

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, July 13, 2020**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL - CAFETERIA
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

**BOARD AND DISTRICT STAFF - IN PERSON
PUBLIC - LIMIT OF 30 PEOPLE
VIRTUAL ATTENDANCE IS AVAILABLE**

AGENDA

- I. CALL TO ORDER:** Jill Critchley Weber, President
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Mr. Arnuk	Ms. Ciccarelli	Ms. Clark	Ms. Kenney	Mr. Gilfillan
Mr. Ryan	Mr. Smith	Mr. Valenti	Ms. Critchley Weber	Quorum? Y N

- IV. PLEDGE OF ALLEGIANCE**
- V. BOARD PRESIDENT'S COMMENTS**
- VI. ADMINISTRATIVE REPORTS**
- A. SUPERINTENDENT'S REPORT**
- School Reopening Update
- B. BUSINESS ADMINISTRATOR'S REPORT**

- Construction Update
- Board Candidates

VII. COMMITTEE REPORTS

- A. Personnel** (A. Ciccarelli)
- B. Curriculum** (L. Kenney)
- C. Finance/Facilities** (M. Gilfillan)
- D. Policy and Planning** (M. Ryan)

Liaisons

- Chatham Borough (J. Weber)
- Chatham Township (M. Clark)
- Chatham Athletic Boosters (A. Ciccarelli/J. Weber)
- Chatham Performing Arts Boosters (J. Weber)
- Chatham Education Foundation (L. Kenney)
- Chatham Recreation (M. Gilfillan)
- PTO District Cabinet (A. Ciccarelli)

VIII. MINUTES

Motion by Trustee _____ Seconded by _____ Roll call vote:

Approval: Minutes

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- June 22, 2020 - Public Session

IX. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

X. ACTION ITEMS

A. PERSONNEL

Agenda items A.1 to A.9, Motion by Trustee _____, seconded by Trustee _____, Roll call vote:

1. Acceptance: Resignation

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Ihringer, Katherine	CHS/Paraprofessional	02/15/2020
Cevallos, Brian	LAF/School Psychologist	06/30/2020

Foerster, Bridget	CHS/Paraprofessional	06/30/2020
Hyde, Anne	CHS/Paraprofessional	06/30/2020

2. *Approval: Contracts - 2020/2021 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contract for the following individual for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	Column /Step	Salary	Effective Date	Termination Date	Notes
DeVergillo, Jamie	School Counselor	SBS	MA/3	\$61,560	08/25/2020	06/30/2021	

3. *Approval: Contracts - Leave Replacement Assignment*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following Leave Replacement assignments for the 2020/2021 school year:

Name	Position	Location	Column / Step	Salary	Effective Date	Termination Date	Notes
Guinee, Caroline	Teacher of English	CHS	BA/3	\$58,075.00	08/25/2020	06/30/2021	
Malanga, Grace	Teacher of Special Education	SBS	BA/3	\$58,075.00 Prorated \$17,422.25	08/25/2020	11/25/2020	

4. *Approval: Maternity Leave of Absence*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7049	10/28/2020	40	01/07/2021	01/07/2021	N/A	04/01/2021	

5. *Amendment: Maternity Leave of Absence*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leave of Absence*:

Employee #	Leave Start Date	Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7421	05/26/2020	18	06/19/2020	08/25/2020	11/18/2020	11/30/2020	Supersedes action on 02/03/20 to extend leave and amend date of return.

6. *Approval: Contracts - Extra Duty Stipends 2020/2021*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for Extra Duty Stipends, for the 2020/2021 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Aaron Yamamoto	District Leader Math	0.6	\$6,033.00
Lisa Kool-Behr	District School Counseling Leader	0.6	\$6,033.00

7. *Approval: Teacher Support*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves teaching staff members to provide instructional and supervisory support through the summer to be compensated in the amount of \$50.00 hourly and payable by timesheet (not to exceed \$350 per diem, per staff member; \$25,000 in the aggregate).

8. *Amendment: Extended School Year Staff*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education amends the approval of occupational therapy services provided by Bina Patel during Summer 2020 not to exceed 40.5 hours at a rate of \$80.00/hourly not to exceed \$3,240.00. This amendment increases the duration in hours from 36 hours (\$2,880.00) as approved on 06/22/2020.

9. *Approval: Travel - Reserved*

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s **Policy 6471 - School District Travel**, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable

B. FINANCE/FACILITIES

Agenda items B.1 to B.11, Motion by Trustee: _____, seconded by Trustee: _____ Roll call vote:

1. *Approval: Payments - Bills List & Payroll*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (*Attachment B.1*)

Description	Total
Bills List - 06-30-2020	\$156,457.92
Bills List - 07-13-2020	\$1,797,989.13
Payroll - 06-03-2020 (coaches)	\$143,271.24
Payroll - 06-15-2020	\$2,387,116.81
Payroll - 06-30-2020	\$2,095,645.66
Total	\$6,580,480.76

2. *Approval: Transfers - May 2020*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of May 2020 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A) 2. (*Attachment B-2*)

3. *Approval: Monthly Report of County Transfers - May 2020*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Monthly Report of County Transfers for May 2020. (*Attachment B-3*)

4. *Approval: Report of the Board Secretary - May 2020*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Secretary for May 2020. (*Attachment B-4*)

5. *Approval: Report of the Board Treasurer - May 2020*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Report of the Board Treasurer for May 2020. (*Attachment B-5*)

6. *Approval: Finance Certification - May 2020*

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for March 2020 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. *Acceptance: Donation - MAS General Mills Box Tops for Education*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Milton Avenue School Principal, the Board of Education accepts a donation from General Mills Box Tops for Education in the amount of \$18.80.

8. *Acceptance: Donation - PTO District Cabinet*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Superintendent, the Board of Education accepts a donation from the PTO District Cabinet in the amount of \$5,000.00, to be used at the Superintendent's discretion.

9. *Approval: Acceptance of Funds for the 2020/2021 IDEA Consolidated Grant Award*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the acceptance of funds for the 2020/2021 IDEA Consolidated Grant Award for the following amounts for special education programs:

- IDEA Basic \$876,908.00
- IDEA Preschool \$25,080.00

The IDEA Basic amount includes \$33,683.00 of Non-Public Funds. The district's spending amount for IDEA Basic is \$843,225.00.

10. *Approval: Nursing Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Homecare Therapies dba Horizon Healthcare Staffing to provide nursing services during the ESY program for out of district special education student #8730702700 not to exceed the amount of \$5,880.00.

11. *Approval: ESY & Regular Year Out-of-District Students*

RESOLVED: Upon recommendation of the Superintendent, the Board of Education approves the tuition and transportation costs for the 2020/2021 Extended School Year (ESY) and Regular School Year out-of-district placements for special education students as listed below:

Primary Location	State ID	ESY	Regular Tuition 2020/2021	1:1 Aide	Total Tuition 2020/2021
Academy 360 - Upper School	8834548866	\$8,556.24	\$71,172.36		\$79,728.60
Academy 360 Lower/Upper School	3991923834	\$8,710.46	\$71,172.36		\$79,882.82
Academy 360 Lower/Upper School	2119449349	\$8,710.46	\$71,172.36		\$79,882.82
Frehlinghuisen MS - Morris School District	3697979311		\$57,102.00		\$57,102.00
Celebrate the Children	3838358274		\$73,2600.00	\$27,000.00	\$100,260.00
Roxbury High School - VISTA	7109899252	\$3,663.00	\$32,964.00	\$32,850.00	\$69,477.00
Sage Day - Boonton	8794020498		\$64,620.00		

C. CURRICULUM

Agenda items C.1 to C.10, Motion by Trustee _____, seconded by Trustee _____ Roll call vote:

1. *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from June 22, 2020 through July 10, 2020.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of June 22, 2020 through July 10, 2020 pursuant to N.J.S.A. 18A:37-1 et seq.

Nothing to Report

2. *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's June 22, 2020 Meeting, which encompasses all HIB findings from May 11, 2020 through June 19, 2020.

Nothing to Report

3. *Approval: Tuition Rates for Incoming Tuition Students of Employees*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves tuition rates for the following incoming students of employees for the 2020/2021 school year as listed below:

Student State ID #	School	Annual Tuition
20242597	CHS	\$1,000
20252598	CMS	\$1,000
20273420	CMS	\$1,000
20304987	WAS	\$2,000
20232947	CHS	\$1,000
20232013	CHS	\$1,000
20262621	CMS	\$1,000
20285102	LAF	\$2,000
20273167	CMS	\$1,000
20231385	CHS	\$1,000
20325613	MAS	\$5,250
20244099	CHS	\$1,000
20243577	CHS	\$1,000
20213578	CHS	\$1,000

4. *Approval: Tuition Rates for Incoming Out of District Tuition Students*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves tuition rates for the following incoming out of district tuition students for the 2020/2021 school year as listed below:

Student State ID #	School	Annual Tuition
20235818	CHS	\$18,000
20211370	CHS	\$18,000
20231416	CHS	\$18,000
20235670	CHS	\$18,000

5. *Approval: District Professional Development Plan*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the district Professional Development Plan for the 2020/2021 school year.

6. *Approval: Curriculum*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education, in accordance with Policy 2220, approves the curriculum for Chatham High School (Grades 9-12), Chatham Middle School (Grades 6-8), Lafayette Avenue School (Grades 4-5), Milton Avenue School (Grades pre-K-3), Southern Boulevard School (Grades K-3), and Washington Avenue School (Grades pre-K-3) in the following nine core curriculum content areas, as defined by the State of New Jersey Department of Education: Visual and Performing Arts, Comprehensive Health and Physical Education, Language Arts Literacy, Mathematics, Science, Social Studies, World Language, Technology, and 21st Century Life and Careers

BE IT FURTHER RESOLVED, that the Board of Education approves the course of study for Chatham High School (Grades 9-12) as contained in the Chatham High School Program of Studies for the 2020/2021 school year; and

BE IT FURTHER RESOLVED, that the Board of Education approves the course of study for Chatham Middle School (Grades 6-8) as contained in the Chatham Middle School Program of Studies for the 2020/2021 school year; and

BE IT FURTHER RESOLVED, that the Board of Education approves the following K-12 Special Programs and Services for the 2020/2021; and English as a Second Language (ESL), Basic Skills Program, Gifted/Talented Program, and School Counseling; and

BE IT FURTHER RESOLVED, that the Board of Education approves all textbooks in use to implement this curriculum for the 2020/2021 school year. Additional/new texts related to curriculum revisions for the 2020/2021 school year will be subject to Board approval.

7. *Approval: Teacher Evaluation Framework*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Teacher Evaluation Framework, which includes Charlotte Danielson's, "A Framework for Teaching", as the district's Teacher Evaluation Instrument.

8. *Approval: Principal Evaluation Framework*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves James Stronge's, "Leader Effectiveness Evaluation System", as the district's Principal Evaluation Instrument.

9. *Approval: District Professional Development Plan Statement of Assurance*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the electronic submittal of the District Professional Development Plan *Statement of Assurance* for the 2020/2021 school year to the County Office.

10. *Approval: District Mentoring Plan Statement of Assurance*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the electronic submittal of the District Mentoring Plan *Statement of Assurance* for the 2020/2021 school year to the County Office.

D. POLICY

Agenda item D.1, Motion by Trustee _____, seconded by Trustee _____ Roll call vote:

1. *Approval: 1st Reading of Policies*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the first reading of the Policies as listed below: (*Attachment D.1*)

- Policy 1649 - FEDERAL FAMILIES FIRST CORONAVIRUS (COVID-19) RESPONSE ACT Coronavirus (COVID-19) Response Act (M)
- Policy 2270 - RELIGION IN THE SCHOOLS
- Policy 2431.3 - HEAT PARTICIPATION POLICY FOR STUDENT-ATHLETE SAFETY (M)

XI. BOARD BUSINESS

XII. PUBLIC COMMENTARY

XIII. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. A matter rendered confidential by federal or state law;
2. A matter in which release of information would impair the right to receive government funds;
3. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. A collective bargaining agreement and/or negotiations related to it;
5. A matter involving the purchase, lease, or acquisition of real property with public funds;
6. Protection of public safety and property and/or investigations of possible violations or violations of law;
7. Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. Specific prospective or current employees unless all who could be adversely affected request an open session;
9. Deliberation after a public hearing that could result in a civil penalty or other loss; and be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION

XV. ADJOURNMENT