

**SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
October 3, 2011**

A regular business meeting of the Board of Education was held this day in the courtroom located in the Chatham Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

I. CALL TO ORDER: The meeting was called to order at 7:33 PM by the Board President, Tom Belding.

II. OPEN PUBLIC MEETING STATEMENT: Mr. Belding read the following statement:

In accordance with the requirements of the Open Public Meetings Act, Mr. Belding announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.

III. ROLL CALL

Present: Stephen Barna, Al Burgunder (arrived at 8:00 PM), Kim Cronin (arrived at 7:40 PM), Matthew Gilfillan, Lata Kenney, John Nonnenmacher, Jill Critchley Weber, Richard Connors and Tom Belding.

Also Present: Dennis Fyffe, Interim Superintendent, Peter Daquila, Business Administrator / Board Secretary, Dr. Michael LaSusa, Assistant Superintendent of Schools, Debra Becker, Director of Human Resources, Dr. Vincent D'Elia, Special Services Director, and members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Mr. Belding led the assembly in the Pledge of Allegiance.

Mr. Belding thanked everyone for attending the meeting.

V. INTERIM SUPERINTENDENT'S REPORT

- **Staff Acquiring Tenure** - Mr. Fyffe recognized and introduced all the faculty members who have achieved tenure.
- **Senior Class** - Mr. Fyffe reported that the senior class officers for Chatham High School have requested to address the board. Darren Groh, Chatham High School Principal, introduced the officers: Liz Hyde, President, Amanda Fazio, Vice President, Mia DiBenedetto, Secretary, and Christopher Dunleavy, Treasurer. The officers read a statement regarding the incidents and actions from the pep rally and noted that the actions were not indicative of the entire senior class. The class apologized and is working to regain the district's trust. Board members thanked the students for coming and standing up for their classmates.

- **Testing Report** – Dr. LaSusa presented the annual testing report for the district and responded to the board members' questions regarding the data.
- **Construction Update**
Mr. Daquila gave the following update on construction:

Chatham High School Parking Lot and Addition Project

Parking lot – Approximately 40 parking spaces, which is half of the new parking lot, are now being used by the district. The entire lot will have the final paving work completed the first week of November and be 100% complete and available to the district by Monday, November 14th.

Addition - The contractor is working and has created a detailed work schedule and is currently on target to have the addition available for the second semester which starts January 26th.

VI. COMMITTEE REPORTS:

Personnel – Mr. Connors reported the committee is scheduled to meet at 6:30 PM on October 5.

Curriculum – Mr. Barna reported the committee is scheduled to meet at 8:00 PM on October 5.

Finance/Facilities – Mr. Gilfillan reported the committee met on September 28. Topics discussed included:

- Using additional state aid in the amount of \$517,000;
- Boiler replacement at the Lafayette Avenue School – will be reviewed further to determine if it will be replaced in 2012;
- Copiers will be replaced at a significant cost savings;
- The committee will be reviewing a list of projects that need to be accomplished and will prioritize the projects;
- The next meeting is scheduled for October 12.

Policy – Ms. Kenney reported that the committee met on September 28 and reviewed policies which are on the agenda for board approval this evening. She also indicated that the substance abuse policy is being reviewed.

Strategic Planning – No update from the last board meeting.

Liaisons:

Chatham Borough – Nothing to report.

Chatham Township – Mr. Burgunder indicated that the Township reported that issues regarding facilities and potential shared services need to be discussed.

Athletic Boosters – Mr. Connors had nothing to report. The committee is scheduled to meet on October 4. Mr. Barna will attend that meeting in Mr. Connor's absence.

Theater/Music Boosters – Ms. Weber reported that the high school marching band placed first in several categories in the US Scholastic Band Association (USSBA) competition. Their next competition is at the MetLife Stadium (previously the Meadowlands Stadium) on Saturday, October 15. Students will also perform at the "Taste of Chatham" on October 24.

Chatham Education Foundation – Ms. Kenney reminded everyone about the "Taste of Chatham" fund raising event on October 24.

Recreation – Mr. Nonnenmacher reported the committee had not met since the last board meeting. The facilities use issue is still being addressed.

VII. CORRESPONDENCE – Nothing to report.

VIII. MINUTES

Mr. Connors moved the following:

RESOLVED: That the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes as amended from the following meeting:
September 19, 2011 – public and executive sessions

The motion was seconded by Mr. Nonnenmacher and approved by a 9-0 roll call vote

IX. PUBLIC COMMENTARY

Joscelyn Colquhoun, Barnsdale Road, Madison reported that the noise level during Cougar weekend was extremely loud and the use of air horns was more than ever before.

Marianne Carillo, Tallmadge Road, Chatham asked why her son is not being allowed to ride the bus along with the rest of their neighbors on the street. Mr. Daquila responded. The board responded and requested that the issue be resolved in a timely manner.

X. ACTION ITEMS

A. PERSONNEL

On motion by Mr. Connors, seconded by Mr. Barna, the consent agenda items A.1 – A.16 were approved by a 9-0 roll call vote.

Mr. Connors questioned Item A.10 on the amount of the stipend for Cross Country. Ms. Becker noted that the amount of the stipend is correct per the contract.

1. (225 – 11/12) Approval – Resignation for Purposes of Retirement

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves, with regret, resignation from the School District of the Chathams, for purposes of retirement, *Jane Tusso*, CHS Principal Secretary, effective January 1, 2012.

2. (226 – 11/12) Approval - Guide Movement, Certified Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves movement on the ACTS Certified Staff Salary Guide for 2011-2012 as listed below:

Last Name	First Name	School	Current	Requested	Steps	Base	Longevity	Total
Ferguson	Terrence	CHS	BA+15	BA+30	14	\$79,249.00		\$79,249.00
Lattarulo	Lisa	CHS	MA+30	MA+45	9	\$71,493.00		\$71,493.00
Conti	Brian	CHS/LAF	BA+30	MA	17	\$95,110.00	\$1,700.00	\$96,810.00
Cicarelli	Nicholas	CMS	BA+30	MA	10	\$67,901.00		\$67,901.00
DiDomenico	Cheryl	CMS	BA+30	MA	17	\$95,110.00	\$2,700.00	\$97,810.00
McTague	Lisa	CMS	BA+30	MA	9	\$65,032.00		\$65,032.00
Swann	Caitlin	CMS	BA	BA+15	6	\$57,525.00		\$57,525.00
Ullmeyer	Julie	CMS	BA+30	MA	2	\$56,780.00		\$56,780.00
Van Der Linda	Robin	CMS	MA+30	MA+45	9	\$71,493.00		\$71,493.00

Erezuma	Catherine	LAF	MA	MA+15	4	\$59,172.00		\$59,172.00
Josepin	Lorraine	LAF	MA+45	MA+60	15	\$94,194.00		\$94,194.00
Killea	Erin	LAF	BA+15	MA	5	\$58,934.00		\$58,934.00
Rooney-Campbell	Kelly	LAF	BA+15	BA+30	4	\$57,029.00		\$57,029.00
Shellenhamer	David	LAF	BA+15	MA	7	\$62,051.00		\$62,051.00
D'Alessandro	MaryAnn	SBS	MA	MA+15	10	\$70,054.00		\$70,054.00
Dalton	Christopher	SBS	MA	MA+15	6	\$62,221.00		\$62,221.00
O'Connor	Valerie	SBS	MA+30	MA+45	8	\$68,915.00		\$68,915.00
Rosenstein	Elizabeth	SBS	MA+30	MA+45	11	\$78,234.00		\$78,234.00
Friedrich	Jennifer	WAS	MA+15	MA+30	7	\$65,883.00		\$65,883.00
Gutierrez	Sarah	WAS	MA+30	MA+45	9	\$71,493.00		\$71,493.00
Moran	Shannon	WAS	BA+15	MA	8	\$62,951.00		\$62,951.00

3. (227 – 11/12) Approval – ABA Home Instructor

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Suzanne Boutilier*, as an ABA Home Instructor, for special education student (#3838358274), at a rate of \$40.00 per hour, not to exceed 2 hours per week/\$3,200.00 for the 2011-2012 school year.

4. (228 – 11/12) Approval – Maternity Leave

RESOLVED: Upon recommendation of the Interim Superintendent, Board of Education approves *Maternity Leaves* as listed below:

Name	School	Paid Sick Leave Begins	Paid Sick Leave Ends	FMLA leave/no pay w/benefits	NJFLA Leave/no pay w/benefits	Return Date
Allison Moore	SpecServices/ LDTC	January 9, 2012	March 8, 2012	March 9, 2012 through June 8, 2012	June 9, 2012 through June 21, 2012	September 1, 2012
Melissa Scrittorale	SBS/Gr. 3	December 15, 2011	February 22, 2012	February 23, 2012 through May 14, 2012	N/A	May 15, 2012
Jennifer Broyer	SBS/Gr. 2	January 20, 2012	March 13, 2012	March 14, 2012 through June 8, 2012	June 9, 2012 through June 21, 2012	September 1, 2012

5. (229 – 11/12) Approval- Unpaid Leave

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Unpaid Leave*, for staff members, as listed below:

Last Name	First Name	Location	Dates	Total Days
Smith	Meghan	CHS	September 28, & 30 2011	2 Personal Days

6. (230 – 11/12) Approval- Unpaid Medical Leave

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Unpaid Medical Leave*, for staff members, as listed below:

Last Name	First Name	Location	Dates	Total Days
Conway	Meredith	District/Secretary	September 23, 2011 through October 5, 2011	9 Days

7. (231 – 11/12) Rescission/Approval – Contracts –Maintenance Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds a contract for *Valentine Steinmetz*, Maintainer, for the 2011-2012 school year.

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves a contract for *Valentine Steinmetz*, Maintainer, effective September 16, 2011, for the 2011-2012 school year, as per agreement between the School District of the Chathams and Custodial Employees. (*Attachment A-7*)

8. (232 – 11/12) Approval - UCPD Payment

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the following payment for UCPD instruction:

COURSE	INSTRUCTOR	PAYMENT
Smart Response Clickers	Diane Tullo	Two one hour sessions @ \$47 per hour = \$94

9. (233 – 11/12) Approval - Curriculum Writing Payment

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the following payments for Curriculum writing and revisions:

COURSE	WRITERS	PAYMENT
High School Chemistry	Christina Ervin	\$430
High School Chemistry	Joseph Gaba	\$430

10. (234 – 11/12) Rescission/Approval – Fall/Winter Coaches

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds *Coaches* as listed for the 2011-2012 school year:

First Name	Last Name	Sport	FTE	Salary
Sandy	Gaba	Womens’ Basketball-A	0.6	\$5,740.00
Patrick	Barry	Cross Country	0.6	\$5,740.00
Ullmeyer	Julie	Cross Country	0.6	\$5,740.00

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Coaches* as listed for the 2011-2012 school year:

**denotes district staff member*

First Name	Last Name	Sport	FTE	Salary
Edward	Suczewski*	Wrestling-Assistant	0.6	\$5,740.00
Sandy	Gaba*	Basketball-Volunteer	N/A	N/A
Julie	Ullmeyer*	Cross Country	0.65	\$6,219.00
Patrick	Barry	Cross Country	0.65	\$6,219.00

11. (235 – 11/12) Approval – Substitutes

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Substitutes* as listed for the 2011-2012 school year:

Teacher	Para	Clerical	Nurse	Last	First	Residence	Certificate
X	X	X		Senior	Linda	Chatham	STD
X	X	X		Cortese	Colleen	Chatham	STD

12. (236 – 11/12) Approval – Travel

WHEREAS: N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS: the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS: the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS: the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS: the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE, BE IT RESOLVED: Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Interim Superintendent, the Board of Education approves travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
Oct	6	2011	Susan	Jurist	Pearson	Training for Skills Tutor , an on line diagnostic system	CMS	\$0.00
Oct	6	2011	Jessica	Keown	Pearson	Training for Skills Tutor , an on line diagnostic system	CMS	\$0.00
Oct	6	2011	Gail	Lavallee	Pearson	Training for Skills Tutor , an on line diagnostic system	CMS	\$0.00
Oct	6	2011	Natalie	Orsini	Pearson	Training for Skills Tutor , an on line diagnostic system	CMS	\$0.00
Oct	6	2011	Janice	Pecoraro	Pearson	Training for Skills Tutor , an on line diagnostic system	CMS	\$0.00
Oct	6	2011	Karen	Rutkowski	Pearson	Training for Skills Tutor , an on line diagnostic system	CMS	\$0.00
Oct	11	2011	Lauren	LoPorto	NJSTA	PDP Goals	Somerset, NJ	\$150
Oct	11	2011	Stefanie	Cieslak	NJSTA	PDP Goals	Somerset, NJ	\$150
Oct	13	2011	Helen	Comba	Rutgers	Best Practices in Literacy	New Brunswick	\$0.00
Oct	14	2011	Diane	Ferrone	NJIDA	Learn tech strategies to enhance reading & writing	Somerset NJ	\$195
Oct	17	2011	Helen	Comba	Kean	Literacy Consortium Workshop	Union NJ	\$0.00
Oct	17	2011	Erin	Killea	NJLC	High Definition Writing toward a Better Vocabulary	Union NJ	\$0.00
Oct	17	2011	Christine	McGookin	NJLC	High Definition Writing toward a Better Vocabulary	Union NJ	\$0.00
Oct	19	2011	David	Bandel	Panasonic	Creative Design Challenge	Edison NJ	\$0.00
Oct	19	2011	Helen	Comba	MCAEMSA	Professional Development /collaboration	Mountain Lakes NJ	\$0.00
Oct	19	2011	Kathleen	O’Connor	MCAEMSA	Professional Development / collaboration	Mountain Lakes NJ	\$0.00
Oct	20	2011	Cheryl	DiDomenico	Great Swamp	Bird Conservation	Great Swamp	\$20

Oct	20	2011	Christine	Messina	Commission for the Blind	Strategies for teaching students with visual impairments	Mercer County College	\$0.00
Oct	20-21	2011	Lindsay	Feldman	Rutgers	Anti-Bullying Training	Newark	\$229
Oct	21	2011	Vicky	Chu	Princeton University	Strategies for teaching Asian history, politics and culture	Princeton	\$15
Oct	21	2011	Jacqueline	Calle	Commission for the Blind	Strategies for teaching students with visual impairments	West Windsor	\$0.00
Oct	28	2011	Melisa	DiCarlo	Lakeview Learning Center	Safe social networking practices	Wayne	\$0.00
Oct	28	2100	Lorraine	Josepin	Lakeview Learning Center	Safe social networking practices	Wayne	\$0.00
Oct	28	2011	Amelia	Muccia	NJ City Univ	Master classes/workshops to enhance strings instruction	Jersey City NJ	\$60
Nov	1	2011	Helen	Comba	Rutgers	Best Practices in Literacy	New Brunswick	\$0.00
Nov	3&4	2011	Lindsay	Feldman	NLECTC	Mid Atlantic School Safety Conference	Baltimore MD	\$248
Nov	8	2011	Harvey	Cohen	NJSIAA	Ice Hockey Coach Clinic	Newark NJ	\$60
Nov	14	2011	Barbara	Klemp	Rutgers	Guest Lecturer	New Brunswick	\$0.00
Nov	15	2011	Julie	Patterson	HESAA	Updates to State & Federal financial aid programs	Morristown	\$0.00
Nov	18	2011	John	Cataldo	NJADP	Integrated Pest Management Training	Bridgewater	\$0.00
Nov	18-20	2011	Heather	Rocco	CEL	English Leadership Conference	Chicago IL	\$150
Dec	1	2011	Helen	Comba	Kean	Literacy Consortium Workshop	Union NJ	\$0.00
Dec	2	2011	Mary	Szoke	NJASL	Workshops for School Librarians	Long Branch	\$85
Dec	7	2011	Helen	Comba	Rutgers	Best Practices in Literacy	New Brunswick	\$0.00
Dec	9	2011	Helen	Comba	MCAEMSA	Professional Development / collaboration	Mountain Lakes	\$0.00
Dec	9	2011	John	Cataldo	PEOSH	Indoor Air Quality Training	Sayerville	\$0.00
Feb	9	2012	Helen	Comba	Rutgers	Best Practices in Literacy	New Brunswick	\$0.00
March	6	2012	Helen	Comba	Kean	Literacy Consortium Workshop	Union NJ	\$0.00
March	7 & 10	2012	Ryan	Desautels	Great Swamp	Black Bears & Ecosystems in NJ	Great Swamp	2 @ \$20 = \$40
April	24	2012	Helen	Comba	Rutgers	Best Practices in Literacy	New Brunswick	\$0.00
May	21	2012	Helen	Comba	Kean	Literacy Consortium Workshop	Union NJ	\$0.00
May	23	2012	Helen	Comba	MCAEMSA	Professional Development / collaboration	Mountain Lakes	\$0.00
Oct.	12 & 19	2011	Cheryl	Jiosi	Rutgers University	School Purchasing Training	New Brunswick NJ	\$500
Oct.	12 & 19	2011	Roseanne	Taylor	Rutgers University	School Purchasing Training	New Brunswick NJ	\$500

Oct	19	2011	Julie	Patterson	Educational Partnership	Training Session	CHS	\$0.00
Oct	19	2011	Damon	Wyatt	Educational Partnership	Training Session	CMS	\$0.00
Oct	19	2011	Andrea	Murphy	Educational Partnership	Training Session	CHS	\$0.00
Oct	21-22	2011	Edward	Suczewski	Poet’s Forum	Creative Writing Techniques	CHS	\$140.00
Dec	8	2011	Holly	Izsa	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Nancy	Volker	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Diane	Shulman	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Dawn	Kurlak	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Marybeth	Kopacz	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Laura	Noonan	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Katie	Erezuma	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Christine	McGookin	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Christine	Grobert	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125
Dec	8	2011	Michael	Raguseo	Roxbury Township School Dist	“Getting Assessment Right” - Workshop	Parsippany NJ	\$125

13. (237 – 11/12) Approval– Amended Resignation-Certificated Staff

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves resignation from the School District of the Chathams, *Nancy Hurley*, Nurse, LAF, effective July 29, 2011; not to exceed contracted employment past September 27, 2011.

14. (238 – 11/12) Rescission/Approval – Contracts –Certificated Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds a contract for *Doreen Repsha*, Special Education Teacher, WAS , .33 FTE for the 2011-2012 school year.

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the contracts for *Doreen Repsha*, *Special Education Teacher*, WAS , .38 FTE, \$57,280.00 prorated to \$21,766.00 retroactive to 9/1/2011 for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS.

15. (239 – 11/12) Rescission/Approval – Contracts – Non-Tenured Secretarial Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds the contract, as of December 31, 2011, for *Leslie Chapman*, Secretary, Special Services, 2011-2012; and

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Leslie Chapman*, Executive Secretary, CHS, Position control number 9300—05-01, 1.0 FTE, Step 16, \$54,404.00 prorated to \$27,202.00, effective January 1, 2012, and to include 5 shadowing days, as per agreement between the School District of the Chathams and ACTS.

16. (240 – 11/12) Rescission/Approval – Extra Duty Stipends

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescind *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name
Chatham High School	National Art Honor Society Adv.	Kiera	Spadaro
Chatham High School	National Art Honor Society Adv.	Eric	Hreha
Chatham High School	Key Club-Head	Kiera	Spadaro
Chatham High School	Key Club-Assistant	Jonathan	Capizzi
Southern Boulevard School	Team Leader 2	Jennifer	Broyer
Southern Boulevard School	District Leader 3	Melissa	Scrittorale

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education, approves *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name	Amount	FTE
Chatham High School	National Art Honor Society	Eric	Hreha	\$1,913.00 Effective 9/1/2011 through 6/21/2012	.200
Chatham High School	Key Club-Head	Jonathan	Capizzi	\$7,175.00 prorated to \$3,588.00 Effective 9/1/2011 through 2/1/2012	.750
Southern Boulevard School	Team Leader 2	Jennifer	Broyer	\$4,162.00 prorated to \$1,935.00 Effective 9/1/2011 through 1/20/2012	.435
Southern Boulevard School	Team Leader 2	Elizabeth	Rosenstein	\$4,162.00 prorated to \$2,227.00 Effective 1/23/2012 through 6/21/2012	.435
Southern Boulevard School	District Leader 3	Melissa	Scrittorale	\$1,043.00 prorated to \$370.00 Effective 9/1/2011 through 12/15/11	.109
Southern Boulevard School	District Leader 3	Vincent	Palladino	\$1,043.00 prorated to \$673.00 Effective 12/15/11 through June 21, 2012	.109

B. FINANCE

On motion by Mr. Gilfillan, seconded by Mr. Belding, the consent agenda items B.1 – B.13 were approved by a 9-0 roll call vote.

Mr. Gilfillan questioned Item B.7 regarding the bond. Mr. Daquila responded that bonding for the School Business Administrator is required by statute.

Mr. Gilfillan thanked the Southern Boulevard School PTO for their donation, noting that the amount was corrected from the previous board meeting. He also thanked the Chatham Athletic Boosters for their donation of equipment to the high school boys’ basketball team.

Mr. Burgunder questioned Item B.8, asking if the Comprehensive Maintenance Plan is a standard report and how it is created. Mr. Daquila responded that it is an annual report and includes information for 2010/2011 actual , 2011/2012 budget and preliminary estimates for planned spending for 2012/2013.

1. *(158 – 11-12) Approval – Bills List*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves payment of bills list as reviewed by the Finance Committee. *(Attachments B-1)*

Bills Description	Totals
October 3, 2011 Bills List	\$ 911,223.59
Payroll – September, 2011:	\$3,441,187.94
TOTAL:	\$4,352,411.53

2. *(159 – 11-12) Approval of Transfers- September, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the following September transfers within the 2011-2012 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B-2)*

3. *(160 – 11-12) Approval of Monthly Report of County Transfers for August, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the Monthly Report of County Transfers for August 2011. *(Attachment B-3)*

4. *(161 – 11-12) Approval of Report of the Board Secretary for August, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves and affixes to the minutes of this meeting the Report of the Board Secretary for August 2011. *(Attachment B-4)*

5. *(162 – 11-12) Approval of the Report of the Board Treasurer for August, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves and affixes to the minutes of this meeting the Report of the Board Treasurer for August, 2011. *(Attachment B-5)*

6. *(163 – 11-12) Approval of the Finance Certification for August, 2011*

Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9;

Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for August, 2011 that no major account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. (164 – 11-12) Approves Insurance for 2011-2012

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves insurance premium effective July 1, 2011 through June 30, 2012 as listed below:

Coverage	Amount	Company
Bond – Daquila	\$840.00	Selective

8. (165 – 11-12) Approval of 2011-2013 Comprehensive Maintenance Plan and M-1

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the School District of the Chathams Comprehensive Maintenance Plan and Form M-1 for fiscal years 2011-2013 per attached.
(Attachment B-8)

9. (166 – 11-12) Acceptance of SBS PTO Donation

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation in the amount of \$2,328.53 from the Southern Boulevard School PTO to be used for the purchase of a new sign for the front of the school (this is a change in the amount of \$2,200.00 previously approved by the Board on September 19, 2010).

10. (167 – 11-12) Rescission/Approval of Occupational Therapy Services

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education rescinds Resolution (121 – 11/12) approving the purchase of occupational therapy services from Tridmc, LLC for the 2011-12 school year at the rate of \$70.00 per hour not to exceed \$15,550.00; and

BE IT FURTHER RESOLVED: That the Board of Education approves the purchase of occupational therapy services from Run AMC for the 2011-12 school year at the rate of \$70.00 per hour not to exceed \$15,550.00.

11. (168 – 11-12) Approval of Reimbursement for Occupational Therapy Evaluation

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the reimbursement payment for an independent occupational therapy evaluation to the parents of student #8104351469 in the amount of \$350.00.

12. (169 – 11-12) Approval of Reimbursement of Transportation Costs

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the reimbursement of transportation costs paid to NJ Transit Access Link by the parents of Student #9508152812 for Community Based Service transition experiences for the 2011-2012 school year for an amount not to exceed \$500.00.

13. (170 – 11-12) Acceptance of Chatham Athletic Boosters Donation

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation of equipment from the Chatham Athletic Boosters valued at a total of \$1,098.30 to the Chatham High School Boys’ Basketball Team.

C. CURRICULUM

On motion by Mr. Barna, seconded by Mr. Gilfillan, the consent agenda items C.1 – C.4 were approved by a 9-0 roll call vote.

Ms. Weber questioned Item C.2, if this is the plan for Southern Boulevard School, where are the plans for the other schools.

Mr. Belding requested an assessment of the procedures and policies that cover the enrichment courses and the individual providing each course.

Mr. Fyffe noted that the enrichment course for at least one other school was approved by the board in August or September.

1. (032 – 11/12) Approval – Field Trip Destinations for 2011-12

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves field trip destinations as listed:

SCHOOL	DESTINATION	CLASS
CHS	Harmoney Township, NJ	A.P.E. Club
CHS	Physics Olympics, Tinton Falls, NJ	A.P.E. Club & Physics students
CHS	Panasonic Corp HQ, Secaucus, NJ	A.P.E. Club
CHS	Baruch College, Manhattan, NY	German Classes
CHS	Bergen Community College Paramus, NJ	CHS Heroes and Cool Kids Student Club
CHS	Geraldine R. Ford Foundation Morristown, NJ	CHS Business Principles Class
CMS ACE Program	St. Anne’s Parish Parsippany, NJ	ACE Program - Grades 6-8 Spelling Bee Group
CMS & K-3 ACE Program	Long Hill Chapel Chatham, NJ	ACE Program - Mini Model UN & Math Mania Groups
ACE Program Grade 2	St. Catherine’s Parish Mountain Lakes, NJ	ACE Program - Math is Everywhere Group
LAF	NJ Performing Arts Ctr, 1 Center St. Newark	Gr. 5

2. (033 – 11/12) Approval – PTO After School Enrichment Courses

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the Parent Teacher Organization After School Enrichment Courses for the 2011-2012 school year as listed below.

Southern Boulevard School

Jewelry Making, Once Upon a Time K-1, Mad Science Marvels K-1, Chess Gr. 1-3, Zumba Gr. 2-3, Sports Sampler K-1, Legos, Intro to Cooking, Elementary Egypt, Pottery, Taekwondo K-3, Little Monet KPM, Gold K-3, Theater, Advanced Egypt, Advanced Cooking, Magic, Music, Sports for Girls, Net Game K-3, Snakes & Scales, Pottery, Lego Robotics, Yoga 1-3, Fun with Food, Flag Football, Mythology, Mad Science NASA 2/3, Color Me Mine Ceramics, Little Money AMK, and Rock Climbing

3. (034 – 11/12) *Rescission/ Approval of Tuition Students to attend Morris County School of Technology for the 2011-12 School Year*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education rescinds the tuition amounts for students previously approved; and **BE IT FURTHER RESOLVED** that upon the recommendation of the Interim Superintendent, the Board of Education approves the corrected tuition amounts for students in the programs as indicated below at the Morris County School of Technology for the 2011-12 school year:

<u>Student</u>	<u>Program</u>	<u>Session</u>	<u>Cost</u>
412071	Visual Performing Arts	FT	\$9,116
800509	Plumbing	PT	4,559
700461	Auto Body	PT	4,559
700426	Cosmetology	PT	4,559

4. (035 – 11/12) *Rescission/Approval of Tuition*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education rescinds the approval of tuition in the amount of \$500 for student #9508152812 to attend Child Development Associate training classes for the 2011-2012 school year; and **BE IT FURTHER RESOLVED** that upon the recommendation of the Interim Superintendent, the Board of Education approves the tuition in the amount of \$500 for student #9508152812 to attend Child & Family Resources Inc., training classes as per IEP transition services for the 2011-2012 school year.

D. FACILITIES - None

E. POLICY

On motion by Ms. Kenney, seconded by Mr. Nonnenmacher, the consent agenda items E.1 – E.2 were approved by a 9-0 roll call vote.

1. (004 – 11/12) *Approval of Second Reading and Adoption of Policy:*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the second reading and adoption of the following Policy:

Policy 5512	Harassment, Intimidation & Bullying
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2. (005 – 11/12) *Approval of First Reading of the following Policies and/or Regulations:*

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the first reading of the following Policies and/or Regulations:

Policy 0142	Board Member Qualification, Prohibited Acts and Code of Ethics
Policy 0144	Board Member Orientation
Policy 2415.05	Pupil Surveys, Analysis and/or Evaluation
Policy/Regulation 8462	Reporting Potentially Missing or Abused Children

F. REORGANIZATION

On motion by Mr. Connors, seconded by Mr. Nonnenmacher, the consent agenda item F.1 was approved by a 9-0 roll call vote.

Mr. Fyffe commented that the Memorandum of Agreement needs to be updated for truancy and HIB (Harassment, Intimidation, and Bullying) and that the document is updated annually.

1. (061 – 11/12) Approval of Law Enforcement Memorandum of Agreement

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the Uniform State Memorandum of Agreement Revisions Between Education and Law Enforcement Officials (the Police Chiefs of Chatham Borough and Chatham Township and the Morris County Prosecutor).

XI. BOARD BUSINESS

Ms. Weber asked for an elaboration of the potential spending of the \$517,000 additional state aid. Mr. Gilfillan responded that there is concern that the state will not issue the money to the districts that don't use the funds in 2011/2012. Ms. Cronin noted that there is a project list that needs to be reviewed before any spending decisions are determined. Mr. Daquila reported that John Cataldo and he will meet with the district architect to update the project list. The list will be presented to the finance/facilities committee on October 12 and in November.

Dr. LaSusa noted that the board approved Jane Tusso's retirement and went on to say that her long and valued services to the district.

XII. PUBLIC COMMENTARY -

None

XIII. EXECUTIVE SESSION

At 9:05 PM Mr. Connors moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a matter concerning a student rendered confidential by federal or state law and/or matters of attorney-client privilege; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists; and be it

FURTHER RESOLVED: No action will be taken.

The motion was seconded by Mr. Gilfillan and approved by unanimous voice vote.

On motion by Mr. Barna, seconded by Mr. Gilfillan the board reconvened in open session at 10:24 PM.

- XIV. ADJOURNMENT:** On motion by Mr. Barna, seconded by Mr. Gilfillan, the meeting adjourned at 10:25 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary