5, M-6, M-7, M-8, MU-926, and MU-936
 - LAF: April 24, 2017 Routes L-1, L-2, L-3, L-4, L-5, L-6 and MU-959
 - MAS: April 18, 2017 Routes MU-926 and MU-936
 - SBS: April 27, 2017 Routes S-1, S-2, S-3, S-4, S-6, MU-905 and MU-936
 - WAS: April 24, 2017 Route WA-1 and April 25, 2017 Route MU-979All required for the 2016/2017 bus evacuation drill have been completed.

IX. COMMITTEE REPORTS

A. Personnel – Ms. Ciccarelli reported the committee will meet on June 5.

B. Curriculum – Ms. Clark reported the committee will meet at 6:30 PM on May 17.

- C. Finance/Facilities** – Mr. Gilfillan reported that the committee will meet at 5:30 PM on May 17. He also reported that he, Dr. LaSusa, and Mr. Daquila had presented the budget to the Township on May 10. Ms. Weber noted that she and Dr. LaSusa presented the budget to the Borough on May 8.
- D. Policy and Planning** – Mr. Connors reported that the committee met this evening and the next meeting is scheduled for June 14. At their meeting this evening they discussed the request by the Paddle Club and that the committee recommends the varsity designation, but they do not approve the physical education exemption for 2017.2018. They also discussed district employees' children attending the district schools and that more discussion is needed on this topic. They discussed the use of the Snack Shack and they believe it is a Finance/Facility Committee issue. They discussed Regulation 7510 and approved it for first and second reading at the next board meeting.

Liaisons

Chatham Borough – Mr. Connors reported the next meeting will be on May 30 and there will be an Opioid Awareness discussion.

Chatham Township – Ms. Clark reported the next meeting will be on May 24th on open awareness to discuss the dangers of opioids. There will be an Out of the Darkness Suicide Walk at Cougar Field in September.

Athletic Boosters – Mr. Connors reported the next (and last) meeting will be on June 6. There will be different fundraising events in the next few months.

Music & Theatre Boosters – Ms. Weber gave the following report:

- This Thursday morning, 155 very excited CHS music students will be departing for **Orlando, Florida**. Upon arrival, students will spend the day at Universal Studios, then will settle in at the Disney All-Star Movie Resort.
 - On Friday, the **CHS Marching Band** will lead the character parade as they march down Main Street USA in the Magic Kingdom.
 - On Saturday, the **Bands, Choruses, and Orchestras** will attend separate workshops with Disney cast members to discuss the skills, attitudes and priorities required for performance excellence. During the workshops, CHS students will experience the exhilaration and the demands of being a professional performer as they prepare music for a soundtrack recording session. During this 2 1/2-hour program, students will record music and voiceovers from a Disney animated feature film's soundtrack in a fast-paced recording studio environment.
 - Students will return to Chatham late Sunday night following their day in the Disney Animal Kingdom and Hollywood Studios.
- The CMS **8th grade band, chorus, and orchestra** will travel to Allentown, Pennsylvania this Friday, May 19th for their annual music trip. Students will perform for adjudication at the historic 1200-seat Miller Symphony Hall, the premier performing arts center of the Lehigh Valley. Following their performances, students will enjoy the rest of their day enjoying Dorney Park.
- The CHS production of *The Addams Family* has earned 3 Rising Star awards through the Papermill Playhouse.
 - Neil McCaffrey has been nominated for best actor in the role of Gomez Addams.
 - Staff members Stephanie Cooperman and Julie Edwards (for CHS student) have been nominated for best hair and makeup.

- Jacob Feeney has received an Honorable Mention for best supporting actor in the role of Uncle Fester.
- CHS' *The Addams Family* is also very proud to have received a **“Theater for Everyone” Inclusion and Access Award nomination**. This award is presented to recognize excellence in the creative inclusion of students with disabilities as performers. The award also recognizes the school who takes steps to ensure performances are easily accessible to audiences with disabilities. This award is co-sponsored by Very Special Arts (VSA) New Jersey and the New Jersey Theater Alliance.
- The **Rising Star Awards** ceremony will be held on Tuesday, June 6th at the Paper Mill Playhouse.
- Concert season will continue through June 15th, so it's not too late to come out to enjoy some great music! Please visit the district website for upcoming events.
- Additional visual art note: The First Annual Art Show for the School District of the Chathams will be held Wednesday and Thursday, May 31st and June 1st from 6:30-8:30pm in the CMS gym. The art teachers will be presenting over 800 pieces of student artwork created during the 16-17 school year in an impressive, fun & festive event for grades K-12 and their families.

Chatham Education Foundation – Ms. Kenney reported that the Spring Appeal letter will be sent before Memorial Day. She noted that the foundation donates to every school in the district. She also announced that Teacher Recognition chocolate will be available to purchase soon.

Recreation – Mr. Gilfillan had nothing to report.

PTO District Cabinet – No report available.

X. MINUTES

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- April 24, 2017 - public session and executive session

The motion was seconded by Mr. Connors and approved 5-0-2 on a roll call vote (Ms. Clark and Mr. Connors abstained)

Ms. Weber moved the following:

RESOLVED: That the Board of Education approves the minutes from the following meeting(s):

- May 1, 2017 – public session and executive session

The motion was seconded by Mr. Connors and approved 7-0 on a roll call vote.

XI. PUBLIC COMMENTARY

- Jamie McLaughlin stated that she is a supporter of the district and was in attendance at the March 6, 2017 board meeting. The curriculum presentation at that meeting was clear and indicated that the State standards are being met and exceeded. There was no indication of excess teaching or attempted conversion to Islam. The lawsuit and ongoing claims are frivolous and are a negative draw on the district's resources, which can be negatively impacted all the students.
- Bill Heap asked about out of district students attending Chatham.
- Mr. Daquila responded that there is one Chatham High School student at a tuition rate of \$16,000.00 per year.

- Mr. Heap then asked about district staff children attending the district schools.
- Mr. Daquila responded that there are approximately 20-26 students attending at a tuition rate of \$1,000.00 each per year.
- Melissa Cavallone, a township resident, indicated that there was an incident of food allergy based bullying. The student claimed unawareness of the other student’s allergy. She asked that the food allergy policies be reviewed.

XII. ACTION ITEMS

A. PERSONNEL

On a motion by Ms. Ciccarelli, seconded by Ms. Clark, the consent agenda items A.1 – A.25 were approved by a 7-0 roll call vote.

1. (013-17/18) Acceptance: Resignation

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Braff, Gregory	CMS/Teacher	06/30/2017
Noble, Melissa	CMS/Teacher	06/30/2017

2. (014-17/18) Approval: Abolishment of Teaching Staff Member Position

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the abolishment of one Teacher of Elementary position at Lafayette Avenue School, effective June 30, 2017.

3. (015-17/18) Approval: Contracts - 2017/2018 School Year – Adjusted via Addendum

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the contracts for the following individuals for the 2017/2018 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Wasserman, Sandra	Teacher of French	CHS	MA/4	\$60,748.00	09/01/2017	06/30/2018	
Hitchings, James	Teacher of Design & Technology Education	CMS	BA/3	\$56,823.00	09/01/2017	06/30/2018	
Valverde, Ariel	Teacher of Biology	CHS	MA/3	\$60,218.00	09/01/2017	06/30/2018	
Kolshorn, Patricia	Teacher of Spanish	CHS	MA/10	\$42,133.80	09/01/2017	06/30/2018	Salary Prorated to reflect FTE. .60
Gardner, Lauren	Teacher of Spanish	CMS	MA/11	\$73,053.00	09/01/2017	06/30/2018	

4. (016-17/18) Approval: Maternity Leaves of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leaves of Absence*:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID #10769	08/21/2017	30	10/02/2017	10/02/2017	01/03/2018	02/12/2018	
ID #6143	09/01/2017	40	10/30/2017	10/30/2017	01/30/2018	09/01/2018	
ID #6230	09/01/2017	29	10/16/2017	10/16/2017	N/A	01/17/2018	
ID #8524	09/01/2017	21	10/04/2017	10/04/2017	N/A	01/04/2018	

5. (017-17/18) Amendment: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID #5533	09/01/2017	19	10/02/2017	10/02/2017	01/02/2018	09/01/2018	Supersedes action on 05/01/17 to extend leave.

6. (018-17/18) Approval: Unpaid Absences

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2016/2017 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Zurlo, Amy	Paraprofessional	LAF	2	05/19 & 06/09/2017	N/A	
Silverman, Abigail	School Counselor	SBS	2	05/08/2017	05/09/2017	
Baines, Courtney	Paraprofessional	CHS	1	05/12/2017	N/A	
Vaughan, Sarah	Paraprofessional	SBS	4	05/16/2017	05/19/2017	

7. (019-17/18) Amendment: Contracts - Paraprofessionals

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the contract for Paraprofessional Staff for the 2016/2017 school year as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Salary	Effective Date	Termination Date	Notes
LaBrutto, Jacqueline	Paraprofessional	SBS	\$17.47 per hour	05/09/2017	06/30/2017	Supersedes action on 05/01/17 to amend start date.

8. (020-17/18) Approval: Central Office Administration

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of Central Office Administrators for the 2017/2018 school year. (Attachment A.8.1)

Approval: Contract - Technology Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of district technology staff for the 2017/2018 school year, as per the agreement between the Board of Education and the Technology Staff and as per the agreement between the Board of Education and the Chatham Education Association. (Attachment A.8.2)

Approval: Contract - District Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the appointment of district staff members for the 2017/2018 school year. (Attachment A.8.3)

9. (021-17/18) Amendment: Coaching Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the following coaching personnel for the 2016/2017 school year:

Name	Season	Sport	Assignment	Ratio	Salary	Notes
Holmes, April Chrystal	Spring	Girls' Lacrosse	Assistant Coach	0.6	\$5,913.35	Supersedes action on 02/06/2017 to amend assignment & salary.

10. (022-17/18) Approval: Brain Camp

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the staff for the Brain Camp Program, for Summer 2017, as listed below:

Teacher	Days	Hours/Day	Hourly	Total Amount
Nancy Volker (Kindergarten)	21	4.5	\$52.00	\$4,914.00
Peggy Herr (Grade1)	21	4.5	\$52.00	\$4,914.00

Paraprofessional	Days	Hours/Day	Hourly Rate	Total Amount
Lisa Heap (Kindergarten)	20	4.5	\$21.14	\$1,902.60
Kelli Finn (Grade 1)	20	4.5	\$21.14	\$1,902.60

Substitutes		
Paraprofessional & Teacher	Daily Para Sub Rate	Daily Sub Teacher Rate
Beth Paulson	\$76.50	\$100.00
ESY Paraprofessional Staff	\$76.50	\$100.00

11. (023-17/18) Rescission: *Extended School Year Staff*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education rescinds *Extended School Year Program Staff Members*, to provide services during Summer 2017, as listed below:

Position	Staff	Hours/Days	Teacher/Para/Nurse Hourly	Days Needed	Total Cost
Teacher	Beth Paulson	4.5 hours per day	\$52.00	21	\$4,914.00
Paraprofessional	Jacqueline La Brutto	4.5 hours per day	\$17.47	20	\$1,572.30

12. (024-17/18) Approval: *Extended School Year Staff*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves *Extended School Year Program Staff Members*, to provide services during Summer 2017, as listed below:

Position	Staff	Hours/Days	Teacher/Para/Nurse Hourly	Days Needed	Total Cost
School Nurse	Sue Butler	4.5 hours per day	\$52.00	6	\$1,404.00
School Nurse	Christina Sachs	4.5 hours per day	\$52.00	10	\$2,340.00
School Nurse	Karen Leister	4.5 hours per day	\$52.00	5	\$1,170.00
Teacher	Diane Ferrone	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jacqueline La Brutto	4.5 hours per day	\$52.00	21	\$4,914.00
Paraprofessional	Jacqueline Constantinou	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Johanna Leister	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Megan LePore	4.5 hours per day	\$21.14	20	\$1,902.00
Paraprofessional	Taylor Nolan	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Ann Pierce	4.5 hours per day	\$17.47	20	\$1,572.30
Paraprofessional	Samantha Tisi	4.5 hours per day	\$17.47	20	\$1,572.30

Substitutes		
Paraprofessional & Teacher	Daily Para Sub Rate	Daily Sub Teacher Rate
Beth Paulson	\$76.50	\$100.00
ESY Paraprofessional Staff	\$76.50	\$100.00

13. (025-17/18) Approval: Additional Paraprofessional Hours

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Arleen Matyas, Paraprofessional at SBS, to provide paraprofessional support during extra-curricular activities for the 2016/2017 school year as indicated by an IEP, for one hour a week at the rate of \$21.14 per hour for 8 weeks, not to exceed \$169.12.

14. (026-17/18) Approval: Additional Paraprofessional Hours

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Cynthia Varela, Paraprofessional at SBS, to provide paraprofessional support during extra-curricular activities for the 2016/2017 school year as indicated by an IEP, for two hours a week at the rate of \$17.47 per hour for 8 weeks, not to exceed \$279.52

15. (027-17/18) Approval: Additional Paraprofessional Hours

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Minati O’Connell, Paraprofessional at SBS, to provide paraprofessional support during extra-curricular activities for the 2016/2017 school year as indicated by an IEP, for one hour a week at the rate of \$17.47 per hour for 8 weeks, not to exceed \$139.76.

16. (028-17/18) Approval: Summer Maintenance Support - **AS AMENDED**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following *Summer Maintenance Support* at an hourly rate of \$10.75, pending clearance, effective May, 2017 through September, 2017:

Evan Bernard	Nicholas Major
Matthew Grilli	Alec John Napa
William Shi	

17. (029-17/18) Approval: Summer Custodial Support - **AS AMENDED**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Summer Custodial Support at an hourly rate of \$9.75, pending clearance, effective June, 2017 through September 2017:

Paul Coyne	Mathew Steinmetz
Sean Roche	Jaylen Haye
William Shi	

18. (030-17/18) Approval: Extra Class - Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves an *Extra Class Leave Replacement Assignment* for Certificated Staff, as listed below:

Name / Position	Location	Effective Date	End Date	Salary	Notes
Catherine Bruner Teacher of Mathematics	CMS	05/08/2017	TBD	TBD	Not to exceed 33 days
Karen Rutkowski Teacher of Mathematics	CMS	05/08/2017	TBD	TBD	Not to exceed 33 days
Amanda Novick Teacher of Mathematics	CMS	05/08/2017	TBD	TBD	Not to exceed 33 days

Allyson Getch Teacher of Mathematics	CMS	05/08/2017	TBD	TBD	Not to exceed 33 days
Seibert, Amanda Teacher of Mathematics	CMS	05/08/2017	TBD	TBD	Not to exceed 33 days (planning only)
Bontempo, Stephen Teacher of Mathematics	CMS	05/08/2017	TBD	TBD	Not to exceed 33 days (planning only)

19. (031-17/18) Approval: Compensation Rates

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves *Compensation Rates*, for the 2017/2018 school year, as per agreement between the Board of Education and the Chatham Education Association (CEA), as listed below:

Position	Notes	Rates Per Day	Rate per Hour
Long Term Substitute Teachers	Long term (after 10 or more consecutive days in one position)	\$281.45 (1/200 th of BA/2)	
Short Term Substitute Teachers		\$100.00	
Short Term Substitute Teachers		\$50.00 per half day	
Saturday School Supervisor		\$150.00	
Central Detention		\$30.00	
Bedside Instruction			\$60.00
Substitute School Nurse		\$200.00	
Long Term Substitute School Nurse	Long term (after 10 or more consecutive days in one position)	\$281.45 (1/200 th of BA/2)	
Long Term Substitute School Nurse	Long term (after 10 or more consecutive days in one position)	\$281.45 (1/200 th of BA/2)	
Substitute School Nurse Clerical	Clerical Nurse Rate		\$25.00
Nurses State Required Records Work			\$30.00
Position	Notes	Rates Per Day	Rate per Hour
Secretarial/Clerical	All Secretarial Substitutes		\$16.00
Custodial/Maintenance	Substitute		\$15.00
Paraprofessional			\$17.00
Home Applied Behavioral Analysis-Paraprofessional			\$40.00
Home Applied Behavioral Analysis-Professional			\$60.00
Substitute Athletic Trainer			\$40.00
Stage Crew Professional	(for external facilities use)		\$50.00
Substitute Athletic Trainer			\$40.00

20. (032-17/18) Approval: Erica Lapchak - Supplemental Instruction

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Erica Lapchak to provide supplemental instruction to special education students for the 2016/2017 school year as per the IEPs for 2 hours per week at \$60.00 per hour not to exceed \$1,200.00.

21. (033-17/18) Approval: Jen Lehotay-Taylor - Supplemental Instruction

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Jen Lehotay-Taylor to provide supplemental instruction to special education students for the 2016/2017 school year as per the IEPs for 1.5 hours per week at \$60.00 per hour not to exceed \$1,080.00.

22. (034-17/18) Approval: Contract: Non-Tenured Administrative Staff (CAA) – **Adjusted via Addendum**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a contract for Stacy Winters, Supervisor of Math, for the 2017-2018 school year, as per agreement between the School District of the Chathams and Chatham Administrator Association (CAA). (Contract on file at the Human Resources Department).

23. (035-17/18) Approval: Contract: Non-Tenured Administrative Staff (CAA) – **Adjusted via Addendum**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves a contract for Tamar Spitzer, Supervisor of World Language, for the 2017-2018 school year, as per agreement between the School District of the Chathams and Chatham Administrator Association (CAA).(Contract on file at the Human Resources Department).

24. (036-17/18) Approval: Leave Replacement Teacher – **Adjusted via Addendum**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following Leave Replacement Teacher for the 2017/2018 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Jakowski, Christine	Teacher of Social Studies	CMS	BA/2	\$56,323.00	09/01/2017	06/30/2018	

25. (037-17/18) Approval: Summer Technology Support – **Adjusted via Addendum**

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Manuel Vargas, III as *Summer Technology Support* at a rate of \$12.00 hourly, effective June 1, 2017 through September 1, 2017.

B. FINANCE/FACILITIES

On a motion by Mr. Gilfillan, seconded by Ms. Weber, the consent agenda items B.1 – B.14 were approved by a 7-0 roll call vote.

Mr. Gilfillan thanked the Lafayette School PTO and Mrs. Chervenak for their donations that are on this evening’s agenda for Board acceptance.

Mr. Gilfillan questioned Item B.14 regarding the contract award. Mr. Daquila responded.

1. (020-17/18) Approval: Payments - Bills List & Payroll

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - May 15, 2017	\$ 472,078.79
Payroll - April 7, 2017	\$1,920,392.63
Payroll - April 28, 2017	\$1,884,556.55
TOTAL:	\$4,277,027.97

2. (021-17/18) Approval: Transfers - April 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the April 2017 transfers within the 2016/2017 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. (022-17/18) Approval: Monthly Report of County Transfers - April 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for April 2017. (Attachment B.3)

4. (023-17/18) Approval: Report of the Board Secretary - April 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for April 2017. (Attachment B.4)

5. (024-17/18) Approval: Report of the Board Treasurer - April 2017

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for April 2017. (Attachment B.5)

6. (025-17/18) Approval: Finance Certification - April 2017

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary’s and Treasurer’s monthly financial reports for April 2017 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. (026-17/18) Approval: Bid/Purchasing Contract Services

WHEREAS: In accordance with the N.J.S.A. 18A: 18A-11 et seq. the School District of the Chathams Board of Education may jointly, by agreement, provide for goods and services with other boards of education; and

WHEREAS: Camden County Educational Services Commission (hereinafter referred to as “lead agency”), is able to provide bid/purchasing contract services for cooperative skilled trades, provision of school supplies in various categories, including but not limited to general supplies, fine art, technology education, physical education, health, science, home economics, library, plumbing, electrical, hardware and custodial supplies, paper, lumber, computer supplies and audiovisual supplies and equipment and time and materials for building maintenance; now, therefore be it

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves jointure agreement for the 2017/2018 school year with the above named lead agency for bid/purchasing contract services as outlined above, and

BE IT FURTHER RESOLVED: That the Board of Education authorizes the above named lead agency to receive bids, if necessary, on behalf of the board for these services.

8. (027-17/18) Acceptance: LAF PTO Donations

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Lafayette School Principal, the Board of Education accepts a donation in the amount of \$28,915.00 from the Lafayette School PTO for the purchase of a sound system for the gymnasium and outdoor equipment and updates.

9. (028-17/18) Acceptance: Donation of Equipment to CHS

RESOLVED: Upon recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts the donation of a treadmill valued at \$400.00 from Dorothy Chervenak to the high school.

10. (029-17/18) Approval: Home Instruction

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Educational Services Commission of New Jersey to provide home instruction for student #9301712825 at the rate of \$67.00 not to exceed \$1,072.00.

11. (030-17/18) Approval: Behavioral Assessment Services

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract with Behavior Therapy Associates for an assessment of special education student (#7265766056) for an amount not to exceed \$1,820.00.

12. (031-17/18) Approval: Amended Settlement Agreement

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Amended Settlement Agreement between the district and the parent of special education student (#2293473361).

13. (032-17/18) Approval: Summer CST Work

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves Child Study Team (CST) Members to perform mandated evaluations at \$400.00 per case and to include meetings not related to evaluations at a rate of \$50.00 per hour, not to exceed a total of \$80,000.00 during summer 2017 recess.

14. (033-17/18) Approval: Award Contract Cougar Phase 2

WHEREAS: On May 12, 2017, the Board of Education received bids for the Cougar Phase 2 Project that is funded by the 2016 Referendum:

Contractor	Base Bid	Alt #1	Alt #2
Catcord Construction Co., Norwood, NJ	\$672,000	\$117,300	\$16,500
Zenith Construction Services Inc., Orange, NJ	\$813,000	\$95,000	\$20,000
Berto Construction Inc., Rahway, NJ	\$1,058,270	\$83,720	\$12,700

Upon the Architect and Attorney’s recommendation bid should be awarded to Catcord Construction Co. of, Norwood, NJ since it is the lowest responsible bidder.

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education awards the contract for the Cougar Phase 2 Project funded by the 2016 Referendum to Construction Co. of, Norwood, NJ in the amount of \$789,300, which is the base bid and alternate 1.

C. CURRICULUM

On a motion by Ms. Clark, seconded by Ms. Ciccarelli, the consent agenda item C.1 was approved by a 9-0 roll call vote.

1. (003-17/18) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from May 2, 2017 through May 15, 2017.

RESOLVED: Upon recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of May 2, 2017 through May 15, 2017 pursuant to N.J.S.A. 18A:37-1 et seq.

D. POLICY - None

XIII. BOARD BUSINESS

- Ms. Weber noted that she and Dr. LaSusa presented the budget to the Borough and that Mr. Gilfillan, Dr. LaSusa, and Mr. Daquila presented it to the Township.
- Ms. Weber noted a pressing issue that can impact enrollment is the fair-housing expansion in both the Borough and the Township. .
- Mr. Gilfillan stated that the district will have to evaluate and estimate the potential number of students and the impact on the district so we can be proactive in enrollment planning.
- Ms. Weber suggested that both the Borough and the Township should be asked to present the details of the affordable housing being planned.

- Dr. LaSusa will contact both mayors about coming to the Board of Education in the all.

XIV. PUBLIC COMMENTARY

XV. ADJOURNMENT

On a motion by Ms. Weber, seconded by Mr. Connors, the meeting adjourned at 8:22 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary