

SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
 REGULAR MEETING
 MINUTES
 April 11, 2011

<p>CALL TO ORDER – Mr. Stephen Barna, Board President, called the meeting to order at 6:35 PM. There were no members of the public in attendance at this time. This number increased to approximately 25 when the board convened in public session.</p>	<p>CALL TO ORDER</p>
<p>In accordance with the requirements of the Open Public Meetings Act, Mr. Barna announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.</p>	<p>SUNSHINE LAW</p>
<p>PRESENT: Stephen Barna, Tom Belding, Al Burgunder (arrived at 7:40 PM), Jonathan Chatinover, Richard Connors, Matthew Gilfillan, Lata Kenney, and Alan Routh</p>	<p>ROLL CALL</p>
<p>ABSENT: John Nonnenmacher was the only absent board member.</p>	
<p>ALSO PRESENT: James F. O’Neill, Superintendent of Schools, Michael LaSusa, Assistant Superintendent, Dr. Vincent D’Elia, Director of Special Services, Charles Milewski, Interim Business Administrator/Board Secretary, and Kristin Kosky, Assistant Business Administrator/Board Secretary.</p>	
<p>President Barna led the board and public in the salute to the flag.</p>	<p>PLEDGE OF ALLEGIANCE</p>
<p>EXECUTIVE SESSION</p>	<p>EXECUTIVE SESSION</p>
<p>Upon the motion of Trustee Belding, seconded by Trustee Barna, the board considered the following motion:</p>	
<p style="padding-left: 40px;">To enter into private session at 6:35 PM. WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and ; WHEREAS, the board is of the opinion that such circumstances presently exist; NOW, THEREFORE, BE IT RESOLVED by the School District of the Chathams Board of Education, in the County of Morris, State of New Jersey, as follows: A. The public shall be excluded from discussion of hereinafter-specified subject matter (s) B. The general nature of the subject matter discussed was as follows: 1. Legal 2. Personnel Matters Following the closed conference session, the Board reserves the right to convene in public session at which time action may or may not be taken. The motion passed by a unanimous voice vote.</p>	
<p>Upon the motion of Trustee Routh, seconded by Trustee Connors, the board considered the following motion:</p>	
<p style="padding-left: 40px;">To return from private session at 7:30 PM. The motion passed by a unanimous voice vote.</p>	
<p>Mr. O’Neill addressed the board and thanked them for their committee work. Superintendent O’Neill expressed his gratitude to Vice-President Tom Belding for his tremendous support and assistance. Mr. O’Neill thanked the board for their outstanding dedication to the district, especially with contract settlement, athletics, academics achievement and his contributions to the arts.</p>	
<p>SUPERINTENDENT REPORT</p>	<p>SUPERINTENDENT REPORT</p>
<ul style="list-style-type: none"> • Mr. O’Neill reported that spring sports have begun and went on to say he is sure they will not disappoint the community. 	

- Superintendent O’Neill gave an update on the Cougar Lights project, indicating there are still unresolved issues.
- Mr. O’Neill acknowledged Mr. Chatinover’s service to the community as the past Finance Committee Chairperson and thanked him for his years of service. Mr. Chatinover, in turn, thanked the board, community and administration.

COMMITTEE REPORTS

Personnel – No report available.
Curriculum – No report available.
Facilities – No report available.
Finance – No report available.
Negotiations – Nothing to report.

Liaisons:

Chatham Borough – Mr. Connors reported that the committee me to discuss the April 25th budget presentation.

Chatham Township – No report available.

Athletic Boosters – Mr. Connors reported that the committee is scheduled to meet on April 12.

Music and Theater Boosters – Mr. Routh reported that four CHS students performed at Morgan State University on Sunday, April 3 as part of the All-Eastern Chorus and Orchestra. This is the highest honor a New Jersey high school musician can attain and our students are to be congratulated for earning this honor. CHS Select Choir and Chatham Voices gave another outstanding performance on Mach 30 at the Lincoln Center Tri-State Invitational Spring Concert. The public is invited to attend the CHS Honors Music Spring Recital will be held at 7:00 PM on Wednesday, April 13 in the CHS auditorium. Our honors music students will be performing advanced solo repertoire at this recital. SBS will be presenting its 3rd grade musical, Cinderella, on Wednesday, April 20 at 7:00 pm in the CHS auditorium. The CHS music and theater department are proud of its latest discovery, Jim O’Neill, who received kudos from the Papermill Playhouse “Rising Star” Award judges for his voiceover cameo of garage owner “Joey Biltmore” in this year’s production of Guys & Dolls. Congratulations, Jim!

Chatham Education Foundation – Ms. Kenney reported that the committee is scheduled to meet on April 12.

Recreation – No report available.

CORRESPONDENCE –

HEARING OF THE PUBLIC –

- Junior class representatives addressed the board regarding the CHS parking lot expansion project, giving many valid reasons to go ahead with the project including: after school activities, open campus, safety issues if forced to park elsewhere and walk to school, the high school schedule change.
- Mr. Gilfillan added that the high school students must demonstrate to the community their willingness to embrace environmental concerns as related to parking (walk to school if possible, rather than drive).
- Mr. Barna acknowledged Mr. O’Neill and thanked him for his years of service to the district. He related that Mr. O’Neill first came to the district as the Principal of Chatham High School in 1996 and became Superintendent in 2003.
- Mr. Connors and Mr. Chatinover stated that the reason Chatham is a top district is due in large part to Mr. O’Neill’s amazing curricular background and his resolve and dedication.

MINUTES

Upon the motion of Trustee Barna, seconded by Trustee Connors, the board considered the following motion:

RESOLVED, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes from the following meeting(s):

March 28, 2011 – public

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna.

NAY – None

The motion carried 8-0.

COMMITTEE REPORTS

CORRESPONDENCE

HEARING OF THE PUBLIC

MINUTES

<p>PERSONNEL Upon the motion of Trustee Kenney, seconded by Trustee Belding, the board considered the following motion: RESOLUTION (501-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts with regret, the resignation, for purposes of retirement, James O’Neill, Superintendent, effective July 1, 2011. A roll call vote was taken. YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna NAY – None The motion carried 8-0.</p>	<p>ACCEPTS RETIREMENT OF SUPERINTENDENT JAMES O’NEILL: JULY 1, 2011</p>
<p>Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion: RESOLUTION (502-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey rescinds previous motion (Resolution No. 291-10/11) to grant tenure for Dr. Michael LaSusa, Assistant Superintendent. A roll call vote was taken. YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna NAY – None The motion carried 8-0.</p>	<p>RESCINDS PREVIOUS MOTION TO GRANT TENURE TO DR. MICHAEL LA’SUSA</p>
<p>Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion: RESOLUTION (503-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a contract for John Russionello, Leave Replacement Teacher, CHS (for Stacy Winters), at Step BA/2, FTE 1.0, at a salary of \$52,010.00 prorated to \$13,783.00 effective April 13, 2011 through June 24, 2011 and to include two days of shadowing at \$100.00 per day. A roll call vote was taken. YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna NAY – None The motion carried 8-0.</p>	<p>APPROVES CHS LEAVE REPLACEMENT TEACHER FOR STACY WINTERS: JOHN RUSSIONELLO</p>
<p>Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion: RESOLUTION (504-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a contract for Lynn Harbuzinski, LAS, Leave Replacement Teacher,(for Colleen Villiano), at Step BA/2, at a salary of \$52,010.00 prorated to \$13,263.00 effective April 15, 2011 through June 24, 2011 and to include two days shadowing at \$100.00 per day. A roll call vote was taken. YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna NAY – None The motion carried 8-0.</p>	<p>APPROVES LAS LEAVE REPLACEMENT TEACHER FOR COLLEEN VILLIANO: LYNN HARBUZINSKI</p>
<p>Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion: RESOLUTION (505-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts with regret, the resignation, for purposes of retirement, Kathryn Haenschen, CMS, effective July 1, 2011. A roll call vote was taken. YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna NAY – None The motion carried 8-0.</p>	<p>ACCEPTS RESIGNATION FOR RETIREMENT CMS TEACHER: KATHRYN HAENSCHEN</p>

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (506-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves resignation of Kevin Murray, CHS, Paraprofessional, effective June 30, 2011.

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES
RESIGNATION CHS
PARA:
KEVIN MURRAY

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (507-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Paraprofessionals, as listed for the 2010-2011 school year:

FTE	Location	Paraprofessional Position	Name	Total Salary
.49	CMS	Special Education (replace Evelyn Krayacich)	Kathy Yeakel	\$13,344.00 prorated to \$3,549.00, Effective 4/12/11

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES PARAS

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (508-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Substitutes as listed for the 2010-2011 school year:

Teacher	Para	Clerical	Custodian	Last	First	Residence	Certificate
x	x			Baker	Linda	Chatham	7/1/2016
x				Finelli	Lina	Chatham	CE
			x	Genovese	Gregory	Springfield	None
		X		Suber	Mary Sue	Chatham	1/2/2014

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES
SUBSTITUTES

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (509-10/11)—WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS, the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

APPROVES TRAVEL

WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;
 THEREFORE, BE IT RESOLVED, pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey, approves travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
May	3	2011	Jim	O'Neill	Morris County School Leadership	Middle School Award Dinner	Whippany	\$40.00
May	3	2011	Robert	Accardi	Morris County School Leadership	Middle School Award Dinner	Whippany	\$40.00
Total:								\$80.00

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (510-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the submission of applications to the County Superintendent for emergent hiring, and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provision of N.J.S.A. 18A:6-7, 1st seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6- 4.13 et seq. for the individual’s listed:

Last Name	First Name
Genovese	Gregory
Harbuzinski	Lynn
Russoniello	John

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (511-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following Staff Members as mentors for the 2010-2011 school year:

Mentor	Protégé	School	Certificate	Time	Rate
Amanda Hopkins	Jack Russionello	CHS	Alt.Route	10 weeks	\$290.00
Maureen Capone	Lynn Harbuzinski	LAF	Traditional	10 weeks	\$290.00

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (512-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves a contract for Laura Schaefer, After School Enrichment Paraprofessional, WAS, at a rate of \$18.20 per hour, one hour a week for eight weeks, effective April 19, 2011.

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES EMERGENT HIRING

APPROVES MENTORS

APPROVES WAS AFTER SCHOOL ENRICHMENT PARA:
 LAURA SCHAEFER

FINANCE

Upon the motion of Trustee Routh, seconded by Trustee Chatinover, the board considered the following motion:

RESOLUTION (274-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves payment of bills list as reviewed by a member of the Finance Committee and payroll related expenses as reviewed by the Board President. (Attachments B-1)

Bills Description	Totals
April 11, 2011	\$4,371,156.25
Bills List Includes:	
Payroll – March, 2011	\$3,308,267.77

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES BILLS LIST:
APRIL 11, 2011

Upon the motion of Trustee Routh, seconded by Trustee Chatinover, the board considered the following motion:

RESOLUTION (275-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following April transfers within the 2010-2011 budget in compliance with N.J.A.C. 6A:23-2.11(A)2:

Account Transferred From	Account Description	Amount	Account Transferred To	Account Description	Amount
11-000-240-610	Supply - Prin Office	\$200.00	11-000-213-610	Supply - Nurse	\$200.00
11-190-100-610	Supply - Instr English	\$1,000.00	11-401-100-800	Co-Curr Expense	\$1,000.00
11-000-291-241	Other Retirement Contr	\$1,000.00	11-000-291-290	Other Employee Benefits	\$1,000.00
	Total:	\$2,200.00		Total:	\$2,200.00

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES TRANSFERS:
APRIL, 2011

Upon the motion of Trustee Routh, seconded by Trustee Chatinover, the board considered the following motion:

RESOLUTION (276-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the second reading and adoption of the policies listed below: (Attachment B-3)

Policy No.	1230	Superintendent’s Duties (M)
Policy No.	1522	School-level Planning (M)
Policy No.	6150	Tuition Income
Policy No.	6220	Budget Preparation (M)
Policy No.	6311	Contracts for Goods or Services Funded by Federal Grants
Policy No.	6820	Financial Reports (M)

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna

NAY – None

The motion carried 8-0.

APPROVES 2ND READING & ADOPTION OF POLICIES:
1230
1522
6150
6220
6311
6820

Upon the motion of Trustee Routh, seconded by Trustee Chatinover, the board considered the following motion:

RESOLUTION (277-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from the Southern Boulevard PTO in the amount of \$7,969.00 to be used for landscaping in front of the school.

ACCEPTS SBS PTO DONATION FOR LANDSCAPING:
\$7,969.00

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna
 NAY – None
 The motion carried 8-0.

CURRICULUM

Upon the motion of Trustee Belding, seconded by Trustee Gilfillan, the board considered the following motion:

RESOLUTION (069-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves field trip destinations as listed:

SCHOOL	DESTINATION	CLASS
CHS	Arlington, Virginia	National Academic Team
CMS G&T	All Saints Academy Parsippany, NJ	CMS G&T Spelling Bee Team
Lafayette G&T	St. Ann’s Church Parsippany, NJ	Lafayette G&T Spelling Bee Team

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna
 NAY – None
 The motion carried 8-0.

Upon the motion of Trustee Belding, seconded by Trustee Gilfillan, the board considered the following motion:

RESOLUTION (070-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the District Professional Development Plan – 2010-12 for submission to the Morris County Professional Development Committee, as required by New Jersey Administrative Code 6A:9-15.3(c).

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna
 NAY – None

The motion carried 8-0.

REORGANIZATION

Upon the motion of Trustee Belding, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (062-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the reinstatement of the previously canceled April 25, 2011 board meeting. (The meeting will begin with an executive session at 7:00 PM for personnel purposes, to be followed by the public session at 7:30 PM.)

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Routh, Belding, and Barna
 NAY – None

The motion carried 8-0.

BOARD BUSINESS

- Mr. Barna mentioned the possibility of considering a different meeting place in order to increase public attendance at board meetings. He inquired about videotaping the board meetings. Mr. O’Neill responded that equipment and manpower are issues.

HEARING OF THE PUBLIC

- A member of the community spoke regarding Mr. O’Neill’s retirement and the positive impact he has had on the district.
- Mr. O’Neill addressed the public and board regarding his retirement. He said he moved to the community and became the high school principal and went on to say that moving to

APPROVES FIELD TRIP
 DESTINATIONS

APPROVES DISTRICT
 PROFESSIONAL
 DEVELOPMENT PLAN:
 2010-2012

APPROVES
 REINSTATEMENT OF
 PREVIOUSLY
 CANCELED BOARD
 MEETING:
 APRIL 25, 2011

BOARD BUSINESS

HEARING OF THE
 PUBLIC

<p>Chatham was the best professional decision he could have made.</p> <ul style="list-style-type: none">• A concerned citizen addressed the board and reminded them to use common sense when considering the high school parking lot expansion and went on to say perhaps we should spend money on more important projects. <p>There being nothing further to discuss, upon motion of Trustee Belding, seconded by Trustee Chatinover, the board considered a motion to adjourn at 9:00 PM. The motion carried by a unanimous voice vote.</p>	<p>ADJOURNMENT</p>
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Respectfully Submitted,

Kristin Kosky
Assistant Board Secretary