

**SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION  
REGULAR MEETING  
MINUTES  
November 7, 2011**

A regular business meeting of the Board of Education was held this day in the courtroom located in the Chatham Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

**I. CALL TO ORDER:** The meeting was called to order at 7:30 PM by the Board President, Tom Belding.

**II. OPEN PUBLIC MEETING STATEMENT:** Mr. Belding read the following statement:

In accordance with the requirements of the Open Public Meetings Act, Mr. Belding announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.

**III. ROLL CALL**

**Present:** Stephen Barna, Al Burgunder, Kim Cronin, Matthew Gilfillan, Lata Kenney, John Nonnenmacher, Jill Critchley Weber, Richard Connors and Tom Belding.

**Absent:** None

**Also Present:** Dennis Fyffe, Interim Superintendent, Kristin Kosky, Assistant Business Administrator / Assistant Board Secretary, Dr. Michael LaSusa, Assistant Superintendent of Schools, Debra Becker, Director of Human Resources, Dr. Vincent D'Elia, Special Services Director, and members of the public and press.

**IV. PLEDGE OF ALLEGIANCE:** Mr. Belding led the assembly in the Pledge of Allegiance.

**V. INTERIM SUPERINTENDENT'S REPORT**

- Mr. Fyffe reported that NJ Department of Education Reorganization changes were recently received at the last county superintendents' meeting. Mr. Fyffe noted some highlights of the changes affecting the Executive County Superintendent's office. Mr. Fyffe shared a memo outlining an overview of the changes, one of which is that in the creation of seven Regional Achievement Districts (RAD), Morris County will be included with Warren and Sussex Counties. Each RAD will have two branches: Compliance and Achievement. The primary functions of the Compliance branch will include budget, contracts, facilities, certification, and transportation. The County BA will be assigned to this branch. The primary functions of the Achievement Branch will relate to Core Curriculum Content Standards, Reading, Mathematics, and Preschool. Principal Leadership, and Schools in Need of Improvement. This branch will be assigned to a County Superintendent.

- Mr. Fyffe shared a handout with the board members concerning make up days for the last week when the district was closed due to extensive power outages throughout the schools and the community. Mr. Fyffe reminded everyone that the current calendar includes four emergency closing days. He noted that there are 181 student days scheduled and the state only requires 180. The board discussed the issue and agreed that maximizing instructional time is of utmost importance. Various ideas were considered including scheduling make-up days on January 2, February 17 and February 21. April 9 could be used if a fourth closing is required. January 16 and June 22 were also considered. Several board members commented that the district should take care to honor Martin Luther King Day. Dr. LaSusa, Assistant Superintendent, added that this is a federal holiday. The board discussed the possibility of making up instructional time with an extended day and/or Saturdays, but this would involve a vote by the teacher's union. The current calendar already includes an extra day on April 9. No decision was made at this time.

Mr. Belding addressed the public with an explanation of the board's and administration's decision to close school last week and indicated a letter will go out to the community.

## VI. COMMITTEE REPORTS:

**Personnel** – Nothing to report. The next meeting is scheduled for November 9<sup>th</sup>.

**Curriculum** – Nothing to report. The next meeting is scheduled for November 9<sup>th</sup>.

**Finance/Facilities** – Nothing to report. The next meeting is scheduled for November 14<sup>th</sup>.

**Policy** – Nothing to report. The next meeting is scheduled for November 14<sup>th</sup>.

**Strategic Planning** – Ms. Kenney reported that the committee met for the first time this evening prior to the board meeting to organize. She will give a report at the next board meeting.

### Liaisons:

**Chatham Borough** – Mr. Connors reported that Boy Scout Troop 8 assisted the community at the composting site.

**Chatham Township** – Nothing to report.

**Athletic Boosters** – Mr. Connors reported the committee will meet on November 8.

**Theater/Music Boosters** – Ms. Weber reported that the high school marching band concluded their competitive season on Saturday, November 5 at the USSBA Group 3 Open NJ State Championships in Old Bridge. The band members are to be commended for giving their finest performance of the season in spite of the storm last week. The Marching Band Evening of Recognition will take place in the CHS band room at 7:00 PM on Monday, November 21. Students, parents, and staff will be recognized for their contributions throughout the season. Ms. Weber went on to report that in spite of the difficulties from last week's storm, the CHS Select Choir and Voices attended a matinee performance of the Off-Broadway show "Vocapeople" featuring a cast of eight a cappella singers who interpret all styles of music. Five CHS singers will be going to Atlantic City on Wednesday for their performance with the 2011 NJ All-State mixed chorus at the NJEA Convention. Four singers will be performing with the Morris County Honor Choir at 7:30 PM on Friday, November 18 at Randolph high school. Tickets are available on the evening of the performance. "Metamorphoses," the CHS fall play will be presented at 7:30 PM on Friday and Saturday, November 17 and 18 in the CHS auditorium. Tickets are available in advance or at the door. The play is based on Greek Mythology. Chatham Music & Theatre Boosters would like to remind everyone that Chatham flip-flops, gloves, and pins make great holiday gifts. These items are available on the CMTB website. The concert season will soon be here – opening night is Monday, December 5 at the CHS auditorium for the CHS Choral Concert.

**Chatham Education Foundation** – Ms. Kenney thanked everyone for participating with "A Taste of Chatham" on October 24, noting that the event was very successful.

**Recreation** – Nothing to report.

**VII. CORRESPONDENCE** – Nothing to report.

**VIII. MINUTES**

Mr. Connors moved the following:

**RESOLVED:** That the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes as amended from the following meeting:  
October 17, 2011 – public and executive sessions

The motion was seconded by Mr. Nonnenmacher and approved by an 8-0 roll call vote. Mr. Burgunder abstained.

**IX. PUBLIC COMMENTARY**

Three Chatham parents commented on the proposal for make-up days:

- Mariel Kolker noted that she has students at the high school, middle school and Lafayette Avenue School. She felt that January 2 was a good day to use, then February 17 and April 9 and then use days from spring break if necessary. She was not in favor of using January 16 as one of the make-up days.
- Cathy Farnan, CHS PTO Vice-President, mentioned that June 22 would cause a problem due to Project Graduation. She also reminded everyone that January 16 is a federal holiday and most people have that day off from work.
- Alida Kass encouraged parents to consider the importance of instructional time and spoke in support of using January 16 and April 9 as make-up days.

**X. ACTION ITEMS**

**A. PERSONNEL**

On motion by Mr. Connors, seconded by Mr. Nonnenmacher, the consent agenda items A.1 – A.15, were approved by a 9-0 roll call vote.

Mr. Fyffe noted that the Board would be taking action to rescind the contract of swimming coach, David Steele. Mr. Steele had planned to retire at the conclusion of the season. However, on the advice of his physician, he is retiring now.

Mr. Barna mentioned some additional areas of concern while discussion evolved on approval of the “Safe Route to School Program” – students and parents have not been using the designated crosswalks by Washington Avenue School parking lot and nearby areas.

*1. (255 – 11/12) Approval– Amended Contract-Certificated Staff*

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education amends contract for MaryEllen Urbanowicz, Nurse, LAF, 1.0 FTE, position control number # 3114-15-01, at the rate of BA+30/Step 3, \$56,251.00 prorated to \$46,407.00, effective October 24, 2011 for the 2011-2012 school year, as per the agreement between the School District of the Chathams and ACTS.

2. (256 – 11/12) Approval – Amend Maternity Leave

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education *Amends Maternity Leaves* as listed below:

Name	Location	Paid Sick Leave	FMLA leave/no pay w/benefits	NJFLA unpaid leave w/benefits	Unpaid Leave/no pay /no benefits	Return Date
Kelly Rooney-Campbell	LAF/Gr.5	September 1, 2011 through September 12, 2011.	September 13, 2011 through December 4, 2011	December 8, 2011 through January 8, 2012	January 9, 2012 through March 23, 2012	March 26, 2012

3. (257 – 11/12) Approval – Amend Leave Replacement Teacher

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education *Amends Maternity Leaves* as listed below:

FTE	Name	Location	Degree/Step	Effective Dates	Salary 2011-2012
1.0	Kimberly Dellano	LAF-Grade 5 (Rooney-Campbell)	BA/2	9/1/2011-3/23/2012	\$53,730.00 prorated to \$36,805.00

4. (258 – 11/12) Approval-Accumulated Sick Days

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Accumulated Sick Days*, for staff members, as listed below:

Last Name	First Name	School	Dates	Total Days
Neibert	Sue	SBS	As needed	25 days, as needed
Vogt	Kimberly	Spec Services	As needed	5 days , as needed

5. (259 – 11/12) Approval- Unpaid Leave

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Unpaid Leave*, for staff members, as listed below:

Last Name	First Name	Location	Dates	Total Days
Shapiro	Jennifer	WAS/Basic Skills	October 20, 2011 October 21, 2011 April 13, 2012	3 Days
Webb	Karla	CMS/ Language Arts	November 14, 2011	1 Day

6. (260 – 11/12) Rescission/Approval – Extra Duty Stipends

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name
SBS	District Leader 3	Vincent	Palladino

**BE IT FURTHER RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name	Amount	FTE
MAS	District Leader 3	Leigh	Paton	\$1,043.00 prorated to \$673.00 Effective 12/15/11 through June 21, 2012	FTE.109
CMS	All School Productions-Set Designer- Construction	Eric	Harriz	\$957.00	FTE .100
CMS	All School Productions- Stage Crew	Eric	Harriz	\$957.00	FTE.100

7. (261 – 11/12) Approval – Resignation – Paraprofessional Staff

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves resignation of *Mary Falis*, Paraprofessional, LAF effective, November 4, 2011.

8. (262 – 11/12) Rescission/Approval – Contracts – Paraprofessional Staff

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education rescinds *Paraprofessionals*, for the 2011-2012 school year, as listed below:

FTE	Name	Location	Type
.25	Cheryl Leverich	LAF	Cafeteria/Recess
.34	Lisa Rondepierre	WAS	Special Education

**BE IT FURTHER RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Paraprofessionals*, for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (Attachment A-8)

9. (263 – 11/12) Approval Rescission – Winter Coaches

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education rescinds *Coaches* as listed for the 2011-2012 school year:

First Name	Last Name	Sport	FTE	Salary
Steele	David	Swimming-H	0.85	\$8,132.00

10. (264 – 11/12) Approval – Substitutes

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Substitutes* as listed for the 2011-2012 school year:

Teacher	Para	Clerical	Nurse	Last	First	Residence	Certificate
X	X	X		Cohen	Lauren	Manalapan	STD
X	X	X		Torres	Rebecca	Parsippany	CEAS
X	X	X		Fallon	Theresa	Morris Plains	1/2/2017
X	X	X		Nixon	Kim	Madison	CEAS
X	X	X		Mirabelli	Betsy	Chatham	1/2/2017
X	X	X		Serrao	Phillip	Chatham	1/2/2017
X	X	X		Elwell	Mary	Chatham	1/2/2017
X	X	X		Buckley	Jeanne	Chatham	1/2/2017

X	X	X		Wrynn	Timothy	Chatham	1/2/2017
X	X	X		Capelli	Andrea	Cedar Knolls	STD
X	X	X		Cracovaner	Ann	Morristown	CEAS

11. (265 – 11/12) Approval – Student Teacher/Intern

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves the following *Student Teachers* for the spring semester of the 2011-2012 school year:

Name	College/University	School/Grade	Term
Anthony LaBruno	Montclair State	CHS Grades 9-12 Music	January through March 2012
Melissa Pelullo	Seton Hall	CHS Grades 9-12 Science/Biology	January through April 2012
Leslie O’Dell	Penn State	Speech Therapy- various grades	January through June 2012

12. (266 – 11/12) Approval – CPR Instruction Payment

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves the following payment for CPR instruction:

Name	Session	Payment
Lisa Lattarulo	11/9/11 – for CMS Staff Members	2 hour session @ \$47 per hour = \$94

13. (267 – 11/12) Approval – Travel

**WHEREAS:** N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

**WHEREAS:** the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

**WHEREAS:** the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

**WHEREAS:** the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

**WHEREAS:** the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

**WHEREAS:** the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS:** the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

**THEREFORE, BE IT RESOLVED:** Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Interim Superintendent, the Board of Education approves travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
Nov.	9	2011	Lisa	Kool-Behr	MCPA	Disclosure of Confidential Information	Florham Park	\$25
Nov.	16	2011	Elizabeth	Cano	NYU Polytechnic Institute	Gain info on engineering careers for students	Brooklyn, New York	\$0
Nov.	17-18	2011	Kim	Lanza	NWP	Strategic Planning	Chicago, IL	\$0
Dec.	5-6	2011	Margaret	Holzer	AGU	Learn cutting edge research findings/share with colleagues & students	San Francisco, CA	\$0
Dec.	6	2011	Stephanie	Cooperman	AMTNJ	Presenter, 4 <sup>th</sup> annual confernece	Somerset	\$0
Dec.	13	2011	Marilyn	Hindenlang	MUJC	IPAD	MUJC	\$110
Feb.	23-25	2012	Tracy	Roskam	MENC	Music Educators Annual Conf	New Brunswick	\$150
Feb.	28	2012	Peter	Federico	Rutgers	Two cycle engine maintenance	New Brunswick	\$275
March	11-15	2012	Alexis	Korsak	DAANJ, Inc.	Annual Directors of Athletics Workshop	Atlantic City	\$752.50
March	16	2012	Ann	Worden	Rutgers	Reading/Writing	Somerset	\$150
March	16	2012	Christine	Nigro	Rutgers	Reading/Writing	Somerset	\$150
March	16	2012	Kelli	Finn	Rutgers	Reading/Writing	Somerset	\$150
March	16	2012	Joyce	Luongo	Rutgers	Reading/Writing	Somerset	\$150
Feb.	23-24	2012	Barbara	Klemp	NJMEA	Annual Music Educators Conf.	New Brunswick	\$150

14. (268 – 11/12) Approval – Winter Coaches

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education rescinds *Coaches* as listed for the 2011-2012 school year:

First Name	Last Name	Sport	FTE	Salary
Karen	Gaba	Swimming-H	0.85	\$8,132.00

15. (269 – 11/12) Approval – Substitutes

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education approves *Substitutes* as listed for the 2011-2012 school year:

Teacher	Para	Clerical	Nurse	Last	First	Residence	Certificate
X	X	X		Peritore	Doreen	New Providence	STD
X	X	X		Hinton	Caitlin	Florham Park	CEAS

**B. FINANCE**

On motion by Mr. Gilfillan, seconded by Ms. Cronin, the consent agenda items B.1 – B.9 were approved by a 9-0 roll call vote.

1. *(186 – 11/12) Approval – Bills List*

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves payment of bills list as reviewed by the Finance Committee.

*(Attachment B-1)*

Bills Description	Totals
November 7, 2011 Bills List	\$1,306,696.06
Payroll – October, 2011:	\$3,460,328.19
TOTAL:	\$4,767,024.25

2. *(187 – 11/12) Approval of TDS as Third Party Administrator*

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves The TDS Group as the district 403(b) TPA Third Party Administrator/ Common Remitter, effective July 1, 2011.

3. *(188 – 11/12) Approval of Third Party Administrator Plan*

**WHEREAS:** The Board of Education, designated as a governmental employer as defined in Section 403(b) of the Internal Revenue Code as amended (the “Code”), desires to implement the TDS 403(b) Compliance Program;

**WHEREAS:** The Board of Education (the “Board”) has been made aware that the Internal Revenue Service has amended the 403(b) Tax Code to include requirements to engage in the audit of 403(b) Plans, the Board authorizes the Superintendent or designee to develop appropriate procedures to conduct a compliance review, followed by an ongoing compliance initiative, and to install necessary controls to insure that the 403(b) Plan is operated in conformance with the Code and related regulations as currently stated, and as amended in the future; and is further authorized to act on the Board’s behalf with respect to the Plan; now therefore,

**BE IT RESOLVED:** That this Resolution is hereby adopted, approved, and supersedes and replaces any and all prior resolutions and plans of the District, authorizing the implementation of a 403(b) compliance provider for the organization.

4. *(189 – 11/12) Approval of Cooperative Pricing Agreement*

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves joining the Hunterdon County Educational Services Commission and approves the Cooperative Pricing agreement to allow for substantial economies in the purchase of work, materials and supplies needed in the operation of the school district for the 2011-2012 school year.

5. *(190 – 11/12) Approves Acceptance of the IDEA Consolidated Grant*

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves the acceptance of the 2011-2012 IDEA Grant from the Department of Education with the following amounts for special education programs:

- IDEA Basic \$814,507.00
- IDEA Pre-School \$ 24,412.00

The IDEA Basic amount includes \$50,106 of Non-Public Funds. The district’s spending amount is \$764,401.



6. (191 – 11/12) Approves Acceptance of the NCLB Grant

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves the acceptance of the 2011-2012 No Child Left Behind (NCLB) Grant from the Department of Education with the following amounts:

Title II-A	\$59,037.00
Title III	7,827.00

**BE IT FURTHER RESOLVED:** The School District of the Chathams will participate in a consortium as the host district for Title II funds with Long Hill (\$4,292.00)

7. (192 – 11/12) Approval of Bedside Instructors

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves Professional Education Services, Inc. to provide bedside instructors for hospitalized students at the rate of \$60.00 per hour, not to exceed ten (10) hours per week per student for a total amount not to exceed \$3,000.00 for the 2011-2012 school year.

8. (193 – 11/12) Approval of Occupational Therapy Services

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves Pediatric Therapeutics to provide occupational therapy services to non-public students at a total amount not to exceed \$9,000.00 for the 2011-2012 school year.

9. (194 – 11/12) Approval of Reimbursement to Parents

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves the settlement agreement to reimburse payment to the parents of Special Education Student#3838358274 in the amount of \$2,235.00 for ABA services during June, July, and August of 2011.

**C. CURRICULUM**

On motion by Mr. Burgunder, seconded by Mr. Connors, the consent agenda items C.1 – C.3 were approved by a 9-0 roll call vote.

1. (038 – 11/12) Approval – Field Trip Destinations for 2011-12

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education approves field trip destinations as listed:

SCHOOL	DESTINATION	CLASS
CHS	CMS	Cast members from CHS <i>Metamorphoses</i> Production

2. (039 – 11/12) Approval of Safe Routes to School Program

**WHEREAS:** There is a need to promote the health and safety of our children; and

**WHEREAS:** Nearly one out of three children (31%) ages 10-17 are overweight or obese in New Jersey and New Jersey has the second highest rate of obesity (17.9%) for low-income children ages 2-5; and

**WHEREAS:** Lack of physical activity has had a significant impact on children’s health and well-being, resulting in higher rates of obesity, diabetes, heart disease, and other related health concerns compared to 30 years ago; and

**WHEREAS:** Driving children to school by private vehicle and idling in the school vicinity contributes to traffic congestion and air pollution near the school; and

**WHEREAS:** Air pollution near schools can have adverse effects on student health, including decreased lung development, allergies and asthma, as well as on the local environment; and

**WHEREAS:** Congress has designated federal funding to develop the National Safe Routes to School Program to address these challenges; and

**WHEREAS:** Bicycling and walking to school can have a positive mental and physical impact on the health of children and youth, and helps them arrive at school ready to learn; and

**WHEREAS:** Providing safer routes to and from schools aims to decrease pedestrian and bicycling related injuries, not just for students but for the entire community; and

**WHEREAS:** The Safe Routes to School program uses education, encouragement, infrastructure and enforcement strategies to help make walking and bicycling to school safer and more attractive to children; and

**WHEREAS:** A successful Safe Routes to School program involves schools, school boards, citizens and local government to collaborate to enable and encourage children, including those with disabilities, to walk and bicycle to school safely; now, therefore, be it

**RESOLVED:** Upon recommendation of the Interim Superintendent, the Board of Education supports the Safe Routes to School program and are proponents of developing and maintaining safe ways to walk and bicycle to school.

3. *(040 – 11/12) Rescission/Approval of Tuition Students to Attend Morris County School of Technology for the 2011-2012 School Year*

**RESOLVED:** Upon the recommendation of the Interim Superintendent, the Board of Education rescinds the tuition amounts for students previously approved; and

**BE IT FURTHER RESOLVED** that upon the recommendation of the Interim Superintendent, the Board of Education approves the corrected tuition amounts for students in the programs as indicated below at the Morris County School of Technology for the 2011-12 school year:

<u>Student</u>	<u>Program</u>	<u>Session</u>	<u>Cost</u>
412071	Visual Performing Arts	FT	\$9,116
800509	Plumbing	PT	4,559
700426	Cosmetology	PT	4,559

**D. FACILITIES** - None

**E. POLICY**

**F. REORGANIZATION** - None

**XI. BOARD BUSINESS**

- Mr. Belding asked Mr. Fyffe if he sensed any changes in accountability with regard to the new NJ Department of Education Reorganization. Mr. Fyffe responded that there appears to be signs of relief. (i.e., QSAC guidelines – scope of work had been changed to cover one year rather than three years.)
- Mr. Burgunder asked the Assistant Business Administrator to confirm the facility committee had approved the purchase of an IT generator for the Chatham Middle School computer system. Ms. Kosky confirmed that the purchase had been reviewed by the committee prior to purchase and

installation. Mr. Burgunder went on to say the committee would be reviewing additional proposals for other locations.

**XII. PUBLIC COMMENTARY - None**

**XIII. EXECUTIVE SESSION**

At 8:25 PM Mr. Connors moved the following:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss pending or anticipated litigation and/or matters of attorney-client privilege; and be it

**FURTHER RESOLVED:** The minutes of this closed session be made public when the need for confidentiality no longer exists; and be it

**FURTHER RESOLVED:** No action will be taken.

The motion was seconded by Mr. Nonnenmacher and approved by unanimous voice vote.

**XIV. PUBLIC SESSION – The board convened in Public Session at 8:46 PM**

**XV. ADJOURNMENT:** On motion by Mr. Gilfillan, seconded by Mr. Barna, the meeting adjourned at 8:47 PM.

**Minutes recorded by:**

---

**Kristin Kosky**  
**Assistant Business Administrator/Board Secretary**