

## SCHOOL DISTRICT OF THE CHATHAMS SCHOOL CANCELLATION PROCEDURES

### **NO SCHOOL**

In the event that school is CANCELLED, notification of the cancellation will be made through School Messenger and announced on our webpage <http://www.chatham-nj.org>. Please ensure that your contact/notification in the Genesis Parent Portal is current and accurate, as this is the source for all contact information for School Messenger. To log into and update your account in the Parent Portal, have your user credentials available and log into the [Parent Portal here](#).

### **UNSCHEDULED DELAYED OPENING**

In the event that schools cannot open on time, an announcement indicating a DELAYED OPENING will be made through School Messenger and announced on our webpage.

**The start of school is postponed for approximately two (2) hours:**

**Chatham High School – 9:40 AM**  
**Chatham Middle School – 10:00 AM**  
**Lafayette School – 10:45 AM**  
**Chatham Elementary Schools (Grades 1-3) 10:35 AM**

Bus pick-up will be approximately two (2) hours later than usual.

**Only one Kindergarten session will be held.** The School Messenger announcement will inform you as to whether the AM or PM Kindergarten will be in session that day.

AM Kindergarten	10:35 a.m. – 1:25 p.m.
PM Kindergarten	12:15 p.m. – 3:05 p.m.

**Only one Preschool session will be held:** The School Messenger announcement will inform you as to whether the A.M. or P.M. Preschool will be in session that day.

AM Preschool	10:40 a.m. – 1:00 p.m.
PM Preschool	12:30 p.m. – 2:50 p.m.

**Full-Day Pre-School will be held as follows**

11:00 a.m. to 2:30 pm

### **EARLY DISMISSAL—ANNOUNCED BEFORE THE START OF THE SCHOOL DAY**

In the event that a decision is made to dismiss schools early prior to the start of the day in question, an announcement indicating an EARLY DISMISSAL will be made through School Messenger and announced on our webpage. LUNCH WILL NOT be served on these days and the times of dismissal will be the same as those of the “half days” included in the school calendar. They are as follows:

Chatham High School:	12:00 p.m.
Chatham Middle School:	12:07 p.m.
Lafayette Avenue School:	12:45 p.m.
SBS, WAS, and MAS:	12:35 p.m.
AM Kindergarten:	8:35 a.m. – 10:35 a.m.

PM Kindergarten: 10:35 a.m. – 12:35 p.m.

AM Pre-School: 8:40 a.m. – 10:30 a.m.

PM Pre-School: 10:40 a.m. – 12:30 p.m.

Full-Day Pre-School: 9:00 a.m. – 12:00 p.m.

**EARLY DISMISSAL—ANNOUNCED AFTER SCHOOL HAS BEGUN**

Every effort will be made to make a decision about closing school prior to the beginning of the day in question. However, in the event of emergent weather that forces the schools to dismiss early, an announcement indicating an EARLY DISMISSAL will be made through School Messenger and announced on our webpage. Every effort will be made to make the announcement as early as possible, preferably between 10:00 and 11:00 am.

In these cases, school will be dismissed approximately two hours earlier than normal, but the exact time will be announced based on the weather conditions, bus availability and so on. In these cases, given the lack of notice, the School Messenger announcement will include the times of dismissal and the times will be posted on the website. Afternoon Kindergarten and Afternoon Pre-School classes are canceled.

*If necessary, call (973) 457-2501 for confirmation of an early dismissal decision.*

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