

**SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
August 22, 2011**

A regular business meeting of the Board of Education was held this day in the courtroom located in the Chatham Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

I. CALL TO ORDER: In the absence of the Board President, the meeting was called to order at 7:33 PM by the Board Vice-President, Richard Connors.

II. OPEN PUBLIC MEETING STATEMENT: Mr. Connors read the following statement:

In accordance with the requirements of the Open Public Meetings Act, Mr. Connors announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.

III. ROLL CALL

Present: Stephen Barna, Kim Cronin, Lata Kenney, John Nonnenmacher, Jill Critchley Weber, and Richard Connors

Absent: Al Burgunder, Matthew Gilfillan, and Tom Belding.

Also Present: Dennis Fyffe, Interim Superintendent, Peter Daquila, Business Administrator / Board Secretary, Dr. Michael LaSusa, Assistant Superintendent of Schools, Debra Becker, Human Resources Director, Dr. Vincent D'Elia, Special Services Director, members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Mr. Connors led the assembly in the Pledge of Allegiance.

V. SUPERINTENDENT'S REPORT

- **Welcome to Interim Superintendent** – Mr. Connors welcomed Dennis Fyffe to Chatham and wished him the best during his term with the district. Mr. Fyffe commented that he is enjoying working in the district and with the staff. He noted that he and Dr. LaSusa are working well together. At this point he deferred to Ms. Becker for the status of staff openings:
- **Staff Openings** – Ms. Becker reported that today was the first day of new teacher orientation. There are approximately three (3) openings that need to be filled at this point and that these are not critical for the opening of school. Mr. Barna asked if there is a sufficient pool of qualified candidates. Ms. Becker responded that there are a sufficient number of qualified applicants and interviews will occur in the next few weeks.
- Mr. Daquila gave a construction update as follows:
Chatham High School Parking Lot and Addition Project
Contractor has started and has installed the curbing around the new parking lot area. The excavation for the addition is ongoing. The architect and engineer have found solutions to the township engineers

concerns about the project design. The retaining wall will now be installed in a two tier fashion (minor cost increase to the district) and a second catch basin will be installed to filter the drain water (additional cost of \$50,000 to \$70,000 for this change).

The anticipated completion date for the parking lot is September 10, 2011 and the addition should be completed at the end of December 2011.

Chatham Middle Classroom Conversion

Construction is continuing on the three new classrooms and the anticipated completion date is August 31, 2011. The goal is to have all three classrooms ready for school on September 6, 2011.

Roof Projects – Lafayette, Sothern Boulevard and Washington

Lafayette – the contractor is 95% completed and will finish the metal trim work and chimney work next week.

Southern Blvd – the contractor is 95% completed and will finish the metal trim work next week.

Washington – the materials are at the school and the contractor will start the work on Monday, August 15, 2011. The roof work should be completed by the 19th and the metal trim work should be finished by the 26th.

The contractor will be (weather permitting) 100% complete and have all of their equipment removed from the district by August 31st.

Cougar Field Lights – Madison Zoning Board meeting is scheduled for September 1.

Chatham High School Classroom Conversion

Projects have all been completed

- **Southern Boulevard First Grade** – Mr. Fyffe reported that the Southern Boulevard first grade count is 113 and an additional teacher will not be added. He and Dr. LaSusa spent a great deal of time reviewing the issue to ensure that the number of students in each class is consistent with the other district elementary schools .

VI. COMMITTEE REPORTS:

Curriculum – Mr. Barna reported that the committee is scheduled to meet on September 12.

Finance/Facilities – Ms. Cronin and Mr. Daquila reported that township issues with the Chatham High School addition are settled. The next meeting date is September 28 but subject to change.

Personnel – Mr. Connors indicated that the committee is scheduled to meet on September 12.

Policy – Ms. Kenney reported that the committee met on August 16 to review the bullying policy and regulations. Dr. LaSusa reported that the new anti-bullying law has created the need for the new policies. The district has been working with administration to address the new law. Mr. Barna spoke about the part of the law that requires a parent to be a member of the school safety team. Dr. LaSusa described how the law defines the parent's involvement. Mr. Fyffe spoke regarding the confidentiality of the parent and the type of information that the parent will be involved with. He also noted that the Board is allowed to have the first and second reading and approval of the policy at the same board meeting.

Liaisons:

Chatham Borough – No report available.

Chatham Township – No report available.

Athletic Boosters – No report available.

Music Boosters – Ms. Weber reported a meeting is scheduled for September 7.

Chatham Education Foundation – Ms. Kenney reminded the public again that “A Taste of Chatham” is scheduled for October 24.

Recreation – No report available.

VII. CORRESPONDENCE**VIII. MINUTES**

Mr. Barna moved the following:

RESOLVED: That the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes from the following meeting:
July 18, 2011 - public

The motion was seconded by Ms. Cronin and approved by 5-0-1 roll call vote. (Mr. Nonnenmacher abstained.)

IX. PUBLIC COMMENTARY**X. ACTION ITEMS****A. PERSONNEL**

On motion by Ms. Weber, seconded by Mr. Nonnenmacher, the consent agenda items A.1 – A.13 were approved by a 6-0 roll call vote.

1. *(178 – 11/12) Approval – Resignation-Certificated Staff*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve resignation from the School District of the Chathams, *Nancy Hurley*, Nurse, LAF, effective July 29, 2011.

2. *(179 – 11/12) Approval – Contracts – Non-Tenured Certificated Staff*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve contracts for *Non-Tenured Certificated Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS.(Attachment A-2).

3. *(180 – 11/12) Approval – Contracts –School Nurse*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve a contract for *MaryEllen Urbanowicz*, Nurse, LAF, 1.0 FTE, position control number #3114-15-01, at the rate of BA+30/Step 3 , \$56,251.00, effective October 24, 2011 or earlier pending release from current district for the 2011-2012 school year.

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve a contract for *MaryEllen Urbanowicz*, Nurse, LAF, at .5 FTE, position control number #3114-15-01, at the rate of BA+30/Step 3, \$56,251.00 , prorated to \$4,921.00 effective September 1, 2011 through October 24, 2011.

4. *(181 – 11/12) Rescission Contracts-Long Term Substitutes*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind contracts for *Long Term Substitutes*, for the 2011-2012 school year:

Name	Location
MAS/WAS	AnneMarie Colucci
LAF	Deborah Bronikowski

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve contracts for *Long Term Substitutes* for the 2011-2012 school year, as listed below:

FTE	Name	Location	Degree/Step	Effective Dates	Salary 2011-2012
1.0	Lauren Cohen	LAF-Grade 5 (Villiano)	BA/2	9/1/2011-10/31/2011	\$53,730.00 prorated to \$10,746.00
1.0	Kimberly Dellano	LAF-Grade 5 (Campbell)	BA/2	9/1/2011-12/23/2011	\$53,730.00 prorated to \$20,686.00

5. (182 – 11/12) *Approval- Paid Medical Leave*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Paid Medical Leave*, for staff members, as listed below:

Last Name	First Name	Location	Dates	Total Days	Date Returning to Work
Thomson	Sharon	SBS/Para	9/1/2011 through 10/1/2011	22 days (10 sick days, & 12 accumulated sick)	October 3, 2011

6. (183 – 11/12) *Rescission/Approval – Extra Duty Stipends*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name
Chatham Middle School	Open Gym/Fall	Julie	Manno

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

School	Position	First Name	Last Name	Amount	FTE
Chatham Middle School	Newspaper	Jennifer	Ferreira	\$957.00	0.100
Chatham Middle School	Open Gym/Fall	Kelly	Bray	\$1,435	0.150

7. (184 – 11/12) *Approval – Extended School Year Staff*

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve staff as listed below, to work one additional day of the Extended School Year Program, Summer 2011, to generate progress reports and attend meetings:

Position	Staff	Hours/ Day	Hourly Rate	Daily Rate
Teacher	Jennifer Friedrich	4 hours	\$50 per hour	\$200
Teacher	Marina McElroy	4 hours	\$50 per hour	\$200
Teacher	Mollie Seifras	4 hours	\$50 per hour	\$200
Teacher	Stacy Limbach	4 hours	\$50 per hour	\$200
Teacher	Jackie Iorio	4 hours	\$50 per hour	\$200
Teacher	Robin VanderLinda	4 hours	\$50 per hour	\$200
Teacher	Michele Monahan	4 hours	\$50 per hour	\$200
Teacher	Natalie Orsini	4 hours	\$50 per hour	\$200
OT	Bina Patel	4 hours	\$75 per hour	\$300
OT	Marci Carovillano	4 hours	\$75 per hour	\$300
Speech	Colleen Mullen	4 hours	\$75 per hour	\$300
Speech	Jackie Behrens	4 hours	\$75 per hour	\$300

8. (185 – 11/12) Approval – Resignation-Non-Certificated Staff

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve resignation of the following *Non-Certificated Staff*, as listed:

Last Name	First Name	School	Position	FTE	Effective Date
Guerriero	Michele	WAS	Special Education	0.49	8/16/11
Serriano	Nick	CMS	Special Education 1:1	0.49	7/29/11
Chirip	Nicole	WAS	Special Education	0.49	7/27/11
Kolodny	David	WAS	Special Education 1:1	0.66	8/16/11
Boyer	Michelle	LAF	Special Education	0.49	8/15/11
Polcaro	Catherine	SBS	Special Education	0.49	8/16/11
Ayres	Allisson	WAS	Nurse Assistant	1.00	8/12/11

9. (186 – 11/12) Rescission/Approval – Contracts – Paraprofessional Staff

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind contracts as listed below:

Last Name	First Name	School	Position	FTE	Effective Date
Falis	Mary	WAS	Special Education	0.49	8/22/2011
Fetter	Nancy	MAS	PREP	0.49	8/22/2011

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve contracts for *Paraprofessional Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (*Attachment A-9*)

10. (187 – 11/12) Approval – Resignation-Maintenance Staff

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve resignation from the School District of the Chathams, *Donald Geoffroy, Maintainer*, effective August 16, 2011.

11. (188 – 11/12) Rescission/Approval – Fall Coaches

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind *Fall Coaches*, School District of the Chathams, for the 2011-2012 school year as listed below:

**denotes teacher in the district*

Last Name	First Name	Sport
Brien	Marc	Football-Assistant
Winters	Bill	Football-Assistant
McKown*	Jim	Football-Volunteer

BE IT FURTHER RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Fall Coaches*, School District of the Chathams, for the 2011-2012 school year as listed below:

**denotes district staff member*

Last Name	First Name	Sport	FTE	Salary
Brien	Marc	Football-Volunteer	N/A	N/A
Brown	Danny	Football-Assistant	0.60	\$5,740.00
Sullivan	Joe	Football-Assistant	0.60	\$5,740.00
Moore	Erica	Volleyball-Assistant	0.60	\$5,740.00
Guider	Alyssa*	Tennis-Volunteer	N/A	N/A
Capo	Steven	Tennis-Volunteer	N/A	N/A
Glubo	Ryan	Tennis-Volunteer	N/A	N/A
Serrao	Philip	Soccer (Mens)-Volunteer	N/A	N/A

12. (189 – 11/12) Approval – Emergent Hiring

RESOLVED: Upon recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve the submission of applications to the County Superintendent for emergent hiring, and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7, 1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6- 4.13 et seq. for the individual’s listed:

Last Name	First Name
Kressler	Lisa
Moore	Erica
Capo	Steven
Glubo	Ryan
Serrao	Philip
Dellano	Kimberly
Dovico	Marc

13. (190 – 11/12) Approval – Travel

WHEREAS: N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS: the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS: the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS: the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS: the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE, BE IT RESOLVED: Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey, approve travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
Sept-June		2011-2012	Peter	Daquila	MCASBO	Monthly Meetings	Various	\$100.00
Sept-June		2011-2012	Kristin	Kosky	MCASBO	Monthly Meetings	Various	\$0.00
Sept-June		2011-2012	Peters	Daquila	NJASBO	Monthly Meetings	Rockaway	\$681.00
Sept-June		2011-2012	Kristin	Kosky	NJASBO	Monthly Meetings	Rockaway	\$615.00
Sept	16	2011	Elizabeth	Cano	College Board	Fall Counselor Workshop	Montclair	\$0.00
Jan	24	2012	Carol	Delsandro	NJASBO	403(b) Regs- IRS	Rockaway	\$99.00
Jan	31	2012	Carol	Delsandro	NJASBO	Financial Planning & Pensions	Rockaway	\$99.00
Mar	20	2012	Cheryl	Jiosi	NJASBO	Purchasing Workshop	Rockaway	\$125.00
May	24	2012	Geri	Gesell	NJASBO	Administrative Secretaries	Rockaway	\$91.00

Total: \$1,810.00

B. FINANCE

On motion by Ms. Cronin, seconded by Mr. Nonnenmacher, the consent agenda items B.1 – 14 and B.16 – 24 were approved by a 6-0 roll call vote. (Item B.15 was pulled from the agenda)

B.15 is being tabled due to the Title III amount being under \$10,000.00. Mr. Daquila will investigate the possibility of joining a consortium so the district can get the Title III funds.

Ms. Cronin thanked the Chatham Athletic Booster Club for their donation of \$2,500.00 for repairs at the Cougar Field snack shack.

Ms. Cronin also thanked Exxon Mobil for the volunteer grant of \$1,000.00 and thanked Alan Routh for his efforts.

Mr. Barna questioned B.8 regarding the yearly \$100.00 activity fee. The Board discussed the activity fee and noted that it has been decreased from \$150.00 per year.

1. *(111 – 11/12) Approval of Bills List*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves payment of bills list as reviewed by the Finance Committee. *(Attachments B-1)*

Bills Description	Totals
July 29, 2011 Bills List	\$ 790,956.81
August 22, 2011 Bills List	\$1,909,910.02
Payroll – July, 2011:	\$ 724,055.48
TOTAL:	\$3,424,922.31

2. *(112 – 11/12) Approval of Transfers- July, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following July transfers within the 2011-2012 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B-2)*

3. *(113 – 11/12) Approval of Transfers- August, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following August transfers within the 2011-2012 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B-3)*

4. *(114 – 11/12) Approval of Monthly Report of County Transfers for June, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the Monthly Report of County Transfers for June, 2011. *(Attachment B-4)*

5. *(115 – 11/12) Approval of Report of the Board Secretary for June, 2011*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves and affixes to the minutes of this meeting the Report of the Board Secretary for June, 2011. *(Attachment B-5)*

6. *(116 – 11/12) Approval of the Report of the Board Treasurer for June, 2011*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves and affixes to the minutes of this meeting the Report of the Board Treasurer for June, 2011.
(Attachment B-6)

7. *(117 – 11/12) Approval of the Finance Certification for June, 2011*
Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9; and
Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for June, 2011 that no major account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

8. *(118 – 11/12) Approval of Activity Participation Fee*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey, in accordance with Board of Education Policy No. 2436, approves an activity participation fee of \$100.00 for the 2011-2012 school year.

9. *(119 – 11/12) Approval of Petty Cash Increase*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves an increase in the maximum balance from \$250.00 to \$500.00 for the Technology Department Petty Cash Account.

10. *(120 – 11/12) Approval of Alio Maintenance Renewal*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the Alio Maintenance Renewal agreement with Weidenhammer as follows:

Product Description	Maintenance Renewal Fee
Financial Accounting System	\$3,860.00
Human Resource System	\$3,263.00
New Jersey State Reporting	\$1,431.00
Oracle DB Standard Edition One	\$ 254.00
Oracle APP Forms & Reports	\$1,009.00
Total	\$9,817.00

11. *(121 – 11/12) Approval of Purchase of Occupational Therapy Services*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the purchase of special education services from the following vendor, as required by individual student IEPs, according to the approved rates for the 2011-12 school year, effective September 1, 2011 through June 30, 2012:

Name	Service	Hourly Rate	Not to Exceed
Tridmc, LLC	OT	\$70.00	\$15,550.00

12. (122 – 11/12) *Approval of Workshops*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves workshops at St. Patrick’s School under the IDEA grant (non-public portion) at the following costs, effective May 13, 2011 through June 1, 2011:

Name of Presenter	Dates of Service	Cost
Therese Farid Guidance Teacher	May 3, 2011 June 1, 2011	\$800.00
Madeline Paske Baulig Psychologist	May 18, 2011 June 1, 2011	\$450.00
Dr. Michelle McCoy Barrett Social Worker	May 13, 2011 May 18, 2011 June 1, 2011	\$700.00

13. (123 – 11/12) *Amends Rate for Speech Language Therapy Services*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescinds a contract for Stepping Stones to Communication LLC to conduct speech language therapy services for Student 4657203615 at \$50.00 per half hour session and approves the rate of \$55.00 per half hour session not to exceed a total amount of \$5,500.00 for the 2011-12 school year.

14. (124 – 11/12) *Approval of Occupational Therapy Services*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Occupational Therapy Services for Special Education Student #8730702700 at Bright Beginnings Learning Center, Piscataway, NJ for an amount not to exceed \$1,776.00 for the 2011-12 school year.

15. *Approval of NCLB Grant Application (Pulled from agenda – not voted on)*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the submittal of the 2011/2012 No Child Left Behind (NCLB) Grant Application to the State of New Jersey Department of Education as follows:

Title II-A	\$59,037.00
Title III	\$ 7,827.00
Total:	\$66,864.00

16. (125 – 11/12) *Approval of 2011-2012 Transportation of Commodities:*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey, in accordance with Board of Education Policy No. 2436, approves GDS Foods of Sussex, New Jersey for transportation of commodities for the 2011-2012 school year with cost of deliver as follows:

Minimum delivery charge	\$105.00 up to 48 pieces
Take in charge	\$12.50 each location
Split charge	\$12.50 each after first location
Per piece above 48 pieces	\$1.95 each
Fuel charge per trip	\$5.95

17. (126 – 11/12) *Approval of Change Order – Lafayette School Partial Roof Replacement Project*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following change order for the Lafayette School Partial Roof Replacement Project for Northeast Roof Maintenance in the Amount of \$17,098.00:

- C/O #2 Repoint bricks on the chimney, installing new flashings around the base of the chimney and installing a new metal chimney cap \$17,098.00
- TOTAL \$17,098.00

The original bid and contract for this project from Northeast Roof Maintenance was \$421,170.00. Change Order #1 for \$69,630.00, which has been approved, and Change Order #2 for \$17,098.00 brings the total amount due to Northeast Roof Maintenance for the project to \$507,898.00.

18. (127 – 11/12) *Approval of Rutgers Memo of Understanding with Rutgers Graduate School of Education*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a memo of understanding with Rutgers University whereby the district accepts \$27,000.00 from the Rutgers Graduate School of Education and grants Kim Lanza release time of 1.5 days per week so she can fulfill her position as the Director for the National Writing Project at Rutgers.

19. (128 – 11/12) *Approval of Dual Use of Education Space*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves dual use of the following classrooms during the 2011-2012 school year:

School	Classroom
Lafayette Avenue School	1
Southern Boulevard School	106
Southern Boulevard School	118

20. (129 – 11/12) *Acceptance of Donation from Chatham Athletic Booster Club*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a contribution from the Chatham Athletic Booster Club to renovate the snack shack at Cougar Field at the estimated cost of \$2,500.00 subject to the contractor providing appropriate documentation of insurance.

21. (130 – 11/12) *Acceptance of Donation from Exxon Mobil*
RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a Volunteer Grant on behalf of ExxonMobil volunteer(s) as listed below:

Date	Employee	Number of Hrs.	Match Amount
03/31/2011	Alan Routh	100 hours	\$500.00
04/27/2011	Alan Routh	30 hours	\$500.00
	Total Number of Gifts: 2	130 hours	\$1,000.00

22. (131 – 11/12) Approval of Transportation Services for 2011-2012

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the continuation of the First Student (formerly known as Laidlaw Transit, Inc.) 2007-2008 contract, in accordance with N.J.A.C. 6A:27-9.13, for student transportation services for the 2011-2012 school year, for the State mandated CPI increase of 1.23% for goods/services provided beyond what was stated in their 2010-2011 contract, for a total route per diem amount of \$3,595.36 effective July 1, 2011 through June 30, 2012; and

BE IT FURTHER RESOLVED: That the School District of the Chathams Board of Education approves the continuation of First Student 2007-2008 contract for activity transportation, which includes sports activities, in accordance with specifications outlined in the contract:

Trip Costs per vehicle \$349.81 per 4 hour trip
 Additional cost \$ 78.57 per hour beyond 4 hours

23. (132 – 11/12) Approval of Transportation Routes and Stops for 2011-2012

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the bus routes and stops for the 2011-2012 school year as per attached. (Attachment B-23)

High School		Middle School		Lafayette	
AM	PM	AM	PM	AM	PM
H-1	H-1	M-1	M-1	L-1	L-1
H-2		M-2	M-2	L-2	L-2
H-3	H-2, 3 combined	M-3	M-3	L-3	L-3
H-4	H-4	M-4	M-4	*S/L-4 LAF	L-4
		M-5	M-5	*S/L-5 LAF	L-5
		M-6	M-6		
		M-7	M-7		
		M-8	M-8		

* Same Routes

Southern Boulevard			Washington Avenue		
AM	MID DAY	PM	AM	MID DAY	PM
S-1		S-1	WA-1	WA-2	WA-1
S-2		S-2			
S-3		S-3			
S/L-4 LAF/SB		S-4			
S/L-5 LAF/SB					
	S-1,2,3				
	S-6 PM				

24. (133 – 11/12) Approval of Addition of CMS Late Bus Route

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the Chatham Middle School late bus route for the 2011-2012 school year, for the State mandated CPI increase of 1.23% for goods/services provided beyond what was stated in their 2010-2011 contract, for a per diem cost of \$94.20 effective July 1, 2011 through June 30, 2012; and

BE IT FURTHER RESOLVED: That the School District of the Chathams Board of Education, in the County of Morris, New Jersey, approves bus stops for the Chatham Middle School late bus for the 2010-2011 school year as per attached. (Attachment B-24)

C. CURRICULUM

On motion by Mr. Barna, seconded by Mr. Nonnenmacher, the consent agenda items C.1 – C.4 were approved by a 6-0 roll call vote.

Mr. Barna asked if there is a participation list for the Kinder Cub program. Dr. LaSusa reported that the notices about the program will be sent to the AM Kindergartners at the start of school. He went on to say that the space for the class is the same room as the early elementary program space. Mr. Fyffe noted that the Kinder Cub program is one day per week. The participants will be accepted on a first come first serve basis, and the day of the week of the program will rotate according to the class schedule. Ms. Kenney thanked the administration for working to create this program for the Kindergarten students. Mr. Connors asked if the program can be flipped in the spring to accommodate afternoon Kindergartners. Dr. LaSusa responded that this course is set on the students’ schedules and most likely cannot be moved.

1. (022 – 11/12) *Approval of 2011-2012 PTO After School Enrichment Courses*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the Parent Teacher Organization After School Enrichment Courses for the 2011-2012 school year as listed below.

Chatham Middle School

Red Cross Babysitting, Dance, Fencing, Ceramics, Fantasy Sports and Math, Golf, Science Experiments, Cooking, Sewing, Beginning Guitar

Washington Avenue School

Photography for Kids, Painting and Drawing, Model Rocketry, Broadway Bunch, Happy Feet, Sports and Games, Homework Helpers, Origami, Machines, Mother Nature and Kitchen Chemistry, Math Wizards, Girls Basketball, Creative Writing, Glass Fusing, Taekwondo, Kids in the Kitchen, The French Club, Books and Creative Crafts, Around the World @ WAS, K-Art, Young Builders, Creative Drama, Music

BE IT FURTHER RESOLVED: That the Board of Education is not approving any activities where alcohol is served or allowed.

2. (023 – 11/12) *Approval – Field Trip Destinations for 2011-12*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves field trip destinations as listed:

SCHOOL	DESTINATION	CLASS
CHS	Fairview Lakes YMCA Camp, Newton, NJ	PAWS Retreat
CHS	Great Swamp County Park	AP Environmental Science
CHS	Middlesex County Utilities Authority Landfill; Rutgers Co-Gen Power Plant; and Solar Farm City - E. Brunswick, Sayreville and Piscataway, NJ	AP Environmental Science
CHS	Various high school & colleges in NJ	Academic Team
CHS	TV studio, NYC	Academic Team

3. (024 – 11/12) *Approval of Kinder Cubs*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the Kinder Cubs program at Chatham High School. Morning Kindergarten students are eligible to participate in that afternoon program at a cost of \$50.00/semester.

4. (025 – 11/12) *Approval of Out of District Placement*

RESOLVED: Upon the recommendation of the Interim Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve the placement and transportation for special education student #8730702700 at Bright Beginnings Learning Center, Piscataway, NJ for a tuition amount of \$39,060 for the 2011-12 school year.

D. POLICY

On motion by Ms. Kenney, seconded by Mr. Nonnenmacher, the consent agenda items D.1 – D.2 were approved by a 6-0 roll call vote.

Dr. LaSusa spoke regarding the three policies and summarized the key areas and items in the Harassment, Intimidation, and Bullying policy, the Code of Conduct policy, and the Reporting, Violence and Vandalism policy. He also referenced how the information will be reported, how the policies will be implemented and communicated to the students and parents. Ms. Weber questioned whether Items 1 and 2 on page 5 of Policy No. 5512 need to be altered. Mr. Fyffe proposed that the Board pass the policies as written. Dr. LaSusa and Mr. Fyffe will discuss the wording with the attorney, the policy company and the district administrators. If necessary, the policy can be altered by the Board at a future date. Ms. Weber questioned the definition of “Harassment, Intimidation, and Bullying” and what defined “at school” and “away from school.” Dr. LaSusa responded that the items and issues that disrupt and interfere with the operation of the school of the rights of pupils. Ms. Cronin asked if bullying incidents for high school students will be included in the information sent to colleges. Mr. Fyffe reported that the disciplinary file is not sent to the colleges; only the academic information is sent to the colleges.

1. (002 – 11/12) *Approval of First and Second Reading and Adoption of Policies:*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the first and second reading and adoption of the following Policies: (*Attachment D-1*)

Policy 5512	Harassment, Intimidation & Bullying
Policy 5600	Code of Conduct
Policy 8461	Reporting Violence & Vandalism

2. (003 – 11/12) *Approval of First and Second Reading and Adoption of Regulations:*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the first and second reading and adoption of the following Regulations: (*Attachment D-2*)

Regulation 5512	Harassment, Intimidation & Bullying
Regulation 5600	Code of Conduct
Regulation 8461	Reporting Violence & Vandalism

XI. BOARD BUSINESS

XII. ADDITIONAL BOARD BUSINESS:

XIII. PUBLIC COMMENTARY

Joscelyn Colquhoun, Barnsdale Road, Madison asked about the work at the Cougar Field snack shack. Mr. Daquila responded that only minor renovations are being performed.

XIV. ADJOURNMENT: On motion by Mr. Nonnenmacher, seconded by Ms. Cronin, the meeting adjourned at 8:25 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary