

SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
July 18, 2011

A regular business meeting of the Board of Education was held this day in the courtroom located in the Chatham Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

I. CALL TO ORDER: The meeting was called to order at 7:34 PM by the Board President, Tom Belding.

II. OPEN PUBLIC MEETING STATEMENT: Mr. Belding read the following statement:

In accordance with the requirements of the Open Public Meetings Act, Mr. Belding announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.

III. ROLL CALL

Present: Stephen Barna, Al Burgunder, Kim Cronin, Matthew Gilfillan, Lata Kenney, Jill Critchley Weber, Richard Connors (arrived at 7:44 PM), and Tom Belding.

Absent: John Nonnenmacher

Also Present: Dr. Michael LaSusa, Assistant Superintendent of Schools, Debra Becker, Human Resources Director, Dr. Vincent D'Elia, Special Services Director, Peter Daquila, Business Administrator / Board Secretary, members of the public and press.

IV. PLEDGE OF ALLEGIANCE: Mr. Belding led the assembly in the Pledge of Allegiance.

V. SUPERINTENDENT'S REPORT

Funding: Dr. LaSusa, Assistant Superintendent reported that the district will be receiving an additional \$517,006.00 in state aid. He went on to say that Mr. Gilfillan will report on this as part of the finance committee report this evening. Dr. LaSusa also reported that the State has provided guidance on how to use the funding.

Enrollment: Dr. LaSusa reported that the Personnel Committee met to discuss the Southern Boulevard School Grade 1 enrollment.

Construction: Dr. LaSusa gave a construction update, indicating that all of the summer projects are proceeding as scheduled.

Cougar Field Lights Update: Dr. LaSusa reported that a meeting is scheduled on September 1 in Madison with the Zoning Board.

VI. COMMITTEE REPORTS:

Curriculum – Mr. Barna indicated the committee is scheduled to meet in September.

Finance/Facilities – Mr. Gilfillan reported that the committee had just met this evening to discuss additional funding and indicated that details will be reported during Board Business. Mr. Gilfillan also reported that a proposal was received from Advantage 3 regarding revenue generation from sponsors. The district will wait at least one year to pursue this option, as the company becomes more established.

Personnel – Mr. Connors reported that the committee met in July. Discussion items included potential need for hiring of additional Grade 1 teachers for the Southern Boulevard School as well as the need for an additional part time ESI teacher and a part time orchestra teacher at the Lafayette Avenue School. Policy – Ms. Kenney indicated the committee is scheduled to meet in September.

Liaisons:

Chatham Borough – Nothing to report.

Chatham Township – Nothing to report.

Athletic Boosters – Nothing to report.

Music Boosters – Ms. Weber had nothing to report at this time.

Chatham Education Foundation – Ms. Kenney reported that “A Taste of Chatham” is scheduled for October 24 and noted that the CEF has donated approximately \$100,000 during the 2010-2011 school year.

Recreation – No report available.

VII. CORRESPONDENCE

VIII. MINUTES

Ms. Weber moved the following:

RESOLVED, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes from the following meeting:
June 27, 2011 - public

The motion was seconded by Ms. Kenney and approved by 5-0-2 roll call vote. (Mr. Barna and Mr. Burgunder abstained.)

IX. PUBLIC COMMENTARY

Heather Turnbull spoke on behalf of the Southern Boulevard School first grade parents regarding the enrollment of 23 students per class. She urged the board to hire an additional teacher and gave the board a copy of a petition supporting an additional teacher. Dr. LaSusa responded that the current enrollment is 110. The Personnel Committee had met and will continue to monitor the enrollment figure before a decision is made. Mr. Connors commented that the current Southern Boulevard School Grade 1 enrollment is consistent with the Washington Avenue and Milton Avenue schools and that at this point there are no plans to hire an additional teacher for Southern Boulevard School. Ms. Turnbull noted that the parents will be disappointed if the new first grade norm is 23 students. Mr. Belding responded that class size is taken very seriously and that enrollment will continue to be monitored before a final decision is made.

X. ACTION ITEMS

On motion by Mr. Connors, seconded by Mr. Barna, the consent agenda items A.1 – A.21 (A.9 and A.21 as amended) were approved by an 8-0 roll call vote.

A. PERSONNEL

1. (157 – 11/12) Approval – Resignation-Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve resignation of *Carolyn Cottrill*, CHS, from the School District of the Chathams, effective July 8, 2011.

2. (158 – 11/12) Approval – Contracts – Non-Tenured Certificated Staff

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve contracts for *Non-Tenured Certificated Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (Attachment A-2).

3. (159 – 11/12) Rescission/Approval Contracts-Long Term Substitutes

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind contracts for *Long Term Substitutes* for the 2011-2012 school year, as listed below:

| Name | Location |
|------------------|------------------------|
| Chris Nigro | SBS-Grade 2 (Ciccone) |
| Lynn Harbuzinski | LAF-Grade 5 (Villiano) |

BE IT FURTHER RESOLVED: Upon recommendation of the Superintendent, that the School District of the **Chathams** Board of Education, in the County of Morris, New Jersey approve contracts for *Long Term Substitutes* for the 2011-2012 school year, as listed below:

| FTE | Name | Location | Degree/Step | Effective Dates | Salary 2011-2012 |
|-----|--------------------|------------------------------|-------------|---|--|
| 1.0 | Jamie Patel | SBS-Grade 2 (Ciccone) | BA/2 | November 7 2011 through March 30, 2011 | \$53, 730.00 prorated to \$26,865.00 |
| .49 | Gail Mannion | SBS-Paraprofessional (Furey) | N/A | September 1, 2011 through November 2, 2011 | \$13,638.00 prorated to \$3,119.00 |
| N/A | Anne Marie Colucci | District-OT (Carovillano) | N/A | September 1, 2011 through November, 4, 2011 | \$70.00 per hour, 5 hours a day 9/8/2011 through 11/16/11, not to exceed \$15,550.00 |

4. (160 – 11/12) Approval – Extended School Year Staff

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves staff as listed below, to deliver the Extended School Year Program, Summer 2011.

| Position | Staff | Hours/ Day | Teachers/Rate | Days Needed | Total Cost |
|--------------------|----------------|------------|---------------|-------------|------------|
| Substitute Teacher | Katie Mulford | 4 hours | \$50 per hour | As needed | N/A |
| Substitute Teacher | Sally Simonfay | 4 hours | \$50 per hour | As needed | N/A |

5. (161 – 11/12) Approval – Extra Duty Stipends

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves *Extra Duty Stipends*, for the 2011-2012 school year, as listed below:

| School | Position | First Name | Last Name | Amount | FTE |
|----------------------|-------------------------|------------|-----------|-----------|------|
| Chatham High School | Musical First Assistant | Veronica | Shaw | \$2392.00 | 0.25 |
| Milton Avenue School | I& RS Coordinator | Lindsay | Feldman | \$750.00 | N/A |

6. (162 – 11/12) Create – Orchestra/Strings Position

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey adds the following *Position* with salary to be approved per the Collective Agreement between the School District of the Chathams and ACTS, for the 2011-2012 school year:

| Position Control Number | Position | School | FTE |
|-----------------------------------|---------------------------|--------|------|
| Will be added to Official Minutes | Orchestra/Strings Teacher | LAF | 0.49 |

7. (163 – 11/12) Approval – Contracts – Non-Tenured Secretarial Staff

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve contracts for *Non-Tenured Secretarial Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (Attachment A-7)

8. (164 – 11/12) Approval – Perfect Attendance Incentive 2010-2011-Secretaries

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve the following *Secretaries* for Perfect Attendance stipend for 2010-2011, as per agreement between the School District of the Chathams and ACTS. (Attachment A-8)

9. (165 – 11/12) Approval – Resignation-Paraprofessional - Amended

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve resignation of the following *Paraprofessionals*, effective July 18, 2011:

| Last Name | First Name | School | Position | FTE |
|-----------------|------------------|------------|-----------------------------|-------------|
| Mannion | Gail | SBS | Special Education 1:1 | 0.49 |
| Thompson | Susan | LAF | Special Education | 0.49 |
| Bassolino | Suzanne | LAF | 1:1 | 0.49 |
| Schaefer | Christine | MAS | Cafeteria/Playground | 0.25 |

10. (166 – 11/12) Approval – Contracts – Paraprofessional Staff

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve contracts for *Paraprofessional Staff* for the 2011-2012 school year, as per agreement between the School District of the Chathams and ACTS. (Attachment A-10)

11. (167 – 11/12) Rescission/Approval –Contracts-Custodians

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind 2011-2012 contracts for *Custodians*, as listed below:

| Last Name | First Name | Category/Step |
|-----------|------------|---------------|
| Long | Douglas | IV/E |
| Dunn | Lily | IV/C |
| Cimmino | Michael | IV/O |

BE IT FURTHER RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve the following *Custodians* for 2011-2012, as per agreement between the School District of the Chathams and Custodial Employees. (*Attachment A-11*)

12. (168 – 11/12) Rescission/Approval – Longevity, Custodian

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind *Longevity* of \$1,300.00 for Paul Cress, Custodian, Category II.

BE IT FURTHER RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Longevity* of \$1,400.00 for Paul Cress effective retroactively to July 1, 2011 through June 30, 2012

13. (169 – 11/12) Approval – Night Supervisor- Custodian

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Night Supervisor* effective retroactively July 1, 2011 through June 30, 2012. (*Attachment A-13*)

14. (170 – 11/12) Approval – Perfect Attendance Incentive 2010-2011-Custodians

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Custodians* for Perfect Attendance stipend for work completed July 1, 2010 through December 31, 2010, as per agreement between the School District of the Chathams and Custodial Employees. (*Attachment A-14*)

15. (171 – 11/12) Approval –Physical Therapy Coordinator

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Gail Hatch*, to provide I.E.P. Mandated Physical Therapy services at the rate of \$78.50 per hour, not to exceed \$57,596.00 for the 2011-2012 school year.

16. (172 – 11/12) Approval – Student Teachers 2011-12

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following *Student Teachers* for the 2011-2012 school year.

| Name | College/University | School/Grade | Term |
|-----------------|----------------------------|--------------|------------|
| Kathleen Endres | College of Saint Elizabeth | SBS-Gr. 2 | Sept - Dec |

17. (173 – 11/12) Approval – Student Intern & Student Teacher 2011-2012

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following *Student Intern and Student Teacher* for the 2011-2012 school year.

| Name | School | School/Grade | Term |
|---------------------|----------------------------|------------------------|--|
| Lindsay Bass-Ulyate | Montclair State University | Lafayette Grades 4 & 5 | Internship in School Counseling – Fall, 2011 |
| Kelly Boyle | Rutgers University | CHS – Biology | Student Teacher Fall, 2011 |

18. (174 – 11/12) Rescission/Approval – Summer Curriculum Writing Payment

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescind the summer curriculum writing payment of \$900 for Grade 6 ELA for Carly Nacer.

BE IT FURTHER RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve *Summer Curriculum writing Payments* , for 2011-2012, as listed below:

| Name | School | School/Grade |
|---------------------|-------------------------------|--------------|
| Carly Nacer | Grade 6 English/Language Arts | \$600 |
| Elissa Cohen-Michel | Grade 6 English/Language Arts | \$600 |

19. (175 – 11/12) Approval – Preschool Handbook and Progress Report Revision

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approve the following *PreSchool Handbook and Progress Report Revision* payments as listed below:

| Name | School | School/Grade |
|----------------|---|--------------|
| Linda Clark | Preschool Handbook & Progress Report revision | \$188 |
| Valerie Palmer | Preschool Handbook & Progress Report revision | \$188 |

20. (176 – 11/12) Approval – Fall Coaches

RESOLVED: Upon recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves *Fall Coaches*, School District of the Chathams, for the 2011-2012 school year as listed below:

**denotes teacher in the district*

| Last Name | First Name | Sport | FTE | Salary |
|-----------|------------|------------------|-----|--------|
| Chaput | Paul | Tennis-Volunteer | N/A | N/A |

21. (177 – 11/12) Approval – Travel - *Amended*

WHEREAS: N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS: the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS: the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS: the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS: the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS: the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

THEREFORE, BE IT RESOLVED: Pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey, approve travel requests as listed:

| Month | Day | Year | First | Last | Vendor | Purpose | Location | Cost |
|-------|-------|-----------|----------|-----------|----------------------|---|----------------|----------|
| | | 2011-2012 | Debra | Becker | PAA | Meet with district Personnel Administrators | New Brunswick | \$50.00 |
| | | 2011-2012 | Debra | Becker | MUJC | Personnel Committee Meetings | New Providence | \$0.00 |
| | | 2011-2012 | Debra | Becker | CMT/Alio | User Group Meetings | Various | \$0.00 |
| Jul | 18-22 | 2011 | Diane | Ferrone | Rutgers | NWP | New Brunswick | \$175.00 |
| Jul | 18-22 | 2011 | Kristine | Kelly | Rutgers | NWP | New Brunswick | \$175.00 |
| Aug | 2 | 2011 | Cheryl | Caggiano | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Bryan | Fleming | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Lori | Gironda | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Julie | Patterson | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Ralph | Pesapane | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Mary | Quigley | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Abigail | Silverman | Strauss Esmay Assoc. | HIB Training | East Hanover | \$75.00 |
| Aug | 2 | 2011 | Darren | Groh | Strauss Esmay | HIB Training | Wall | \$75.00 |

| | | | | | | | | |
|------------|---------------|-------------|---------------|---------------|-------------------------|---|-----------------|---------------|
| | | | | | Assoc. | | | |
| Aug | 10, 11, 12 | 2011 | Margaret | Driscoll | NJEA | Association Representative Training | East Brunswick | \$0.00 |
| Aug | 18 | 2011 | Michael | LaSusa | Strauss Esmay Assoc. | HIB Training | Manville | \$1,295.00 |
| Aug | 18 | 2011 | Robert | Gardella | Strauss Esmay Assoc. | HIB Training | Manville | \$0.00 |
| Oct | 19 | 2011 | Debra | Becker | NJDOE | Teacher Evaluations | Parsippany | \$0.00 |
| Aug | 8-11 | 2011 | Meghan | Marohn | College Board | AP English | Hamilton | 800.00 |

Total: \$3,095.00

On motion by Mr. Gilfillan, seconded by Mr. Barna, the consent agenda items B.1 – B.23 were approved by an 8-0 roll call vote.

Mr. Gilfillan thanked each entity for the donations (B.20, 21, 22 & 23): Lafayette Avenue School PTO, Mr. Frank O’Neill, Mr. & Mrs. Mark Chazen, Mr. & Mrs. Richard Teisch, and the Chatham Education Foundation.

B. FINANCE

1. (088 – 11/12) Approval of Bills List

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves payment of bills list as reviewed by the Finance Committee. *(Attachment B-1)*

| Bills Description | Totals |
|--------------------------|-----------------------|
| June 30, 2011 Bills List | \$ 705,705.37 |
| July 18, 2011 Bills List | \$ 775,891.47 |
| Payroll – June, 2011: | \$3,717,784.72 |
| TOTAL: | \$5,199,381.56 |

2. (089 – 11/12) Approval of Additional Bills List

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey authorizes the School Business Administrator/Board Secretary, pursuant to Policy 3326, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from July 18, 2011 to July 31, 2011, and to submit those bills to the Board of Education for approval at its next regular meeting.

3. (090 – 11/12) Approval of Transfers Within the 2010-2011 Budget

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following June transfers within the 2010-2011 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B-3)*

4. (091 – 11/12) Approval of Payment for Superintendent Training

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Valerie Goger as mentor to Dr. Michael LaSusa for superintendent training throughout the 2010-11 school year at a total cost of \$2,500.00.

5. (092 – 11/12) Approval of Renewal of Dental Insurance Coverage

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the renewal of dental insurance policy with Delta Dental, at a rate increase of 0.0% for the 24 month period effective of July 1, 2011 to June 30, 2013.

6. (093 – 11/12) Approval of Change Order #1 to Northeast Roof Maintenance for LAS Partial Roof Replacement Project

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following change order to Northeast Roof Maintenance in the amount of \$69,630.00 for the Lafayette Avenue School Partial Roof Replacement, State Project #G5-4116:

- C/O #1 Replacement of deteriorated wood decking, properly fasten decking to the roof, installation of additional ice and water shield. \$69,630.00

Total \$69,630.00

The original bid and contract for this project from Northeast Roof Maintenance was \$421,170.00. Change order #1 in the amount of \$69,630.00 brings the total amount due to Northeast Roof Maintenance for the project to \$490,800.00.

7. (094 – 11/12) Approval of Transfer of Funds for CMS Parking Lot Project

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the transfer of funds in the amount of \$251,760 from Capital Reserve for the Chatham Middle School Parking lot originally approved in the 2009-2010 budget.

8. (095 – 11/12) Approval of Appraisal Services

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves American Appraisal to provide professional valuation consulting services in order to update the comprehensive report covering the fixed assets of the School District of the Chathams for assistance in complying with the reporting requirements of Governmental Accounting Standards Board's (GASB) Statement No. 34, at a fee of \$1,000.00.

9. *(096 – 11/12) Approval of Bid Purchasing Contract Services with Educational Data Services, Inc.*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Educational Data Services, Inc. for bid/purchasing contract services for cooperative skilled trades, compliance services and ancillary bids in the amount of \$1,950.00 effective April 1, 2011 through March 31, 2011.

10. *(097 – 11/12) Approval of Bid Purchasing Contract Services with Educational Services Commission of Morris County*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the Shared Services Agreement with the Educational Services Commission of Morris County for bid/purchasing contract services for General Classroom Supplies, Athletic Supplies, Custodial Supplies, Audio Visual, Computer/Office, Fine Art, Home Economics, Library Supplies, Health Supplies, Physical Education Supplies, Science and Technology Supplies in the amount of \$9,600.00 effective July 1, 2011 through June 30, 2012.

11. *(098 – 11/12) Approval of MUJC Swimming Pool Contract*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a contract with the Morris-Union Jointure Commission allowing for swim team practice and competition in their facility located in the DLC Warren School for a fixed price of \$5,845.00 for the 2011-2012 school year; and

BE IT FURTHER RESOLVED: That the Board of Education will indemnify the Morris-Union Jointure Commission for \$5,000,000.00 for personal injury and bodily injury and \$1,000,000.00 property damage, each occurrence.

12. *(099 – 11/12) Approval of Provision of Student Lunch*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Willowglen Academy to continue to provide lunch for our students attending their program at no charge for the 2011-2012 school year in accordance with N.J.A.C. 6A:23A-18.5.

13. *(100 – 11/12) Approval of Provision of Epilepsy Foundation of New Jersey Services*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a contract with Epilepsy Foundation of New Jersey (Camp Nova) to provide services for Student No. 9508152812 during the month of August, 2011 at a rate not to exceed \$975.00.

14. *(101 – 11/12) Approval of Provision of Speech Therapy Services*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Speech Therapy Center, LLC to provide speech services for Student No. 2840736811 at The Craig School effective July 6, 2011 through July 29, 2011 at a cost of \$75.00 per half hour, as needed, not to exceed \$700.00.

15. *(102 – 11/12) Approval of Payment for Speech Therapy Services*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves May and June, 2010 payment for Stepping Stones to Communication, LLC for speech therapy services rendered to Student No. 4657203615 at a total cost not to exceed \$800.00 for the 2010-2011 school year.

16. *(103 – 11/12) *Approval of Transition Services*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a total annual tuition amount of \$500.00 for Student No. 9508152812 to attend Child Development Associate training classes as per IEP transition services for the 2011-2012 school year.

17. *(104 – 11/12) Approval of Transition Transportation Services*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a contract with Real Life Choices Transit, L.L.C. to provide transition transportation services for Student No. 9508152812 as per an IEP, at the rate of \$50.00 per day for two (2) days per week for the 2011-2012 school year

18. *(105 – 11/12) Approval of Speech Program*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the attendance of Student No. 4272961703 at Creative Speech Solutions from August 8 – August 10, 2011 as per an IEP at a total cost of \$800.00.

19. *(106 – 11/12) Accepts Donation to Chatham Middle School*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a \$1,000.00 donation from Larry Lustberg and Claudette St. Romain in the name of Susan Butler, Chatham Middle School Nurse to be used for professional development, supplies or comforts for her office or for student health programming.

20. *(107 – 11/12) Accepts Donation to Lafayette Avenue School*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from the Lafayette Avenue School PTO in the amount of \$3,973.00 for the purchase of equipment for the Lafayette Broadcasting Club to enhance the learning experiences for the students and the quality of the daily broadcasts.

21. *(108 – 11/12) Accepts Donation to Milton Avenue School*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from

Mr. Frank O'Neill in memory of his wife, to the Milton Avenue School in the amount of \$5,000.00 to be used for the purchase of playground equipment for the preschool program.

22. (109 – 11/12) *Accepts Donations to Milton Avenue School*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from Mr. & Mrs. Mark Chazen in the amount of \$250.00 and Mr. & Mrs. Richard Teisch in the amount of \$250.00 to the Milton Avenue School for the purchase of equipment for the gymnasium.

23. (110 – 11/12) *Accepts Donations to Southern Boulevard School*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from Chatham Education Foundation to the Southern Boulevard School in the amount of \$9,600.00 for the purchase of Netbooks and two (2) Netbook lockers.

On motion by Mr. Barna, seconded by Ms. Cronin, the consent agenda items C.1 – C.5 (C.3 as amended) were approved by an 8-0 roll call vote.

Discussion: Mr. Barna asked a question about item C.2 and if any of the tuition students are first graders. Dr. LaSusa responded that there are potentially two first grade out of district students. The board discussed accepting these two students, considering the class size issue in first grade. Dr. LaSusa noted that acceptance of these students is in accordance with board policy and they are already included in the current enrollment figures.

C. CURRICULUM

1. (017 – 11/12) *Approval of Non-Tuition Students*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves non-tuition students (12 on file in superintendent's office) for the 2011-12 school year.

2. (018 – 11/12) *Approval of Tuition Students*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves tuition students for the 2011-12 school year as listed below:

| Student State ID | School | Annual Tuition 2011-12 | Tuition Total for 2011-12 |
|------------------|---------------------|------------------------|---------------------------|
| 2022945 | Southern Boulevard | \$1,000 | \$1,000 |
| 2013390 | Chatham High School | \$10,000 | \$10,000 |
| 20131463 | Chatham High School | \$13,000 | \$13,000 |
| 612108 | CHS | \$13,000 | \$13,000 |
| 414006 | CHS | \$13,000 | \$13,000 |

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| 619004 | LAF | \$13,000 | \$13,000 |
| 20231385 | MAS | \$1,000 | \$1,000 |
| 20241425 | SBS | \$500 | \$500 |
| 20241218 | SBS | \$500 | \$500 |
| 20241219 | SBS | \$500 | \$500 |
| 2023934 | SBS | \$1,000 | \$1,000 |
| 2023935 | SBS | \$1,000 | \$1,000 |

3. (019 – 11/12) Approval – Field Trip Destinations for 2011-12 - *Amended*

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves field trip destinations as listed:

| SCHOOL | DESTINATION | CLASS |
|------------|---|--------------|
| SBS | Hillview Farms Meyersville, NJ | Kindergarten |
| SBS | Turtle Back Zoo West Orange, NJ | Kindergarten |
| SBS | Crayola Factory Easton, PA | Grade 1 |
| SBS | Alstede Farm, Chester, NJ | Grade 1 |
| SBS | NJ Marine Science Consortium, Sandy Hook NJ | Grade 2 |
| SBS | Walking trip to Historic School house on Southern Blvd, Chatham, NJ | Grade 2 |
| SBS | Bronx Zoo, Bronx, NY | Grade 3 |
| Milton Ave | Wightman Farms, Morristown NJ | Kindergarten |
| Milton Ave | Turtle Back Zoo, West Orange NJ | Kindergarten |
| Milton Ave | Walking trips to Chatham Fire Station, Rescue Squad, Police Station, Public Library & Peapack-Gladstone Bank – all in Chatham | Kindergarten |
| Milton Ave | Papermill Playhouse Millburn, NJ | Grade 1 |
| Milton Ave | Morristown Community Theater – Morristown, NJ | Grade 1 & 2 |
| | Montclair State University Community Theater – Montclair, NJ | Grade 1 |
| Milton Ave | Reeves Reed Arboretum Summit, NJ | Grade 1 |
| Milton Ave | Frelinghuysen Arboretum | Grade 1 |

| | | |
|----------------|---|------------------------|
| | Morristown, NJ | |
| Milton Ave | Great Swamp, Chatham NJ | Grade 1 |
| Milton Ave | Sandy Hook, NJ | Grade 1 |
| Milton Ave | Fosterfields Farm Morristown, NJ | Grade 1 |
| Milton Ave | Alstede Farm, Chester, NJ | Grade 1 |
| Milton Ave | Morris Museum Morristown, NJ | Grade 2 |
| Milton Ave | Franklin Mineral Museum Franklin, NJ | Grade 2 |
| Milton Ave | Liberty Science Center Jersey City, NJ | Grade 2 |
| Milton Ave | Chatham Walking Tour | Grade 2 |
| Milton Ave | ArtsPower Theatre Verona, NJ | Grade 2 |
| Milton Ave | Bronx Zoo, Bronx, NY | Grade 3 |
| Milton Ave | NJ State Agriculture Museum North Brunswick, NJ | Grade 3 |
| Lafayette | Buehler Space Center Paramus, NJ | Grade 5 |
| Lafayette | Historic Philadelphia, PA | Grade 5 |
| Lafayette | Thomas Edison Museum West Orange, NJ | Grade 4 |
| Lafayette | Ellis Island, Jersey City NJ | Grade 4 |
| Lafayette | Community Food Bank of NJ Hillside, NJ | Grades 4 & 5 |
| Washington Ave | Wightman's Farm Morristown, NJ | AM/PM Prep Classes |
| Washington Ave | Staten Island Zoo Staten Island, NY | Kindergarten |
| Washington Ave | Community Theatre Morristown, NJ | Kindergarten & Grade 2 |
| Washington Ave | Chatham Boro Police and Fire Stations | Kindergarten |
| Washington Ave | Nature's Trailside Museum & Environmental Center Mountainside, NJ | Grade 1 |
| Washington Ave | Food Pantry Morristown, NJ | Grade 1 |
| Washington Ave | South Orange Performance Center (SOPAC) | Grade 1 & Grade 2 |
| Washington Ave | Fosterfields Living Farm Morristown, NJ | Grade 1 |
| Washington Ave | Montclair State University Montclair, NJ | Grade 2 |
| Washington Ave | Reeves Reed Arboretum Summit, NJ | Grade 2 |
| Washington Ave | Washington's Crossing Titusville, NJ | Grade 3 |
| Washington Ave | Museum of Natural History New York City | Grade 3 |
| Washington Ave | Franklin Mineral Mines | Grade 3 |

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|-----|--|---|
| | Franklin, NJ | |
| CMS | Pheasants Landing German Restaurant, Landing, NJ | Grades 7 & 8 German Classes |
| CMS | Medieval Times, Lyndhurst, NJ | Grades 6-8 Builders Club |
| CMS | Costa del Sol Restaurant Union, NJ | Grade 7 Spanish Classes |
| CMS | Madeline's Petit Paris Restaurant, Northvale, NJ | Grades 7 & 8 French Classes |
| CMS | Milton Ave & Lafayette Schools | Grades 6-8 POPS Orchestra |
| CMS | College of St. Elizabeth Convent Station, NJ | Grades 6-8 Debate Club |
| CMS | Frost Valley YMCA Camp Claryville, NY | Grade 7 Class Trip |
| CMS | High Notes Music Festival Allentown, PA | 8 th Grade Music Trip |
| CMS | Broadway Trip, NYC & Marriott Hotel, Whippany NJ | 8 th Grade Broadway Show Trip & Dinner Dance |
| CMS | Noe Pond, Chatham, NJ | 8th Grade Class Trip |

4. (020 – 11/12) Rescission of Out of District Placement for Special Education Student

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescinds placement at Celebrate the Children and Developmental Center for Children & Families for Student No. 2262466894 as the student has moved away from the district and is no longer a Chatham resident:

| State ID | School | Tuition Total for 2011-12 | |
|------------|--|---------------------------|---------|
| 2262466894 | Celebrate the Children | \$59,175.00 | Rescind |
| 2262466894 | Celebrate the Children – 1:1 Aide | \$27,449.00 | Rescind |
| 2262466894 | Developmental Center for Children & Families | \$ 6,625.00 | Rescind |

5. (021 – 11/12) Rescission of 2011-12 ESY Program for Special Education Students

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescinds 2011-12 ESY placements as listed below:

| State ID | School | ESY Tuition Total for 2011-12 | |
|------------|--------------------|-------------------------------|---------|
| 8164764639 | The Calais School | \$8,831.00 | Rescind |
| 8671232432 | Montgomery Academy | \$5,583.80 | Rescind |

XI. BOARD BUSINESS

- NJ School Boards Convention October 24-26, 2011 – Mr. Daquila asked if any of the board members will be attending the convention. He will follow up via email to determine who is attending and if rooms are needed.

- August 8, 2011 BOE Meeting Quorum – Mr. Daquila will send an email to each board member to determine the availability and attendance for having the meeting on August 8, August 15 or August 22 (based on board member availability).

ADDITIONAL BOARD BUSINESS:

- Mr. Gilfillan reported on the Finance/Facilities Meeting regarding the receipt of an additional \$517,000.00 in state aid. The committee determined that the best use of the funding is to utilize the funds in the 2012/2013 budget. The funds will be allocated to capital reserve and/or tax relief, but this will be finalized during the budget process. Mr. Connors asked when the final decision needs to be made. Mr. Daquila responded that the final decision needs to be made during the 2012/2013 budget process. Mr. Daquila also reported that if necessary the funds can be used in 2011/2012 with the Executive County Superintendent's approval. Ms. Weber asked if the funds can be used to fund operating expenses that have been eliminated. Mr. Gilfillan responded that he prefers not to use one-time funding on programs that may need to be eliminated in the following year. Mr. Barna asked what other districts are doing and if other districts are using the funds for 2011/2012 tax relief. Dr. LaSusa responded that since the decision to use the funds for taxes needs to be board approved by July 18th, most districts are not using it for tax relief in 2011/2012 and are using the funds in 2012/2013.

XII. PUBLIC COMMENTARY - None

- XIII. ADJOURNMENT:** On motion by Mr. Barna, seconded by Mr. Burgunder, the meeting adjourned at 8:25 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary