

SCHOOL DISTRICT OF THE CHATHAMS BOARD OF EDUCATION
REGULAR MEETING
MINUTES
February 7, 2011

CALL TO ORDER – Mr. Stephen Barna, Board President, called the meeting to order at 8:00 PM. There were approximately twenty (20) members of the public present.

CALL TO ORDER

OPEN FINANCE MEETING – 6:30 PM

OPEN FINANCE MEETING

- Presentation by Alan Routh, Finance Chairperson:

Budget 2011-2012
A First Look at the Numbers



Presented at the
Open Finance Decision Meeting of
February 7, 2011

WHAT IS NEW FOR 2011-2012 BUDGET

- **Cap will be reduced from 4% to 2%** **\$1,031,195**
- Banked Cap is back N/A
- **Will State Aid be reduced?** ?
- All Commissioner Cap Waivers eliminated N/A
- Adjustments are available: N/A
 - Enrollment N/A
 - Health Benefits** **\$300,345**
 - Pensions N/A
 - Emergency N/A
- **Second Question – Simple majority of participating voters to spend over cap.** ?

2% Tax Levy Cap Increase Calculation
P.L. 2010 c.44, 7/13/10

*2010-2011 Local Tax Levy	\$51,559,756
Times 2% Cap increase	X .02
Maximum Cap Allowable	\$ 1,031,195

*2011-2012 Local Tax Levy \$52,590,951


HISTORY OF STATE AID IN THE SCHOOL DISTRICT OF THE CHATHAMS

Year	In-District		Aid per Student
	Students	State Aid *	
2002-03	3,138	\$2,406,861	\$767
2003-04	3,258	\$2,769,420	\$850
2004-05	3,363	\$2,793,698	\$831
2005-06	3,458	\$2,786,887	\$806
2006-07	3,492	\$2,942,273	\$843
2007-08	3,582	\$3,019,104	\$843
2008-09	3,718	\$3,186,694	\$857
2009-10	3,897	\$3,293,926	\$545
2010-11	3,980	\$608,719 **	\$153

* Does not include TPAF Pension & S.S. Reimbursement (\$3.4 million)
**Budget


State Aid Question-District will be Notified within 48 hours after Feb. 22

- No Additional State Aid ?
- Reduction of \$200,000 ?
- Reduction of \$400,000 ?
- Increase in State Aid ?



Health Adjustment- Non State Health Benefits Plan

- Local District Premium Current Estimate for 2011-2012 = 15% increase or \$732,056
- Local District will be eligible for a maximum 6.6% cap adj.
- Note: Calculation based upon 2010-2011 Medical budget of \$4,550,681 times 6.6%= **\$300,345**



Possible Sources of Revenue 2011 / 2012

Source	Amount
Increase of 2% Tax Levy	\$1,031,195
Health Benefits adjustment 6.6%	300,345
Audited Budgeted Fund Balance 2009-2010- Excess Reserve	279,946
Increase in Extraordinary Aid	\$200,000
Total Revenue Sources for 2011-2012	\$1,811,486

7

Revenue Funding Formula

	Budgeted 2009-2010	Budgeted 2010-2011	Proposed 2011-2012	Increase/ (Decrease)	%
Local Tax Levy	\$48,024,764	\$51,559,756	\$52,891,296	\$1,331,540	2.6%
Free Balance	\$190,000	\$1,260,451	\$279,946	(\$980,505)	-77.8%
Cap Res Withdrawal	\$0	\$364,125	\$1,200,000	\$835,875	229.6%
Tuition	\$19,000	\$19,000	\$19,000	\$0	0.0%
Transportation Fees	\$60,000	\$60,000	\$60,000	\$0	0.0%
Misc Revenues	\$25,000	\$35,000	\$35,000	\$0	0.0%
Spec Ed Aid	\$2,001,180	\$408,719	\$408,719	\$0	0.0%
Extraordinary Aid	\$191,205	\$200,000	\$400,000	\$200,000	100.0%
Security Aid	\$288,018	\$0	\$0	\$0	0.0%
Transportation Aid	\$701,450	\$0	\$0	\$0	0.0%
	\$51,700,617	\$54,222,051	\$55,608,961	\$1,386,910	2.6%

8

How funds will be allocated ?

Description	Original Budget 2010-2011	Estimated 2011-2012	\$ Net Change	Net Change %
Salary	\$33,259,162	\$33,924,345	\$665,183	2.00%
Health Benefits	\$4,880,373	\$5,612,429	\$732,056	15.00%
Other Benefits	\$1,607,893	\$1,688,288	\$80,395	5.00%
Special Education	\$4,145,079	\$4,310,882	\$165,803	4.00%
Utilities	\$1,739,701	\$1,774,495	\$34,794	2.00%
Building & Grounds exc Utilities	\$2,154,387	\$2,197,475	\$43,088	2.00%
Instructional	\$1,773,970	\$1,915,888	\$141,918	8.00%
Transportation	\$1,298,907	\$1,324,885	\$25,978	2.00%
Other	\$1,603,782	\$1,635,858	\$32,076	2.00%
Capital Outlay	\$1,758,797	\$1,793,973	\$35,176	2.00%
Grand Total	\$54,222,051	\$56,178,517	\$1,956,466	3.61%
Less: Tax Levy 2% & Health Adj			\$1,331,540	
09-10 Excess Reserve/Aid			\$479,946	
Subtotal			\$1,811,486	
Shortfall w/o Additional Staff			-\$144,980	
Staffing / Curriculum/Instruction			-\$350,000	
Potential Budget Shortfall			-\$494,980	

Difficult Decisions Ahead

- Enrollment Growth & Additional Headcount Requirement
- Capital Projects
- Curriculum/Instructional Mandates
- Equipment
- Staffing- Administration/Teachers/Support Staff
- Current Programs
- Additional Revenue Activity Fee/Transportation

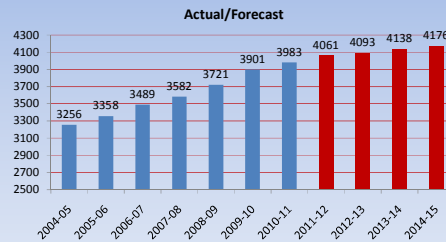
Per Pupil Spending (instructional costs only)

County	District	Per Pupil
HUDSON	HOBOKEN	\$24,808
MORRIS	MOUNTAIN LAKES BORO	\$18,925
MERCER	PRINCETON REGIONAL	\$17,287
MORRIS	MORRIS SCHOOL DISTRICT	\$16,898
ESSEX	MILLBURN TWP	\$14,695
SOMERSET	SOMERSET HILLS REGIONAL	\$14,297
BERGEN	GLEN ROCK BORO	\$14,296
BERGEN	TENAFLY BORO	\$14,091
MORRIS	MADISON BORO	\$13,711
UNION	SUMMIT CITY	\$13,753
ESSEX	LIVINGSTON	\$13,467
UNION	BERKELEY HEIGHTS TWP	\$13,112
BERGEN	RIDGEWOOD VILLAGE	\$13,012
UNION	NEW PROVIDENCE BORO	\$12,957
MERCER	W WINDSOR-PLAINSBORO REG	\$12,788
ESSEX	GLEN RIDGE BORO	\$12,455
CAMDEN	HADDONFIELD BORO	\$12,273
MORRIS	SCH DIST OF THE CHATHAMS	\$12,248
SOMERSET	BERNARDS TWP	\$12,118

State average - \$13,539

2008-09 Data

SDOC Enrollment PK-12



Separate Proposals

- Extra Question(s)
 - Separate ballot vote requires simple majority.
 - Can cause a permanent increase in the net budget.
 - If failed, can't be absorbed in general budget.
 - Not T & E, not in prior budget
 - Majority-Statewide Questions Failed in 2010 AT 60%
 - Must be included in preliminary budget March 4 and be approved by ECS before submission to voters; may disapprove if all potential efficiencies are not met

13

Calendar

- Feb 15 - Budget Advisory Committee (BAC) 7:00 PM
- February 28 - Regular BOE Meeting 7:30 PM
- March 22 - BAC 7:00 PM
- March 28 - BOE Meeting (Public Budget Hearing) 7:30 PM
- Budget Presentations at the Various PTO Meetings:
 - March 8th MAS & SBS
 - March 17th LAS
 - March 10th CMS
 - April 13th WAS
 - April 20th CHS
- April 27 - School Election 2:00 PM - 9:00 PM

14

Mr. Stephen Barna, Board President, presided for the remainder of the meeting.

<p>In accordance with the requirements of the Open Public Meetings Act, Mr. Barna announced that: The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of the Public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Office, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger, and the Independent Press.</p>	<p>SUNSHINE LAW</p>
<p>PRESENT: Stephen Barna, Tom Belding, Al Burgunder, Jonathan Chatinover, Richard Connors (arrived at 6:53 PM), Matthew Gilfillan (arrived at 6:45 PM), Lata Kenney, John Nonnenmacher, and Alan Routh</p>	<p>ROLL CALL</p>
<p>ABSENT: None</p>	
<p>ALSO PRESENT: James F. O’Neill, Superintendent of Schools, Michael LaSusa, Assistant Superintendent, Dr. Vincent D’Elia, Director of Special Services, Debra Becker, Director of Human Resources, Charles Milewski, Interim Business Administrator/Board Secretary, and Kristin Kosky, Assistant Business Administrator/Board Secretary.</p>	
<p>Brian Webber, Boy Scout Troop No. 8, led the board and public in the salute to the flag to satisfy the requirements for a boy scout badge.</p>	<p>PLEDGE OF ALLEGIANCE</p>
<p>SUPERINTENDENT REPORT</p>	<p>SUPERINTENDENT REPORT</p>
<p>The Superintendent’s Report included the following topics:</p> <ul style="list-style-type: none"> • School Sponsored Events Flyers – Mr. O’Neill explained the procedures for flyers which include event donation information, noting that all future notices will be posted on the district website. • Mr. O’Neill announced that there will be PTO Budget Meetings at each school: March 8 – Milton Avenue School and Southern Boulevard School, March 10 – Chatham Middle School, March 17 – Lafayette Avenue School, April 13 – Washington Avenue School , and April 20 – Chatham High School. He also reminded the board and public of the school election, scheduled for 2:00 PM – 9:00 PM on Wednesday, April 27, 2011; Borough residents at the Chatham Middle School and Township residents at the Chatham High School. • In light of the winter we have been faced with this year, Mr. O’Neill reviewed the procedures regarding delayed openings and closings, stating that there are a variety of issues to consider including weather, buses, travel for students and staff, road conditions, sidewalk conditions. These decisions are made after discussions with the police, Department of Public Works, other superintendents in the area and reviewing information on the local weather stations and websites. He went on to explain the timing involved, noting that announcements must be made in a timely fashion in order to accommodate everyone involved. • Mr. O’Neill gave an athletic update, indicating a total of 71 wins, 39 losses and 3 ties in all district sports. 	
<p>COMMITTEE REPORTS</p>	<p>COMMITTEE REPORTS</p>
<p>Personnel – Ms. Kenney reported the next meeting is scheduled for February 9. Curriculum – Mr. Belding reported the next meeting is scheduled for February 9. Facilities – Mr. Burgunder reported the committee met on January 25 to review a variety of topics including the continued growth of enrollment, facilities expansion, policy update, demographic study procedures. Finance – Mr. Routh reported the committee is scheduled to meet on February 16. Negotiations – Nothing to report. <u>Liaisons:</u> Chatham Borough – Mr. Connors reported the committee continued their discussion of a turf machine purchase. The Town Engineer will be invited to speak at the February 16 Finance Meeting which is scheduled for 8:00 PM. Chatham Township – No report given. Athletic Boosters – Mr. Connors reported the next meeting is scheduled for February 8.</p>	

Music and Theater Boosters – Mr. Routh reported that Chatham Middle School presented Annie, Jr. to sold-out audiences over the weekend. It was a huge success and received rave reviews. After cancellations of junior region band, chorus, and orchestra auditions on Saturday due to weather conditions, several middle school students auditioned on Sunday at Paramus High School for membership in these groups. Melissa Danitz, flautist, was accepted in the band and two violinists, Michaela Truilo and Meghna Sitaram were accepted in the orchestra. Toni Kitsopolous, at the high school level performed with the Region I Wind Ensemble on February 6 and eleven high school singers are scheduled to perform with the Region I Chorus on Saturday, February 12 at Secaucus High School. Mr. Routh went on to say that CMTB will continue to pursue ongoing fundraising projects. Cast photos are being sold at the musical productions; DVD sales have been extended to all three elementary schools. The Boosters wish to thank the community and the board of education for their continued support of the performing arts.

Chatham Education Foundation – Ms. Kenney reported that the committee had not met.

Recreation – No report given.

CORRESPONDENCE - None

CORRESPONDENCE

HEARING OF THE PUBLIC -

A member of the public reminded the board of the deadline to file for and mail in an absentee ballot and suggested that this be included in future budget presentations (budget advisory committee meetings).

HEARING OF THE PUBLIC

A parent recommended that we send a questionnaire to the preschools for two and three year counts in order to aide enrollment growth projections.

MINUTES

MINUTES

Upon the motion of Trustee Belding, seconded by Trustee Routh, the board considered the following motion:

RESOLVED, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the minutes from the following meetings:

January 24, 2011 – public and private

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna

NAY – None

The motion carried 9-0.

PERSONNEL

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (423-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves paid medical leave for Michael Judge, CHS, effective February 1, 2011 through February 4, returning to work February 7, 2011, 4 days total, as per doctor’s note.

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna

NAY – None

The motion carried 9-0.

APPROVES CHS PAID MEDICAL LEAVE: MICHAEL JUDGE

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (424-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Unpaid Leave, for staff members, as listed below:

APPROVES WAS UNPAID LEAVE: THERESA FABIAN

Last Name	First Name	Location	Dates	Total Days
Fabian	Theresa	WAS	March 14,15,16, 2011	3

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (425-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following Staff Members as mentors the year 2010-2011 school year:

Mentor	Novice Teacher	School	Certificate	Time	Rate
Ron DeLoatch	Dan Thomas	CHS	CEAS	13 weeks	\$550 prorated to \$238

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (426-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Cathy Kellstrom, as Home Instructor, CHS, effective February 4, 2011 for approximately eight weeks, at a rate of \$60 per hour, not to exceed \$500.00.

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (427-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the resignation of Denise Schaefer, Cafeteria/Playground Paraprofessional, LAS, effective March 1, 2011.

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (428-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Refrigerant Transition and Recovery Certificate for Custodial Employees, to be paid as per the Agreement between the School District of the Chathams and Chatham Custodial Employees, as listed:

Last Name	First Name	Position	R&R Amount	Effective date	Prorated Amount
Mazzocchi	Peter	Maintainer	\$3,000.00	January 1, 2011	\$1,500.00

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

APPROVES MENTOR:
 RON DELOATCH

APPROVES CHS HOME INSTRUCTOR:
 CATHY KELLSTROM

APPROVES LAS CAFETERIA/
 PLAY-GROUND PARA RESIGNATION:
 DENISE SCHAEFER

APPROVES REFRIGERANT TRANSITION & RECOVERY CERTIFICATE:
 PETER MAZZOCCHI

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (429-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Coaches as listed for the 2010-2011 school year:

**denotes teacher in the district*

*** stipend to be paid by Golf parents*

Last Name	First Name	Position	Time	Rate
Ervin*	Todd	Mens Golf- H	0.65	\$6,085
Heinze*	Jeremy	Mens Golf- Volunteer	NA	NA
Gaba*	Joseph	Womens Golf- H**	0.65	\$6,085
Calandra	Anthony	Mens Lacrosse- H	0.75	\$7,021
MacConnell	Brian	Mens Lacrosse- A	0.60	\$5,617
Granito	Mark	Mens Lacrosse- A	0.60	\$5,617
Eller	Thomas	Mens Lacrosse- Volunteer	NA	NA
Marriott	Deborah	Womens Lacrosse- H	0.75	\$7,021
Connors	Sue	Womens Lacrosse- A	0.60	\$5,617
Renna	Hillary	Womens Lacrosse- A	0.60	\$5,617
Garavente	Paul	Womens Lacrosse-Vol.	NA	NA
Montefusco	Melissa	Womens Lacrosse-Vol.	NA	NA
Davies	Alexis	Softball - H	0.75	\$7,021
Mazurkiewicz*	Chris	Softball- A	0.60	\$5,617
Shellenhammer*	Dave	Softball- A	0.60	\$5,617
Lustberg	Lawrence	Softball- Volunteer	NA	NA
Hedgecock	Bryan	Baseball- H	0.75	\$7,021
Ascolese*	James	Baseball- A	0.60	\$5,617
Cicarelli*	Nicholas	Baseball- A	0.60	\$5,617
Fowler*	David	Baseball- Volunteer	NA	NA
Barry	Patrick	Mens Track- H	0.75	\$7,021
Ferguson*	Terrence	Womens Track- H	0.75	\$7,021
Ullmeyer*	Julie	Womens Track- A	0.60	\$5,617
Gerridge	David	Track- Volunteer	NA	NA
Grimes	Thomas	Track- Volunteer	NA	NA
Piccoli*	Adam	Track- Volunteer	NA	NA
Humphreys*	Bruce	Mens Tennis- H	0.65	\$6,085
Urbelis	James	Mens Tennis- A	0.40	\$3,744

A roll call vote was taken.

YEA – Burgunder, Chatinover, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna

NAY – None

ABSTAIN - Connors

The motion carried 8-0-1.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (430-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Substitutes as listed for the 2010-2011 school year:

APPROVES COACHES

APPROVES
SUBSTITUTES

Teacher	Para	Clerical	Last	First	Residence	Certificate
x	x		Betz	Christopher	Chatham	7/1/2016
x	x		Eibling	Ann	Convent Station	1/2/2016
x	x	x	Fields	Margaret	Chatham	7/1/2016
x	x		Gaerter	Andrew	Chatham	7/1/2016
		x	Hollerith	Katherine	Chatham	1/2/2016
	x	x	Maloney	Susan	Morristown	None
x			Prout	Lori	East Hanover	CEAS
x	x	x	Stryker	Maureen	Chatham	STD

A roll call vote was taken.

YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna

NAY – None

The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Connors, the board considered the following motion:

APPROVES TRAVEL

RESOLUTION (431-10/11)—WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and
 WHEREAS, the School District of the Chathams Board of Education (the “Board”) adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and
 WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and
 WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and
 WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee’s current responsibilities; and
 WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and
 WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;
 THEREFORE, BE IT RESOLVED, pursuant to N.J.A.C. 6A:23B and Board Policy and upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey, approves travel requests as listed:

Month	Day	Year	First	Last	Vendor	Purpose	Location	Cost
Feb	9	2011	Elizabeth	Cano	HWSC	Admission Information	Morristown	\$0.00
Feb	9	2011	Abigail	Silverman	MCEP	DYFS Case Practice Model	Morris Plains	\$0.00
Feb	11	2011	Sean	Devine	MSU	Round table discussion	Montclair	\$0.00
Feb	25	2011	Barbara	Klemp	NJMEA	All-State Choir Rehearsal	New Brunswick	\$0.00
Mar	8	2011	Judith	Casey	BE&R	Successful Co-Teaching	East Hanover	\$45.00
Mar	8	2011	Lydia	Lewycky	BE&R	Successful Co-Teaching	East Hanover	\$45.00
Mar	14-17	2011	Harvey	Cohen	DANJ	Annual Workshop	Atlantic City	\$325.00
Mar-Apr	31-1	2011	Andrea	Scerbo	HPU	Open House for Counselors	High Point, NC	\$0.00
Apr	7,8,9,10,11	2011	Cheryl	Caggiano	NAESP	National Convention	Tampa, FL	\$1,500.00
							Total:	\$1,915.00

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:
 RESOLUTION (432-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Jonathan Capizzi , Key Club Advisor Assistant, CHS, at a stipend of \$3,744.00 prorated to \$1,778.00, effective February 8, 2011 through June 30, 2011.

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:
 RESOLUTION (433-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Health & Hardship Leave, for staff members, as listed below:

Last Name	First Name	School	Dates	Total Days
Schwartz	Leslie	CMS	January 31 through February 4, 2011	5 days

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Kenney, seconded by Trustee Nonnenmacher, the board considered the following motion:
 RESOLUTION (434-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves Coaches as listed for the 2010-2011 school year:

**denotes teacher in the district*
*** stipend to be paid by Golf parents*

Last Name	First Name	Position	Time	Rate
Christine	Cavallo*	Women’s Lacrosse-Vol	NA	NA

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 ABSTAIN - Connors
 The motion carried 8-0-1.

FINANCE

Upon the motion of Trustee Routh, seconded by Trustee Connors, the board considered the following motion:
 RESOLUTION (230-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves payment of bills list as reviewed by a member of the Finance Committee and payroll related expenses as reviewed by the Board President. (Attachments B-8)

Bills Description	Totals
February 7, 2011	\$4,844,227.59
Bills List Includes:	
Payroll – January, 2011	\$3,358,604.79

APPROVES CHS KEY CLUB ADVISOR ASSISTANT:
 JONATHAN CAPIZZI

APPROVES CMS HEALTH & HARDSHIP LEAVE:
 LESLIE SCHWARTZ

APPROVES WOMEN’S LACROSSE VOLUNTEER COACH:
 CHRISTINE CAVALLO

APPROVES BILLS LIST

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Routh, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (231-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the second reading and adoption of the policies listed below: (Attachment B-2)

Policy No. 1140	Affirmative Action Program (M)
Policy No. 1523	Comprehensive Equity Plan (M)
Policy No. 1530	Equal Employment Opportunities (M)
Policy No. 1550	Affirmative Action Program for Employment and Contract Practices (M)
Policy No. 6360	Political Contributions (M)
Policy No. 6362	Contributions to Board Members and Contract Awards (M)

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Routh, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (232-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the second reading and adoption of the regulations listed below: (Attachment B-3)

Regulation No. 1530	Equal Employment Opportunity Complaint Procedure (M)
Regulation No. 1550	Affirmative Action Program for Employment and Contract Practices Complaint Procedure (M)

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Chatinover, seconded by Trustee Belding, the board considered the following motion:

RESOLUTION (233-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the following January transfers within the 2010-2011 budget in compliance with N.J.A.C. 6A:23-2.11(A)2:

Account Transferred From	Account Description	Amount	Account Transferred To	Account Description	Amount
11-190-100-106	Instruction Other	\$4,076.00	11-000-262-107	Salary – Playground Aides	\$4,076.00
11-213-100-101	Sal RR Teachers	\$7,229.36	11-213-100-106	Sal RR IDES	\$7,229.36
11-213-100-101	Sal RR Teachers	\$3,000.00	11-213-100-106	Sal RR Aides	\$3,000.00
11-000-291-270	Health Benefits	\$355,000.00	11-000-230-110	Sal – Asst Supt	50,000.00
			11-000-240-103	Sal – Princ/Dir DW	250,000.00
			11-000-251-110	Sal – Human Resources	30,000.00
			11-000-252-110	Sal Admin Tech	25,000.00
	TOTAL:	\$369,305.36		TOTAL:	\$369,305.36

APPROVES 2ND READING & ADOPTION OF POLICY:
 1140
 1523
 1530
 1550
 6360
 6362

APPROVES 2ND READING & ADOPTION OF REGULATION:
 1530
 1550

APPROVES TRANSFERS: JANUARY 2011

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – Routh
 ABSTAIN - Connors

The motion carried 7-1-0.

Upon the motion of Trustee Routh, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (234-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from the Washington Avenue School PTO in the amount of \$200.33 for the purchase of Accelerated Reading Quizzes for the school.

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None

The motion carried 9-0.

Upon the motion of Trustee Routh, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (235-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey accepts a donation from the Milton Avenue School PTO in the amount of \$2,223.00 for the purchase of rails for the school’s risers.

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None

The motion carried 9-0.

CURRICULUM

Upon the motion of Trustee Belding, seconded by Trustee Nonnenmacher, the board considered the following motion:

RESOLUTION (057-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves field trip destinations as listed:

SCHOOL	DESTINATION	CLASS
CHS	Chatham Middle School Chatham, NJ	Cast members from CHS Guys & Dolls Show & CHS Theatre 1 & 2 students
CHS	Off Broadway, NYC	CHS Spanish 4H & Literature of the Law Classes
CHS	New York Stock Exchange NYC	CHS Future Business Leaders of America Club
SBS	Medieval Times Lyndhurst, New Jersey	SBS 2 nd Grade Class

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None

The motion carried 9-0.

FACILITIES

Upon the motion of Trustee Burgunder, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (018-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the first reading of policies as listed below: (Attachment D-1)

Policy No. 8420	Emergency and Crisis Situations
Policy No. 8740	Bonding

ACCEPTS WAS PTO DONATION FOR ACCELERATED READING QUIZZES: \$200.33

ACCEPTS MAS PTO DONATION FOR RISER RAILS: \$2,223.00

APPROVES FIELD TRIP DESTINATIONS

APPROVES 1ST READING OF POLICIES: 8420 8740

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

Upon the motion of Trustee Burgunder, seconded by Trustee Connors, the board considered the following motion:

RESOLUTION (019-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves the first reading of regulation as listed below: (Attachment D-2)

Regulation No. 8420	Emergency and Non-Fire Evacuation Plan
Regulation No. 8420.2	Bomb Threat
Regulation No. 8420.7	Lockdown Procedures
Regulation No. 8420.10	Active Shooter

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None
 The motion carried 9-0.

REORGANIZATION

Upon the motion of Trustee Belding, seconded by Trustee Chatinover, the board considered the following motion:

RESOLUTION (058-10/11)—RESOLVED, upon the recommendation of the Superintendent, that the School District of the Chathams Board of Education, in the County of Morris, New Jersey approves that the School District of the Chathams Board of Education shall hold the Annual School Election of the legal voters of Chatham Borough and the Chatham Township on Wednesday, April 27, 2011 from 2:00 PM to 9:00 PM, or as long thereafter as may be necessary for all those who entered by 9:00 PM to vote, at the following polling locations:

- Chatham Borough Districts 1, 2, 3, 4, 5, 6, 7, 8, & 9 – Chatham Middle School Upper Gymnasium
- Chatham Township Districts 1, 2, 3, 4, 5, 6, 7, 8, 9, & 10 – Chatham High School Gymnasium C; and

BE IT FURTHER RESOLVED, that the School District of the Chathams Board of Education designate that notices of said election be posted at each of the following locations:

- a. Board of Education Office
- b. Chatham High School
- c. Chatham Middle School
- d. Lafayette Avenue School
- e. Milton Avenue School
- f. Southern Boulevard School
- g. Washington Avenue School
- h. Chatham Borough Office
- i. Chatham Township Office
- j. Chatham Post Office
- k. Library of the Chathams; and

BE IT FURTHER RESOLVED, that the School District of the Chathams Board of Education establish that the drawing for position on the ballot be held at 10:00 AM on Thursday, March 17, 2011 in the office of the Business Administrator; and

BE IT FURTHER RESOLVED, that the School District of the Chathams Board of Education set the date of the Public Hearing for the School Budget for the 2011-2012 school year for March 28, 2011 at 7:30 PM in the Chatham Township Municipal Building Courtroom.

A roll call vote was taken.
 YEA – Burgunder, Chatinover, Connors, Gilfillan, Kenney, Nonnenmacher, Routh, Belding, and Barna
 NAY – None

The motion carried 9-0.

APPROVES 1ST READING OF REGULATIONS:

8420
 8420.2
 8420.7
 8420.10

APPROVES ELECTION:
 DATE & TIME
 POSTING LOCATIONS
 BALLOT POSITION
 DRAWING
 PUBLIC HEARING DATE

<p>BOARD BUSINESS</p> <ul style="list-style-type: none">• Mr. Gilfillan, board member, mentioned the process of volunteer coaches and possible involvement with the Athletic Booster organization. Board discussion followed.• Reorganization Resolution – The voting time was discussed and other options were reviewed for the future. <p>HEARING OF THE PUBLIC</p> <p>A member of the public questioned the emergency adjustment (transfer of funds) on this evening’s agenda. Ms. Kosky, Assistant Business Administrator/Board Secretary, responded. Another resident questioned the possibility of an increase in transportation aid and where it would come from.</p> <p>There being nothing further to discuss, upon motion of Trustee Chatinover, seconded by Trustee Routh, the board considered a motion to adjourn at 9:20 PM. The motion carried by a unanimous voice vote.</p>	<p>BOARD BUSINESS</p> <p>HEARING OF THE PUBLIC</p> <p>ADJOURNMENT</p>
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Respectfully Submitted,

Kristin Kosky
Assistant Board Secretary