

**SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
October 17, 2011**

A regular business meeting of the Board of Education was held this day in the courtroom located in the Chatham Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

I. CALL TO ORDER: The Executive Session meeting was called to order at 6:33 PM by the Board President, Tom Belding.

II. OPEN PUBLIC MEETING STATEMENT: Mr. Belding read the following statement:

In accordance with the requirements of the Open Public Meetings Act, Mr. Belding announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.

III. ROLL CALL

Present: Stephen Barna, Kim Cronin (arrived at 7:07 PM), Matthew Gilfillan, Lata Kenney, John Nonnenmacher, Jill Critchley Weber, Richard Connors and Tom Belding.

Absent: Al Burgunder

Also Present: Dennis Fyffe, Interim Superintendent, Peter Daquila, Business Administrator / Board Secretary, Dr. Michael LaSusa, Assistant Superintendent of Schools, Debra Becker, Director of Human Resources, Dr. Vincent D'Elia, Special Services Director, and members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Mr. Belding led the assembly in the Pledge of Allegiance.

Mr. Belding thanked everyone for attending the meeting.

V. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss pending or anticipated litigation and/or matters of attorney-client privilege; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

VI. PUBLIC SESSION – The board convened in Public Session at 7:33 PM

VII. INTERIM SUPERINTENDENT’S REPORT

- **Violence and Vandalism Report** - Mr. Fyffe presented the Violence and Vandalism Report for the 2010-2011 school year. There were six (6) incidents in the entire district. Mr. Fyffe will report back on how this compares to the number of incidents in the prior year.
- **Update: PTO Enrichment Courses** - Mr. Fyffe reported that the PTO is in compliance with finger printing and background checks on all individuals involved in the program.
- **Site of Graduation Ceremonies** – Mr. Fyffe updated the board on the investigation and details on the potential of moving Chatham High School and Chatham Middle School graduations to offsite venues.
- **Enrollment** – Mr. Fyffe updated the board on the October 15th enrollment figures.
- **Lafayette Avenue School** – Mr. Fyffe reported that he had watched the 321 students at Lafayette Avenue School participate in a mini marathon, which was great to watch and a fantastic event!
- **CHS Construction Update**
Mr. Daquila gave the following update on construction:

Chatham High School Parking Lot and Addition Project

Addition - The contractor has completed the footings for the new addition and will continue working on the foundation over the next two weeks. A detailed work schedule has been submitted and the contractor is currently on target to be substantially complete by January, 20, 2012.

Parking lot – Approximately 40 parking spaces, which is half of the new parking lot, are now being used by the district. The entire lot is scheduled to for final paving work the first week of November and be 100% complete and available to the district by Monday, November 14th.

VIII. COMMITTEE REPORTS:

Personnel – Mr. Connors reported the committee is scheduled to meet on November 9.

Curriculum – Mr. Barna reported the committee met to discuss Project Community Pride and has subsequently met with Chatham Borough to discuss this project. They also discussed test scores and will analyze Grade 4 scores.

Finance/Facilities – Mr. Gilfillan reported the committee met on October 12. Discussion items included the lease for 9 copy machines which will save the district \$26,00.00 per year compared to current costs. They also discussed future capital spending and projects for next summer, including a boiler at Lafayette Avenue School. Facilities scheduling to improve communication with the recreation committee is being investigated.

Policy – Ms. Kenney reported the next meeting is scheduled for November 14.

Strategic Planning – Ms. Kenney reported the next meeting is scheduled for November 7.

Liaisons:

Chatham Borough – Nothing to report.

Chatham Township – Nothing to report.

Athletic Boosters – Nothing to report.

Theater/Music Boosters – Ms. Weber reported that the Chatham High School band competed last weekend and placed 5th out of 8 bands. There was a 3 point difference between 1st and 5th place. Several CHS student musicians will perform at the annual “Taste of Chatham” fundraiser on Monday, October 24. Congratulations are in order to four of the high school singers who were recently accepted for membership into the Morris County Honor Choir. Ms. Weber went on to say that CMTB would like

to welcome all interested members of the community to join their fundraising and service efforts. Their next meeting is at 7:00 PM on Wednesday, November 2 in the Lafayette Avenue School faculty lounge. They are accepting donations online through payforit.net. People are also welcome to send checks. All who give to CMTB by November 1 will have their names printed on the donor list in all of the district concerts.

Chatham Education Foundation – Ms. Kenney reminded everyone about the “Taste of Chatham” fundraiser evening on October 24.

Recreation – Nothing to report.

IX. CORRESPONDENCE – Nothing to report.

X. MINUTES

Mr. Connors moved the following:

RESOLVED: That the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes as amended from the following meeting:
October 3, 2011 – public and executive sessions

The motion was seconded by Mr. Nonnenmacher and approved by an 8-0 roll call vote

XI. PUBLIC COMMENTARY

- Kathy Abbott asked about the status of the additional walking path for the high school near Longwood Avenue. Mr. Gilfillan responded that this project is being addressed. Dr. LaSusa responded that the architect is working on the path design to the back of the school. Once the design is complete prices will be obtained. After the high school addition is complete the feasibility of a path connecting the back of the high school to Lafayette will be considered.

XII. ACTION ITEMS

A. PERSONNEL

On motion by Mr. Connors, seconded by Mr. Nonnenmacher, the consent agenda items A.1 – A.10, A. 12 (as amended), and Item A.14 were approved by an 8-0 roll call vote. Mr. Barna abstained from Items A.11 and A.13.

Mr. Connors addressed the nepotism issue with Items A.11 and A.13, with Elizabeth Barna being the daughter of board member, Steve Barna. The district has consulted its legal counsel and there is no issue.

Mr. Connors questioned Item A.10 and how the Athletic Director’s job description was created. Ms. Becker responded that the job description was created from numerous sources and input from multiple individuals.

1. (241 – 11/12) Resolution for No Child Left Behind (NCLB) Grant Salaries-Public

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education, approves *Teacher Salaries* funded by NCLB grant, effective September 1, 2011-August 31, 2012, as listed below:

Name	Salary	NCLB Grant Title	Percent Funded	Total-Not to Exceed	Previously Approved Contract
Justin Perinotti	\$55,751.00	Title IIA-Improving Basic Programs	86.75%	\$48,364.00	6/13/2011
Debra Keeley	\$88,436.00	Title III-ESL	7.38%	\$6,523.00	5/4/2011

2. (242 – 11/12) Approval – Amended Guide Movement, Certified Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Amended Guide Movement* on the ACTS Certified Staff Salary Guide for 2011-2012 as listed below:

Last Name	First Name	School	Current	Requested	Steps	Base	Longevity	Total
Ferguson	Terrence	CHS	BA+15	BA+30	14	\$75,644.00	N/A	\$75,644.00
Moran	Shannon	WAS	BA+15	MA	8	\$62,951.00	N/A	\$62,951.00 Prorated .49 \$31,476.00

3. (243 – 11/12) Approval – Maternity Leave

RESOLVED: Upon recommendation of the Interim Superintendent, Board of Education approves *Maternity Leaves* as listed below:

Name	School	Paid Sick Leave Begins	Paid Sick Leave Ends	FMLA leave/no pay w/benefits	NJFLA un paid leave w/benefits	Unpaid Leave/no pay /no benefits	Return Date
Megan Calvey	WAS/Gr.1	January 17, 2012	February 22, 2012	February 23, 2012 through May 18, 2012	May 19, 2012 through June 30, 2012	N/A	September 1, 2012

4. (244 – 11/12) Approval-Compensation Rates

RESOLVED: Upon recommendation of the Interim Superintendent the Board of Education approves the *Compensation Rates*, as listed below, for the 2011-2012 school year:

Position	Notes	Rates Per Day	Rate per Hour
Central Detention Certificated Staff	Paid Per Session	\$30.00	N/A

5. (245 – 11/12) Approval – Extra Duty Stipends

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name	Amount	FTE
CHS	Key Club-Head	Kiera	Spadaro	.750	\$7,175.00 prorated to \$3,588.00, effective 2/1/12 through 6/30/12.
CHS	Key Club-Assistant	Jonathan	Capizzi	.400	\$3,827.00 prorated to \$1,913.00, effective 2/1/12 through 6/30/12.
CHS	Key Club-Assistant	Christopher	Duvall	.400	\$3,827.00 prorated to \$1,913.00 Effective 9/1/11 through 1/30/12.

- 6. (246 – 11/12) Approval – Resignation – Paraprofessional Staff
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves resignation of *Elizabeth Santoro*, Paraprofessional, SBS, effective, October 26, 2011.

- 7. (247 – 11/12) Approval – Contracts – Paraprofessional Staff
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Paraprofessionals*, for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (Attachment A-7)

- 8. (248 – 11/12) Resolution for IDEA Non- Public Salaries Speech and Language Services
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education, approves *Non Public Speech and Language Services* at St. Patrick’s School through the IDEA non-public Grant, effective September 1, 2011- August 31, 2012, as listed below:

Name	Service	Cost per hour	Total-Not to Exceed	Previously Approved Contract
Nancy Johnson	In-Class Support	25.00 per hour	\$9,475.00	N/A
Kathleen Ploshay	Speech and Language Support	75.00 per hour	\$3,800.00	6/27/2011

- 9. (249 – 11/12) Approval-Paid Medical Leave
RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Paid Medical Leave*, for staff members, as listed below:

Last Name	First Name	School	Dates	Total Days
Carlo	Frank	CHS/Custodian	As needed	Not to exceed 15 days beyond December 31, 2011.

- 10. (250 – 11/12) Approval – Job Description–Athletic Director
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Job Descriptions*, as listed below for the 2011-2012 school year (Attachment A-10).
 - Athletic Director

- 11. (251 – 11/12) Approval – Winter Coaches
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Coaches* as listed for the 2011-2012 school year:
 *denotes district staff member

First Name	Last Name	Sport	FTE	Salary
Elizabeth	Barna	Women’s’ Basketball-A	0.6	\$5,740.00
Steven	Thompson	Hockey-A	0.6	\$5,740.00

- 12. (252 – 11/12) Approval – Substitutes
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Substitutes* as listed for the 2011-2012 school year:

Teacher	Para	Clerical	Last	First	Residence	Certificate
X	X	X	Schafran	Gail	Morristown	STD
X	X	X	Thompson	Steven	Chatham	1/2016

X	X	X	Winard	Nancy	Livingston	CEAS
X	X	X	Rosen	Rosalie	West Orange	1/2015
X	X	X	McGrath	Kathryn	Madison	STD
X	X	X	O’Keefe	Anna	Chatham	1/2017
X	X	X	Pagan	Kara	Parlin	CEAS
X	X	X	Rockwell	Stacey	Morris Plains	CEAS
X	X	X	Louca	Katerina	Randolph	CEAS
X	X	X	Spray	Roberta	Mountain Lakes	1/2015
X	X	X	Spautz	Daniel	Morristown	CEAS
X	X	X	Lenox	Jana	Mine Hill	1/2017
X	X	X	Moore	Erica	Ridgefield Park	1/2017
X	X	X	Capo	Steven	Milltown	1/2017
X	X	X	Bergman	Marcus	Princeton	STD
X	X	X	Palmiter	Susan	Summit	STD
X	X	X	Eick	Jamie	Morristown	CEAS
X	X	X	Judge	Margaret	Chatham	STD
X	X	X	Patel	Jaime	Morris Plains	CEAS

13. (253 – 11/12) Approval – Emergent Hiring

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the submission of applications to the County Superintendent for the emergent hiring, and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7, 1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6- 4.13 et seq. for the individual’s listed:

LAST NAME	FIRST NAME
Barna	Elizabeth
Rondepierre	Lisa

14. (254 – 11/12) Approval – Travel

WHEREAS: N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS: the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS: the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS: the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS: the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE, BE IT RESOLVED: Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Interim Superintendent, the Board of Education approves travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
Oct	18	2011	Cheryl	Caggiano	Heinemann Workshops	Reading/Writing Common Core Standards	Secaucus	\$219.00
Oct.	18	2011	Lori	Gironda	NJ Dept. of Education	Learn about new LEA requirements	Parsippany, NJ	\$0
Oct.	19	2011	Abigail	Silverman	Educational Partnership	Training Session	Morris Plains, NJ	\$0
Oct.	19	2011	Melisa	DiCarlo	Educational Partnership	Training Session	Morris Plains, NJ	\$0
Oct.	20	2011	Steven	Maher	NJ Social Studies Supervisor Association (NJSSSA)	Annual Fall Meeting	Monroe Twp, NJ	\$0
Oct.	20 & 27	2011	Hongwei	Chu	Kean University	Better understanding of American Schools and Students	Union, NJ	\$99.00
Oct	21	2011	Stephanie	Brunner	Ron Otodowski	The Real Deal on Turning Yourself Around	Parsippany, NJ	\$0
Oct	21	2011	Eva	Lee	Princeton University	Strategies for teaching Asian history, politics & culture	Princeton	\$15.00
Oct.	28	2011	Jennifer	Zimmerman	Rutgers University	Develop authentic materials for use in teaching debate	New Brunswick, NJ	\$40.00
Nov.	1	2011	Helen	Comba	MUJC	NJASK workshop	New Providence, NJ	\$115
Nov	2	2011	Dennis	Fyffe	Rutgers University	Education Forum	New Brunswick, NJ	\$55.00
Nov.	2	2011	Barbara	Cappucci	Rutgers University	Education Forum	New Brunswick, NJ	\$55.00
Nov.	2	2011	Gordon	Redgate	Rutgers University	Education Forum	New Brunswick, NJ	\$55.00

Nov	3	2011	Kathleen	Marsicano	Morris County Park Commission	Project Wild	Great Swamp	\$20.00
Nov	4	2011	Sean	Devine	Bergen Arts & Science Charter School	Using student achievement data to support instructional decision making	Jersey City	\$ -

Dec	2	2011	Michael	D'Aloia	NJASL	NJ Association of School Librarians Annual Fall Conf	Long Branch NJ	\$125.00
Dec.	2 & 3	2011	Jill	Mills	NJASL	Library Conference	Long Branch, NJ	\$85.00
Dec.	13	2011	Caryn	Badian	MUJC	IPAD Use	New Providence, NJ	\$110.00
Feb.	24	2012	Jennifer	Zimmerman	Rutgers University	Using language lab, teaching vocab, grammar and culture	New Brunswick, NJ	\$40.00

B. FINANCE

On motion by Mr. Gilfillan, seconded by Mr. Barna, the consent agenda items B.1 – B.15 were approved by an 8-0 roll call vote.

Mr. Gilfillan asked for clarification regarding Item B.7 – what is cooperative bid purchasing. Mr. Daquila responded that the district is joining the MRESC for the first time and this expands our purchasing options.

Mr. Gilfillan thanked Mr. and Mrs. Chris Hough and Mr. and Mrs. Dan Wunsch for their donations of instruments to the Lafayette Avenue School band program. He also thanked the Chatham Athletic Booster Club for their donation to support the CHS Fencing Club. Mr. Gilfillan also noted the NJSBAIG Safety Grant Award.

1. (171 – 11/12) Approval – Bills List

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves payment of bills list as reviewed by the Finance Committee.

(Attachments B-1)

Bills Description	Totals
October 17, 2011 Bills List	\$373,874.88
TOTAL:	\$373,874.88

2. (172 – 11/12) Approval of Monthly Transfer Report for September, 2011

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the Monthly Transfer Report for September, 2011. (Attachment B-2)

3. *(173 – 11/12) Approval of Report of the Board Secretary for September, 2011*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves and affixes to the minutes of this meeting the Report of the Board Secretary for September, 2011. *(Attachment B-3)*

4. *(174 – 11/12) Approval of the Report of the Board Treasurer for September, 2011*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves and affixes to the minutes of this meeting the Report of the Board Treasurer for September, 2011. *(Attachment B-4)*

5. *(175 – 11/12) Approval of the Finance Certification for September, 2011*
Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9.
Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for September, 2011 that no major account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

6. *(176 – 11/12) Approval of Settlement*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the settlement with employee number 005252 in the amount of \$6,671.11 for an excessive salary deduction in the 2009-2010 school year.

7. *(177 – 11/12) Approval of Participation in Cooperative Bid Purchasing*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the following:
WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and
WHEREAS: the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency “ has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and
WHEREAS: on October 17, 2011 the governing body of the School District of the Chathams, County of Morris, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;
NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This **RESOLUTION** shall be known and may be cited as the Cooperative Pricing Resolution of the School District of the Chathams.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage and remain in effect through June 30, 2012.

8. *(178 – 11/12) Approval of Twin Oaks Ice Skating Agreement*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves an agreement with the Twin Oaks Ice Rink, Morristown, NJ at a fixed cost of \$4,462.50 for junior varsity games and \$1,800.00 for practice sessions (\$200.00 each) for a total cost of \$6,262.50 for the 2011-2012 school year.

9. *(179 – 11/12) Approval of In-Class Support*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves in-class support staff at St. Patrick School through the IDEA grant for professional services (non-public portion) at the following costs, effective September 1, 2011 through August 31, 2012:

Name	Cost per Hour	Service	Not to Exceed
Quality Information Services, Inc.	\$20.00	In-Class Support	\$16,320.00

10. *(180 – 11/12) Approval of Non Public Program Aid Acceptance and Expenditure*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the acceptance and expenditure of the Non-Public Aid for the 2011-12 school year as follows:

- Non Public Nursing Aid \$35,888.00
- Non Public Textbook Aid \$18,330.00
- Chapter 192 Non-Public Auxiliary Services \$20,305.00
- Chapter 193 Non Public Auxiliary Services \$95,365.00

11. *(181 – 11/12) Acceptance of NJSBAIG Safety Grant Award*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts the New Jersey School Boards Association Insurance Group (NJSBAIG) 2011 Safety Grant Award in the amount of \$6,700.00 to be used to invest in safety and security-related improvements within the district.

12. *(182 – 11/12) Acceptance of Band Instrument Donation to LAS*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts the donation of a Bundy Trombone (serial #410276) valued at \$300.00 from Mr. and Mrs. Chris Hough of Chatham, to the Lafayette Avenue School band program.

13. *(183 – 11/12) Acceptance of Band Instrument Donation to LAS*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts the donation of an Armstrong flute (serial #6169650) valued at \$300.00 and two music stands from Mr. and Mrs. Dan Winschuh of Chatham, to the Lafayette Avenue School band program.

14. *(184 – 11/12) Acceptance of Chatham Athletic Booster Donation*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation from the Chatham Athletic Booster Club in the amount of \$7,000.00 to support the parent funded Chatham High School Fencing Club.

15. (185 – 11/12) Approval of Copy Machine Lease

RESOLVED: Upon recommendation of the Interim Superintendent the Board of Education approves the lease of nine (9) copy machines from Xerox Corporation on Woodridge, NJ. The district will lease the following machines:

Location	Market Code	Monthly Min.	Average Mo. Copy/print volume	Per copy/print cost	Total Monthly cost for Lease, copies and supplies*
HS Office	5765PT	\$160.94	30,729	\$.0057	\$336.10
HS Faculty	5765PT	\$160.94	28,209	\$.0057	\$321.73
HS Copy Room	4112CP	\$454.17	144,546	\$.0057	\$1,278.08
HS Library	W5135PT	\$60.41	218	\$.008	\$62.15
HS child Study	W5135PT	\$80.64	7500	\$.008	\$140.64
Milton	5765PT	\$160.94	24,390	\$.0057	\$299.96
Milton	5765PT	\$160.94	19,320	\$.0057	\$271.06
Middle Library	W5135PT	\$80.64	1,800	\$.008	\$74.81
Middle Guidance	W5135PT	\$60.41	1,920	\$.008	\$96.01
Total		\$1,380.03	258,632		\$2,880.54

All of the above copy machines will operate as network printers. The lease cost is for a period of 60 months. The supply and service cost excludes paper and staples. The above pricing includes delivery, installation and the removal of the old machine. There will be a savings of \$26,000.00 compared to current costs. Xerox Corporation is covered by NJ State Contract A51145.

C. CURRICULUM

On motion by Mr. Barna, seconded by Mr. Nonnenmacher, the consent agenda items C.1 – C.2 were approved by an 8-0 roll call vote.

1. (036 – 11/12) Approval – Field Trip Destinations for 2011-12

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves field trip destinations as listed:

SCHOOL	DESTINATION	CLASS
CHS	CMS	Heroes and Cool Kids
CHS	Princeton University, Princeton, NJ	Chinese
CHS	Local high schools	Debate Club
CHS	Lafayette School & CMS	CHS Select Choir, Voices, Jazz Band, Chamber Orchestra groups
CHS	Millburn HS	NJ Science League
CMS	Liberty Science Ctr., Jersey City, NJ	Grade 6
CHS	Washington DC (overnight trip)	Model Congress Club
CHS	Casa Maya, Gillette, NJ	Spanish Club
CHS	Westside Theater New York, NY	CHS Select Choir and Chatham Voices
CHS	Museum of Modern Art New York, NY	CHS AP Studio Art Classes

2. (037 – 11/12) Approval – PTO After School Enrichment Courses

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the Parent Teacher Organization After School Enrichment Courses for the 2011-2012 school year as listed below.

Lafayette School

Mosaic Tiles, Broadway Bunch, Homework Help, Sports and Games, Cooking, Creative Writing, Zumba, Science, Chess, Red Cross Babysitting, Keyboarding, Cartooning, American Idol, Rocketry, Fantasy Football, CSI, and Glass Fusion.

D. FACILITIES - None

E. POLICY

On motion by Ms. Kenney, seconded by Mr. Nonnenmacher, the consent agenda items E.1 was approved by an 8-0 roll call vote.

1. (006 – 11/12) Approval of Second Reading and Adoption of the following Policies and/or Regulations:

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the second reading and adoption of the following Policies and/or Regulations:

Policy 0142	Board Member Qualification, Prohibited Acts and Code of Ethics
Policy 0144	Board Member Orientation
Policy 2415.05	Pupil Surveys, Analysis and/or Evaluation
Policy/Regulation 8462	Reporting Potentially Missing or Abused Children

F. REORGANIZATION - None

XIII. BOARD BUSINESS

- Mr. Belding reported that the executive session was for legal discussion and no action was taken.

XIV. PUBLIC COMMENTARY - None

XV. ADJOURNMENT: On motion by Mr. Gilfillan, seconded by Mr. Barna, the meeting adjourned at 8:10 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary