

**SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
September 6, 2011**

A regular business meeting of the Board of Education was held this day in the courtroom located in the Chatham Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

I. CALL TO ORDER: The meeting was called to order at 7:33 PM by the Board President, Tom Belding.

II. OPEN PUBLIC MEETING STATEMENT: Mr. Belding read the following statement:

In accordance with the requirements of the Open Public Meetings Act, Mr. Belding announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.

III. ROLL CALL

Present: Stephen Barna, Al Burgunder, Kim Cronin, Lata Kenney, John Nonnenmacher, Jill Critchley Weber, Richard Connors and Tom Belding.

(Kim Cronin and Al Burgunder departed at 8:55 PM.)

Absent: Matthew Gilfillan

Also Present: Dennis Fyffe, Interim Superintendent, Peter Daquila, Business Administrator / Board Secretary, Dr. Michael LaSusa, Assistant Superintendent of Schools, Debra Becker, Human Resources Director, Dr. Vincent D'Elia, Special Services Director, members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Mr. Belding led the assembly in the Pledge of Allegiance.

Mr. Belding welcomed everyone back and hoped that all had a wonderful summer and gave best wishes for a good school year.

V. INTERIM SUPERINTENDENT'S REPORT

- **Facilities Update**

Mr. Daquila gave a construction update as follows:

The district would like to acknowledge the hard work and extra efforts of the maintenance and custodial staff for their work during the summer to prepare the buildings for the opening of school and their extraordinary efforts during and after hurricane Irene.

All of the district schools are ready for the opening of school.

Chatham High School Parking Lot and Addition Project

Contractor is progressing and the interior and sub-base of the new parking lot should be completed by 9/9. The final paving and striping should be completed by 9/16 and the new parking lot should be open on Monday 9/19.

The anticipated completion date for the new addition is still targeted to be the end of December 2011.

Chatham Middle School Classroom Conversion

Construction is continuing on the three new classrooms and the Temporary Certificate of Occupancy (TCO) has been issued on September 2, 2011. The custodial staff will be working over the weekend to have all three classrooms ready for school on Tuesday, September 6, 2011.

Chatham Middle School Sinkhole

The Borough Department of Public Works and Bill Weichert of Chatham Main did an excellent job repairing the sinkhole so the Van Doren entrance was available for the opening day of school. The sinkhole was a result of Hurricane Irene.

Roof Projects – Lafayette, Sothern Boulevard and Washington

Lafayette – the contractor is 98% completed and will finish the chimney work and redo one small section of the roof in the next 2 weeks.

Southern Blvd – the contractor is 98% completed and will finish the metal trim work next week.

Washington – the contractor is 98% completed and will finish the metal trim work next week.

The contractor's completion was delayed by hurricane Irene.

Mr. Belding asked about the traffic and Chatham High School this morning. Darren Groh responded that the weather, the first day of school, and adjustment to the traffic patterns cured the issues.

- **Enrollment** – Mr. Fyffe provided a 5-year enrollment history and reported that current enrollment is 4,055 as of today. Discussed the enrollment growth over the last 5 years and also discussed the first grade class size in the district. The Board noted that the enrollment is consistent with the demographer's report.
- **Certificate of Excellence in Financial Reporting** - Mr. Daquila reported that the district has been recognized for having met or exceeded the stringent standards of ASBO's financial reporting. The district is also recognized for its high quality Comprehensive Annual Audit for the year ended June 30, 2010. This award confirms the business office's commitment to financial accountability and transparency.
- **English Language Quarterly – article by Heather Rocco** - Mr. Fyffe noted that the August 2011 edition of *English Language Quarterly* published an article by Heather Rocco a teacher in the district. The article covered the writing styles used for public writing.
- Mr. Fyffe also reported that the Administrative Council discussed the 10 year anniversary of 9/11/2011. The different grade levels and schools will handle the event in manners appropriate to the age of the students.

VI. COMMITTEE REPORTS:

Curriculum – Mr. Barna reported that the committee is scheduled to meet on September 12.

Finance/Facilities – Mr. Daquila noted that the last meeting was in July. The next meeting is scheduled for September 28. He will send an email to verify the meeting.

Personnel – Mr. Connors reported that the committee is scheduled to meet on September 12.

Policy – Nothing to report.

Liaisons:

Chatham Borough – Nothing to report.

Chatham Township – Nothing to report.

Athletic Boosters – Mr. Connors reported the next meeting is on September 13.

Theater/Music Boosters – Ms. Weber reported that the CHS Marching Band started their year by participating in band camp August 21-26 at the NJ Conference Center and Camp in Lebanon, NJ. The experience was positive and productive for all. Under the direction of Brian Conti and student leadership of Drum Majors Toni Kitsopoulos and Patricia Crigler, the 62-member unit will compete as a Group 3 Open Band in the USSBA marching circuit this season. The band will also perform at CHS Cougar football games and next week’s pep rally..

Chatham Education Foundation – Ms. Kenney reported that their newsletter is at the printers and reminded the public that “A Taste of Chatham” is scheduled for October 24.

Recreation – Nothing to report.

VII. CORRESPONDENCE

Mr. Daquila noted that the New Jersey School Boards Convention is being held in Atlantic City in October. No board members have requested hotel rooms; only Dr. LaSusa and John Abdelmalak and possibility Mr. Daquila will be attending.

VIII. MINUTES

Mr. Connors moved the following:

RESOLVED: That the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes from the following meeting:
August 22, 2011 - public

The motion was seconded by Mr. Nonnenmacher and approved by 6-0-2 roll call vote. (Mr. Burgunder and Mr. Belding abstained.)

IX. PUBLIC COMMENTARY - None

X. ACTION ITEMS

A. PERSONNEL

On motion by Mr. Connors, seconded by Mr. Nonnenmacher, consent agenda item A.1 was pulled for discussion during executive session; approved by an 8-0 roll call vote.

On motion by Mr. Connors, seconded by Mr. Nonnenmacher, the consent agenda items A.2 – A.20 were approved by an 8-0 roll call vote.

- 1. *Approval –Chatham Administrator Director of Athletics/Supervisor Health & Physical Education (Pulled from agenda for discussion during executive session)*

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the contract for the *Administrative Staff*, for the 2011-2012 school year, as per agreement between the School District of the Chathams and CAA. (*Attachment A-1*)

2. (191 – 11/12) Approval – Contracts – Non-Tenured Certificated Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the contract for *Pauline Bliss*, Nurse’s Assistant for Student Medical services, WAS, effective September 19, 2011, at a rate of \$42,000.00 prorated to \$39,543.00, for the 2011-2012 school year.

3. (192 – 11/12) Approval – Extra Duty Stipends

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name	Amount	FTE
Washington Avenue School	Play Area/Bus Supervisor	Jennifer	Friedrich	\$957.00	.100

4. (193 – 11/12) Rescission/Approval-Staff Extra Duty & Rate

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds *Washington Avenue School Certified Staff* for extra duty Supervision for purposes of safety supervision at arrival and dismissal, at a prorated amount of the bus stipend, not to exceed \$2,870.00 for the 2011-2012 school year;

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Washington Avenue School Certified Staff* for extra duty Supervision for purposes of safety supervision at arrival and dismissal, at a prorated amount of the bus stipend, not to exceed \$1,913.00 for the 2011-2012 school year.

5. (194 – 11/12) Approval-Mentors 2011-2012

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the following Staff Members as mentors the year 2011-2012 school year:

Mentor	Novice Teacher	School	Certificate	Program	Time	Rate
Jason Mariano	Connor Henderson	CHS	CEAS	Traditional	30	\$550.00
Chris Carroll	Meri Walters	CHS	CEAS	Traditional	30	\$550.00
Cindy Gagliardi	Ryan Skardal	CHS	CEAS	Traditional	30	\$550.00
Jenn Kessler	Mallory Weingartner	CHS	CEAS	Traditional	30	\$550.00
Eric Hreha	Mary Szoke	CHS	CEAS	Traditional	30	\$550.00
Andrea Williams	Stephen Liloia	CMS	CEAS	Traditional	14	\$256.00
Meg Falk	Jennifer Ferreira	CMS	CEAS	Traditional	20	\$367.00
Donald Elko	Justin Perinotti	LAF	Provisional	Traditional	20	\$367.00
Linda Clark	Martina McElroy	MAS	CEAS	Traditional	30	\$550.00
Laura Noonan	Jaime Patel	SBS	CEAS	Traditional	30	\$550.00

6. (195 – 11/12) Approval – Resignations-Paraprofessional Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the resignation of the following *Non-Certificated Staff*, as listed:

Last Name	First Name	School	Position	FTE	Effective Date
Maratea	Beth	CHS	Special Education	0.49	8/23/11
Yeakel	Kathy	CMS	Special Education	0.49	8/22/11
Specht	Scarlett	MAS	Special Education	0.49	8/24/11
Montemurro	Katharine	LAF	Cafeteria/Recess	0.25	8/29/11
Keane	Kristy	CMS	Special Education	0.49	9/1/11

7. (196 – 11/12) Rescission/Approval – Contracts – Paraprofessional Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds the contract listed below:

Last Name	First Name	School	Position	FTE
Barnett	Linda	WAS	Special Education	0.36

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the contracts for *Paraprofessional Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (Attachment A-7)

8. (197 – 11/12) Approval – Additional Payment –Paraprofessional Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves an additional payment of \$80.70 to *MaryAnn Costa*, Paraprofessional, for additional services rendered for student (#6545765181) during the Summer 2011.

9. (198 – 11/12) Rescission – Contract –Custodial Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education rescinds a contract, effective 9/15/2011, as listed below:

Last Name	First Name	Location	Position	FTE
Steinmetz	Valentine	SBS	Custodian	1.0

10. (199 – 11/12) Approval – Contract –Maintenance Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves a contract for *Maintenance Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and Chatham Maintenance Employees (Attachment A-10)

11. (200 – 11/12) Approval – Winter Coaches

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves *Coaches* as listed for the 2011-2012 school year:

*denotes teacher in the district

**previously board approved

*** stipend to be paid by Fencing parents

First Name	Last Name	Sport	FTE	Salary
Craig	Swartz	Bowling- H	0.65	\$6,219
Christopher	Palmer***	Fencing- H	0.65	\$6,219
John	Eschenbach***	Fencing-A	0.4	\$3,827
Harvey	Cohen**	Ice Hockey- H	0.85	\$8,132
Frank	Gilberti	Ice Hockey- A	0.6	\$5,740
John	Gomez	Ice Hockey- A	0.6	\$5,740
Steve	Thompson	Ice Hockey- Volunteer	NA	
Richard	Ragold	Ice Hockey- Volunteer	NA	
Peter	Rech	Ice Hockey- Volunteer	NA	
Todd	Ervin*	Men'sBasketball - H	0.85	\$8,132
Jeremy	Heinze*	Men's Basketball - A	0.6	\$5,740
David	Shellenhammer*	Men's Basketball - A	0.6	\$5,740
Kyle	Raffo	Men's Basketball- Volunteer	NA	

Joseph	Gaba*	Women's Basketball - H	0.85	\$8,132
Sandra	Gaba	Women's Basketball- A	0.6	\$5,740
Christopher	Mazurkiewicz*	Women's Basketball- A	0.6	\$5,740
David	Steele	Swimming- H	0.85	\$8,132
Christine	McGookin*	Swimming- A	0.6	\$5,740
CJ	McCabe	Swimming- Volunteer	NA	
Brian	Cassera	Wrestling- H	0.85	\$8,132
Julie	Ullmeyer*	Women's Indoor Track	0.75	\$7,175
Patrick	Barry	Men's Indoor Track	0.75	\$7,175

12. (201 – 11/12) Approval- New Substitutes

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the *Substitutes* as listed for the 2011-2012 school year:

Teacher	Para	Clerical	Nurse	Last	First	Residence	Certificate
X	X	X		Dellano	Kimberly	Long Valley	STD
X	X	X		Dovico	Marc	Cedar Grove	CEAS
X	X	X		Falis	Mary	Short Hills	1/2/2017
X	X	X		Hamersma	Jessica	Montville	CEAS
X	X	X		Healy	Erin	Morristown	CEAS
X	X	X		Kressler	Lisa	Chatham	STD
X	X	X		Moir	Margaret	New Providence	CEAS
X	X	X		Patterson	Donna	Chatham	1/2/2017
X	X	X		Petrucelli	Christine	North Arlington	CEAS
X	X	X		Stockl	Alyssa	Springfield	CEAS
X	X	X		Stryker	Maureen	Chatham	STD
X	X	X		Ventura	Nicole	Towaco	1/2/2015
X	X	X		Tweeten	Lynna	Berkeley Heights	STD
X	X	X		Walker	Mary	Basking Ridge	STD
X	X	X		Weiss	Deana	Morris Plains	STD
X	X	X		Wong	Pamela	Livingston	STD

13. (202 – 11/12) Approval – Student Teachers 2011-12

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the following *Student Teacher* for the 2011-2012 school year.

Name	College/University	School/Grade	Term
Rebecca Fish	Rutgers University	Laf - Gr 5	Fall 2011

14. (203 – 11/12) Approval – UCPD Instruction

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the stipends listed below for UCPD instruction.

UCPD Course	Instructor	Stipend – 3 hours @ \$47 per hour
Writing Workshop / K-2	Helen Comba	\$141
Writing Workshop / 3-5	Helen Comba	\$141

15. (204 – 11/12) Approval – Emergent Hiring

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the submission of applications to the County Superintendent for the emergent hiring, and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7, 1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6- 4.13 et seq. for the individual’s listed:

LAST NAME	FIRST NAME
Bliss	Pauline
Failla	Whitney
Healy	Erin
Ventura	Nicole

16. (205 – 11/12) Approval – Travel

WHEREAS: N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS: the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS: the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS: the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS: the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE, BE IT RESOLVED: Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Interim Superintendent, the Board of Education approves travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
Oct	5	2011	Stephanie	Brunner	Local Middle Schools	Middle School Counselor Round Table	Montville	\$0.00
Nov	8	2011	Michael	Klein	UMDNJ	Asbestos Operations	Piscataway	\$175.00
Nov	8	2011	Gaspar	Major	UMDNJ	Asbestos Operations	Piscataway	\$175.00
Nov	8	2011	John	Cataldo	UMDNJ	Asbestos Operations	Piscataway	\$175.00

Total: \$525.00

17. (206 – 11/12) Approval – Physical Therapy Services

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves a contract for *Gail Hatch*, Physical Therapist, for physical therapy services to meet IEP requirements, at a rate of \$78.50 per hour, not to exceed \$55,476.50, effective September 1, 2011 through June 30, 2011.

18. (207 – 11/12) Approval – Contracts – Paraprofessional Staff

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approve Paraprofessional contract, as listed below:

Last Name	First Name	School	Position	FTE	Salary	Prorated Salary
Force	Caitlin	CMS	Special Education	0.49	\$13,638.00	\$13,565.00 effective September 7, 2011

19. (208 – 11/12) Approval –Paraprofessional-Additional Payment

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves payment to *Paraprofessionals*, CMS, cafeteria coverage at a rate of \$18.60 per hour, not to exceed five hours per week or \$8,000.00 for the 2011-2012 school year.:

Last Name	First Name
Bauer	Kristen
Singer	Barbara

20. (209 – 11/12) Approval –Secretarial Payment

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves payment to *Suzanne Bassolino*, Secretary, for secretarial job shadowing, 4 hours at a rate of \$19.64 for a total of \$79.00 during summer 2011.

B. FINANCE

Mr. Belding acknowledged the donation to Chatham High School by Mr. and Mrs. Tusso.

He also thanked the Chatham High School PTO for their donation.

On motion by Mr. Belding, seconded by Mr. Burgunder, the consent agenda items B.1 – B.7 were approved by an 8-0 roll call vote.

Mr. Burgunder asked about B.4 and chances of the district obtaining the funds. Mr. Daquila noted that the district will receive the funds. The consortium is fairly easy to administer. Mr. Daquila has worked with Long Hill in his prior district and they are easy to work with.

1. (134 – 11/12) Approval of Bills List

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves payment of bills list as reviewed by the Finance Committee. (*Attachments B-1*)

Bills Description	Totals
September 6, 2011 Bills List	\$ 890,094.54
Payroll – August, 2011:	\$ 649,928.29
TOTAL:	\$1,540,022.83

2. (135 – 11/12) Approval of Transfers- August, 2011

RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the following August transfers within the 2011-2012 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (*Attachment B-2*)

3. *(136 – 11/12) Approval of Transfers- September, 2011*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the following September transfers within the 2011-2012 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B-3)*

4. *(137 – 11/12) Approval of NCLB Grant Application*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves the submittal of the 2011/2012 No Child Left Behind (NCLB) Grant Application to the State of New Jersey Department of Education as follows:

Title II-A	\$59,037.00
Title III	\$ 7,827.00
Total:	\$66,864.00

The School District of the Chathams will participate in a consortium as the host district for Title III funds with Long Hill Township (\$4,292).

5. *(138 – 11/12) Acceptance of Donation to Chatham High School*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation from Mr. and Mrs. Robert Tusso of desks, a table, a file cabinet and a computer table for a total value of \$525.00 to the Chatham High School for classroom use.

6. *(139 – 11/12) Acceptance of PTO Donation to Chatham High School*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education accepts a donation from the Chatham High School PTO in the amount of \$2,490.75 for the purchase of student agendas from Premier School Agendas, Milwaukee, WI for the 2011-2012 school year.

7. *(140 – 11/12) Approval of CBVI Training and Equipment for Student*
RESOLVED: Upon the recommendation of the Interim Superintendent, the Board of Education approves a contract between the Commission for the Blind and Visually Impaired and the School District of the Chathams for the purpose of providing training and equipment for a visually impaired student (#20131531). The contract is for Level 3 Services at a rate of \$11,500.00 for the 2011-2012 school year.

C. CURRICULUM

On motion by Mr. Burgunder, seconded by Mr. Connors, the consent agenda items C.1 – C.2 were approved by an 8-0 roll call vote.

Ms. Kenney asked about transportation on C.1. Dr. LaSusa responded that Morris County School of Technology covers the transportation. She also asked about how the grades are handled. Dr. LaSusa responded that the grades are sent back to the high school, but only for the courses taken at Chatham High School are included in the GPA.

1. *(026 – 11/12) Approval of Tuition Students to attend Morris County School of Technology for the 2011-12 School Year*
RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the tuition of students in the programs indicated below at the Morris County School of Technology for the 2011-12 school year:

<u>Student</u>	<u>Program</u>	<u>Session</u>	<u>Cost</u>
412071	Visual Performing Arts	FT	\$9,834
800509	Plumbing	PT	4,916
700461	Auto Body	PT	4,916

2. (027 – 11/12) *Approval of Out of District Special Education Placement*

RESOLVED: Upon recommendation of the Interim Superintendent, the Board of Education approves the placement of special education student #1588309776 at the East Mountain Youth Lodge, Belle Mead, NJ effective September 1, 2011 for the 2011-12 school year at a total tuition cost of \$59,164.20.

D. POLICY

Mr. Belding thanked that board of including copies of the bullying policies. Dr. LaSusa reported that the staff has received training and additional training will be held in October. Dr. LaSusa has met with the five anti-bullying specialists and principals.

XI. BOARD BUSINESS

Mr. Barna proposed the idea of having the board meetings rotate and travel to the schools. Business Office and Superintendent will work with the principals to develop a schedule. The Board of Education would like a tour of the school before the meeting.

Mr. Burgunder asked about the status of strategic planning. Mr. Belding responded that the goals should be established for this “transition” year and the focus on the major items then look in the strategic planning next year. Superintendent Fyffe noted that a strategic plan is a great task for the permanent superintendent and the vision of the new superintendent.

The Board discussed establishing a committee to look at the framework of establishing preliminary plans for the strategic plan.

E. REORGANIZATION

1. (060 – 11/12) *Approval of a special Committee for Strategic Planning*

Mr. Belding proposed a motion, seconded by Kim Cronin, to form a special committee to look at the framework of establishing preliminary plans for the strategic plan comprised of the current committee heads with Al Burgunder as the alternate. Ms. Kenney will chair the committee. The committee will establish goals for what should be accomplished by the end of the school year.

(The motion passed on an 8-0 roll call vote.)

Mr. Burgunder asked about the required training needed by the board members. Mr. Daquila noted that first year board members need Governance I; 2nd year Governance II; 3rd year Governance III; 1st year 2nd term Governance IV. Information on training requirements and sessions is sent to the board members and monitored and tracked by the Administrative Assistant to the BA. The board members completion of the required training is a criteria of QSAC.

XII. PUBLIC COMMENTARY - None

XIII. EXECUTIVE SESSION

At 8:25 PM Mr. Connors moved the following:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss a personnel matter; and be it

FURTHER RESOLVED: The minutes of this closed session be made public when the need for confidentiality no longer exists.

The motion was seconded by Mr. Burgunder and approved by unanimous voice vote.

On motion by Mr. Belding, seconded by Ms. Kenney the board reconvened in open session at 9:05 PM.

Mr. Belding reported that the board discussed item A.1 in Executive Session and that the item will removed from this agenda. The Personnel Committee will meet on September 12 to discuss the process and most likely propose the resolution at the September 19th meeting.

XIV. ADJOURNMENT: On motion by Mr. Connors, seconded by Mr. Barna, the meeting adjourned at 9:10 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary